



Executive Session Agenda

Indianapolis-Marion County Public Library

**Notice Of An Executive Session
August 28, 2023**

**Library Board Members Are Hereby Notified That An Executive Session
Of The Board Will Be Held At The**

**Warren Branch Library
9701 East 21st Street
At 5:00 P.M.**

**For The Purpose Of Considering The Following Agenda Items
Dated This 23rd Day Of August, 2023**

**HOPE C. TRIBBLE
President of the Library Board**

-- Executive Session Agenda--

- 1. Call to Order**
- 2. Roll Call**

3. Discussion

- a. Pursuant to IC 5-14-1.5-6.1(b)(2), for discussion of strategy with respect to the initiation of litigation or litigation that is either pending or has been threatened specifically in writing.

4. Adjournment





Library Board Meeting Agenda

Indianapolis-Marion County Public Library

**Notice Of The Regular Meeting
August 28, 2023**

**Library Board Members Are Hereby Notified That The Regular Meeting
Of The Board Will Be Held At The**

**Warren Branch Library
9701 East 21st Street
At 6:30 P.M.**

**For The Purpose of Considering The Following Agenda Items
Dated This 23rd Day Of August, 2023**

**The public is invited to view/listen
to the Regular Meeting via a YouTube live stream link which will be
available on the Library's website prior to the start of the Meeting as follows:**

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Public comment can be made in-person at the Board Meeting.

**HOPE C. TRIBBLE
President of the Library Board**

-- Regular Meeting Agenda --

1. Call to Order

2. Roll Call

3. Branch Manager's Report and Department Overview

- a. Warren Branch Report – Ms. Connie Scott, Manager, will report on their community and services. (enclosed)
- b. IndyPL Data and Web Services Overview – Mr. Jeff Edminster, Manager, Data and Web Services, will give the Overview. (at meeting)

4. Public Comment and Communications

a. Public Comment

The Public has been invited to the Board Meeting.

At every Library Board meeting we open with a time for public comment. We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several of you representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to alleged employee misconduct. Any such matters should be brought promptly to the attention of the CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. **A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND IF THEY ARE SPEAKING ON BEHALF OF A GROUP.**

- b. **Communications** received, not requiring action. (at meeting)

5. Approval of Minutes

- a. **Executive Session, July 24, 2023** (enclosed)

- b. **Regular Meeting, July 24, 2023** (enclosed)

COMMITTEE REPORTS

- 6. **Finance Committee (Dr. Patricia A. Payne, Chair; Dr. Luis A. Palacio, Dr. Eugene G. White)**
 - a. **Report of the Treasurer – July 2023** (enclosed)
 - b. **Resolution 54 – 2023** (Resolution for Appropriations and Tax Rates) (enclosed)
 - c. **Resolution 55 – 2023** (Resolution for Annual EBSCO Print Subscription Renewal) (enclosed)

- 7. **Diversity, Policy and Human Resources Committee (Mr. Raymond J. Biederman, Chair; Dr. Khaula Muradha, Dr. Luis A. Palacio, Dr. Patricia A. Payne)**
 - a. **Resolution 56 – 2023** (Addition of Policy 222.5 – Deferred Payment) (enclosed)

- 8. **Facilities Committee (Dr. Eugene G. White, Chair; Mr. Stephen Lane, Dr. Khaula Muradha)**
 - a. **Resolution 57 – 2023** (Approval to Award a Construction Services Contract for the Roof Replacement at Decatur Branch) (enclosed)
 - b. **Resolution 58 – 2023** (Reauthorization of Approval to Award a Services Contract for the Service Area Assessment and Patron Services Analysis Project) (enclosed)

- 9. **Library Foundation Update**

- 10. **Report of the CEO**
 - a. **Confirming Resolutions:**
 - 1) **Resolution Regarding Finances, Personnel and Travel (59 – 2023)** (enclosed)

- b. **CEO Report – August 2023** (at meeting)
- c. **Presentation on Encyclopedia of Indianapolis** – Ms. Beth Van Allen, Manager, Editor of the Encyclopedia of Indianapolis, will make the Presentation. (at meeting)
- d. **Summer Reading Program 2023** – Ms. Shael Wiedenbach, Area Resource Manager, Youth Services, will discuss the Summer Reading Program 2023. (enclosed)
- e. **Resolution 60 – 2023** (Extension of the IndyPL Strategic Plan) (enclosed)

UNFINISHED BUSINESS

11.

NEW BUSINESS

12.

DISCUSSION AND AGENDA BUILDING

13. Future Agenda Items – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

September 2023 –

INFORMATION

14. Materials

- a. **Notes of August 15, 2023 Diversity, Policy and Human Resources Committee Meetings** (enclosed)
- b. **Notes of August 15, 2023 Facilities Committee Meeting** (enclosed)
- c. **Notes of August 15, 2023 Finance Committee Meeting** (enclosed)

15. Board Meeting Schedule for 2023 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meeting Schedule** for 2023 will be updated as needed.
- b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

16. Notice of Special Meetings

17. Notice of Next Regular Meeting

Monday, September 25, 2023, at the College Branch Library, 4180 North College Avenue, at 6:30 p.m.

18. Other Business

19. Adjournment



Warren Branch Library

9701 E. 21st Street

Indianapolis, IN 46229

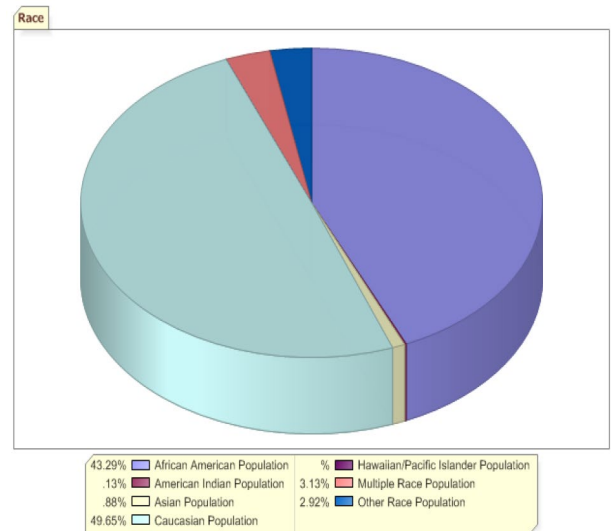
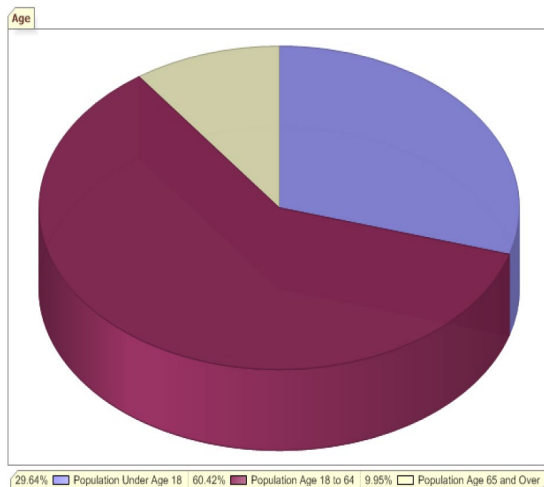


Who we are:

- 1 Regional Branch Librarian
- 1 Page Supervisor
- 4 FT Librarians
- 1 Hourly PSA
- 1 PT Library Security Assistant
- 1 PT Computer Assistant II
- 1 Circulation Supervisor II
- 1 Library Assistant III
- 3 FT Library Assistant II
- 4 PT Library Assistant II
- 4 Pages
- 6 active volunteers

Who we serve:

Warren Library Population



- The base population of our service area is 105,270.
- 40% or more of housing are rental units.
- Warren Township Schools include 9 elementary, 3 intermediate, 3 middle schools and 1 high school, plus Walker Career Center, The Renaissance School, and the Warren Early Childhood Center. IPS schools include 1 preschool center, 4 elementary schools and 1 community middle/high school. Charter schools include 2 elementary/middle schools and 1 high school. Parochial schools include 3 K-8 schools.
- Our service area also includes 96 daycares and the Head Start Center in the CAFÉ building and La Plaza, the Hispanic-based education, and the social services center on 38th St.

How We Serve: 2022 Statistics

- 33% of the population of our service area have library cards
- 103,946 door count
- 22,426 computer usage
- 202,189 circulation

Our Story:

Warren Library opened for business in its current building on March 4, 1974. After 40 years of service, a 1979 fire and a few small upgrades, we planned and completed a major renovation which rearranged our entire space to provide study areas, more computers, separate children's and teen areas, a more convenient entrance and drop box, more open and welcoming spaces, and most importantly better service the community we are today. We began the planning process in the summer of 2015 and began construction in March of 2016 with essential completion in November 2016.

Racially, we are 53.2% African American, 39.1% Caucasian, 5.3% Hispanic and 1.3% Asian. According to 2021 Census Tract information, our top five immigrant population comes from, Mexico, Honduras, Guatemala, Haiti and Nigeria. We have a substantial Spanish language collection. We have one librarian who speaks Spanish and our Computer Assistant II, is fluent in Haitian-Creole/French.

During 2021-22 there were significant changes to staffing. There were Interim Branch Managers and an addition of a part-time Computer Assistant II. Popular services are computer and copier usage. Many in our community are dependent upon our technology services to conduct vital civil, legal, and educational business. Outreach to our area daycares and schools as well as in-house story times are welcomed by caregivers and families. We host a lively in-person monthly book discussion. Warren Branch is also actively involved in community outreach within the Far East neighborhoods. The opening of the Fort Ben Harrison branch will ensure more coverage in the Far East sector. Collaboration has already begun between the branches. We both attend the Community Alliance of the Far Eastside (CAFÉ) and other various organizations and groups. The community will continue to receive quality programs and services that are representative of IPL.

Warren experienced intense behavioral issues with students from Warren Central High School and the Renaissance School. The solution was to implement a plan in which all students entering the library would need to sign in. This strategy has helped to improve the library environment. We are exploring and identifying ways to better serve this population.

Warren Branch is a bright light in a community that supports and uses the library. Generations of families frequent the library and newcomers-foreign and native are greeted with warmth and kindness. Customer service is our prime goal for our patrons and staff.

Prepared by:
Connie Scott, Branch Manager
Warren Library
Updated 2023

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE EXECUTIVE SESSION
JULY 24, 2023

The Indianapolis-Marion County Public Library Board met in Executive Session at the Irvington Branch Library, 5625 East Washington Street, Indianapolis, IN on Monday, July 24, 2023 at 5:05 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Tribble presided as Chairman. Secretary Payne was present.

2. Roll Call

Members present: Mr. Biederman, Mr. Lane, Dr. Murtadha, Dr. Palacio, Dr. Payne and Ms. Tribble and Dr. White.

Members absent: None.

Ms. Tribble announced that a quorum was present and that the meeting was duly constituted.

3. Discussion

a. Pursuant to IC 5-14-1.5-6.1(b)(2) for discussion of strategy with respect to the initiation of litigation or litigation that is either pending or has been threatened specifically in writing.

4. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman declared the Executive Session adjourned at 6:10 p.m.

Patricia A. Payne, Secretary to the Board

CERTIFICATION

I, Patricia A Payne, Secretary to the Board of the Indianapolis-Marion County Public Library, hereby certify that the foregoing minutes are true and correct.

Patricia A. Payne, Secretary to the Board



INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
JULY 24, 2023

The Indianapolis-Marion County Public Library Board met in person at the Irvington Branch Library, 5625 East Washington Street, Indianapolis, Indiana on Monday, July 24, 2023 at 6:30 p.m. pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Tribble called the meeting to order. Dr. Payne acted as Secretary.

2. Roll Call

Members present: Mr. Biederman, Mr. Lane, Dr. Murtadha, Dr. Palacio, Dr. Payne, Ms. Tribble and Dr. White.

Members absent: None.

The Chair recognizes a quorum.

Ms. Tribble then made the following statement:

Good evening and welcome everyone to this Regular Meeting of the Indianapolis Public Library Board of Trustees. I'm looking forward to informative presentations, thoughtful discussions, and a productive meeting as we continue to advance the mission, vision, and goals of the Indianapolis Public Library. I want to start by expressing gratitude to the staff at our historic Irvington Branch for hosting us tonight. We will hear Irvington's Branch Manager in just a few minutes prior to beginning our board business.

And in the vein of gratitude, I also want to thank Anita Harden, our interim Chief Administrative Officer, who has worked closely with our executive team for the past few months. We will hear her Strategic Plan status report later in the Agenda, but thank you Anita. Heartfelt thank you for lending your executive and strategic expertise and insights with our staff. You helped keep the trains running on time during a period of transition, and particularly with tracking the critical progress on our Strategic Plan. Your background as a trusted leader as an interim executive at major organizations in Indianapolis made our Library better because of your service. Thank you for coming and for continuing our momentum and we're looking forward to your report later.

I'd also like to acknowledge a few important initiatives in the milestones. On top of that list is our Summer Reading Program. Our most popular program will be wrapping up this week. The hard work of our librarians and the staff has paid off. So here are some of the

statistics, in both the kids and adult reading programs, we have reached 18.6 million minutes read and logged. We are at 81%. We are at 81% participation of those who registered for the kids and teens program. That's really good. And we are at 60% participation of those who registered for the adult program, we have had 8,645 kids attend the programs this Summer and that is really great.

The successful conclusion of the Summer Reading Program signals the start of the school year for Indianapolis K through 12 students. For fall semester Indianapolis Public Library is adding six more IPS schools to the other 52 public and private schools who participate in our Shared System collection. This massive shared library collection benefits Indianapolis students by offering a wealth of materials at their fingertips, including 40,000 digital eBooks and downloadable audiobooks for instantaneous use. Students who use IPS Shared System may borrow from their own school's library collection as well as more than two million additional IndyPL library books, resources, and databases. Thank you to our partner schools and our IndyPL librarians and collection management professionals who maintain this collection for Indy students.

In addition to that major contribution to the larger Indianapolis community, I want to make note that on June 28th, the Mayor's Office, Indianapolis Public Metropolitan Police Department, and the Marion County Sheriff's Office hosted a joint media conference to announce an expansion of the free gun lock program across the City of Indianapolis. At that event, they extended their appreciation to the Indianapolis Public Library for our partnership in the initiative over the years. In the past year alone, IndyPL has distributed more than 2,000 locks from the convenience of our branches. Another meaningful community partnership that just concluded was with Operation Backpack. Central Library was a drop off location for donated backpacks and supplies to this annual program that's sponsored by Volunteers of America. This program shares a mission very similar to our own helping kids thrive and start the school year successfully.

We are proud of IndyPL's role in these partnership efforts and I encourage our stakeholders, partners, staff, and patrons to consider being an ambassador of the Library and to look for ways to extend both our message and partnership opportunity. I was glad to be approached by my employer, KPMG, that has literacy as a shared value for the corporation and we are on the calendar to help volunteer with the cleanup service project at Central in August. So someone said, "A good library builds a collection, a great library builds a community." And I want to thank our staff and all of our stakeholders and our patrons for helping to build our communities.

Next, I have a couple of important Board developments to share. As a Board, we will begin the process of formal and legal review of the Board of Trustees By-Laws, Code of Ethics, and other governance document. This review is another way the Board is responsive to the advancement of our climate improvement process. You can expect to hear updates on this at future Board meetings. It's a regular process.

Finally, we will reach an eagerly anticipated milestone. Our newest branch will be opening on Saturday, August 19th at Fort Ben. Mark your calendar to join the family-friendly festivities as the doors for the Fort Ben branch officially open at 10:00 AM. We anticipate this branch serving as many as 200,000 patrons a year in a vibrant and growing community.

The Fort Ben Branch is also on a path to be the first autistic certified library in the Midwest and only the second in the country. From news of our newest branch at Fort Ben, let me move our focus to one of our most historic branches, our host tonight, Irvington, located in the largest protected historic district in Indianapolis.

Dr. Payne then advised that she wished to comment on the announcement about the Library adding six more Indianapolis Public Schools to the Library's Shared System. She was very happy to hear that, but even happier to find out that Crispus Attucks will now have a certified librarian at the school and that the schools are now having certified librarians in their schools.

3. Branch Manager's Report and Department Overview

a. Irvington Branch Report

Mr. Adam Todd, Manager, Irvington Branch, thanked everyone for coming and then discussed some highlights of his Report as follows:

This building was opened in November of 2001 and we celebrated our 20th Anniversary in December 2022 (delayed due to COVID protocols). Great turnout for the event with cake and punch and other fun things at the branch.

Every year, the biggest event in Irvington is the Halloween Festival. It's always on the Saturday right before Halloween and last year for the first time, we weren't open on the day of the Festival, which if you know anything about the Festival, last year they estimated about 70,000 people were here in a few block radius. This year we're planning on having a Halloween or horror theme family game day. Also, every year we host the poster contest so citizens can design their own posters for the Halloween Festival and we're also the headquarters for the window painting sign up during that time.

Mr. Todd talked about the Teen Zone at the branch. The branch is within walking distance to two schools that are part of the Irvington Community Schools charter group. We get a good crowd of kids in the afternoons when school's in. This has been a really positive experience for the branch.

b. Shipping and Receiving Department Overview

Mr. Brad Johnson, Supervisor, Shipping and Receiving, distributed a report to the Board at the meeting. Some highlights were as follows:

Shipping and Receiving is made up of one supervisor, six full-time and one part-time team member and one team lead position. Shipping and Receiving completes deliveries to branches early in the morning so that material is ready there when staff arrive.

Every day, Monday through Friday, Shipping and Receiving will make 26 stops at IndyPL locations. During the school year when the Shared System locations are open, there are 45 additional stops added to the routes per week. During a typical

week when every location is open, approximately 930 miles are driven to make 175 stops to deliver and pick up material from locations.

The second biggest task for the team is sorting material. When the team returns to the Library Services Center, they bring totes of unsorted material back from every location. Team members spend half of every day feeding items into a large 38-bin automated sorter machine, and they sort between 2,500 and 6,000 items a day for delivery the next day.

Between January 2, 2023 and July 3, 2023, Shipping and Receiving sorted approximately 550,000 physical items moving throughout the system. The team also does the majority of receiving for the system, which includes receiving deliveries of mail, new supplies, equipment, furniture, collection materials, etc.

Even though Shipping and Receiving is not a direct public service area, they have a great team that works hard to make sure that public service is possible by ensuring branches have the necessary items to operate.

4. **Public Comment and Communications**

a. **Public Comment**

Ms. Tribble announced that next on our Agenda is this Public Comment section. We welcome feedback from the public about our Indianapolis libraries, and this is a time when the public may address the Board. If several of you are here representing the same group, please select a spokesperson. To respect everyone's time, please do not repeat the same comments someone else has offered. Please note that this Public Comment time is not the appropriate time or a forum for commenting on matters related to alleged employee misconduct. Any such matters should be brought promptly to the attention of the Library's CEO or the Human Resources Department, where those issues can be properly addressed in compliance with established Library policy and procedures.

A five-minute limit will be allowed for each speaker. And because this meeting is a matter of public record, we ask that as you step forward, before you give your testimony, please provide your name at the beginning of your comments.

The full content of all public comments is included in the recording of the meeting posted and available on the Library website at IMCPL.org. in the About the Library section of the site. The general substance of each speaker's comments is included here.

Speaker:

Queen Mother Mashariki Jywanza – She commented that she has loved the Library for many years. Then she advised that petitions are currently circulating concerning the removable of Hope Tribble, Ray Biederman, Luis Palacio and Eugene White from the Board due to the public having no confidence in their leadership. These Board members have positioned themselves on the wrong side

of history. The public is aware of the outside political forces being demonstrated here and that politics has no business in this Library. She also expressed her ongoing displeasure surrounding the hiring process utilized for the Library's new CEO.

- b. **Communications** received, not requiring action.

There were no Communications received.

5. Approval Of Minutes: Executive Session, Regular and Special Meetings

- a. **Regular Meeting, June 26, 2023**

The minutes from the Regular Meeting held June 26, 2023 had been distributed to the Board.

The minutes were approved on the motion of Dr. Murtadha, seconded by Dr. Payne, and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

COMMITTEE REPORTS

- 6. Finance Committee (Dr. Patricia A. Payne, Chair; Dr. Luis A. Palacio, Dr. Eugene G. White)**

- a. **Report of the Treasurer – June 2023**

Ms. Lolita Campbell, Chief Financial Officer and Ms. Mary Rankin, Treasurer, discussed the Report of the Treasurer. They also displayed some summary slides for the Board's information.

Ms. Campbell noted that 60% of our budgeted property tax revenue has been received. Public printing revenue is consistent month-to-month. We have received CICF funds for InfoZone. Interest Revenue continues to grow due to a higher account interest rate than the previous year. Total YTD interest earned is \$558,684.

Ms. Rankin shared information on Expenditures. She advised that for Personal Services and Benefits, it continues to average 3% lower than last year. The personal service budget is higher than last year with the expectation of filling more jobs with higher wages. Supplies costs are 6% higher. Other Services and Charges are 5% higher due to additional legal, cleaning services and subscription renewal costs. Capital Outlay is 1% lower.

Mr. Biederman made the motion, which was seconded by Dr. White, that the

Report of the Treasurer be filed for audit.

The Report of the Treasurer was approved for filing for audit on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

b. President Tribble Convened a Public Hearing

- 1) Public hearing on (i) the 2023 Central Library Renovation and Facility Update Project and the appropriation of proceeds of the 2023 Central Library Renovation and Facility Update Project Bonds, (ii) the 2023 Nora Branch Renovation and Facility Update Project and the appropriation of proceeds of the 2023 Nora Branch Renovation and Facility Update Project Bonds, and (iii) the 2023 Pike Branch Renovation and Facility Update Project and the appropriation of proceeds of the 2023 Pike Branch Renovation and Facility Update Project Bonds.

At this time, Mr. Jason Tanselle, from BakerTilly, Municipal Advisors, addressed the Board. He provided information about the bonds for the three referenced projects which total \$18.3 million. The estimated Bond Issuance Date is November 2023. He noted that there would be no increase over the 2023 Debt Service Tax Rate.

Mr. Jeffrey Qualkinbush of Barnes & Thornburg, mentioned that these bonds are similar to the 2020/2021 ones issued by the Library.

- 2) Invite Public Comment from Audience

Mr. Johnson, who had spoken earlier in the evening, noted that he is familiar with the locations mentioned for the bonds and he agreed that these monies would be well spent for the necessary improvements.

Mr. Jesse Brown, a Library patron, asked how often renovations are needed for the branches.

Dr. White responded that it is normally after ten years. The Library maintains a plan for ongoing renovations for all of its facilities.

President Tribble then considered a motion to close the Public Hearing.

Mr. Biederman moved to close the Public Hearing. Dr. Payne seconded the motion.

The Public Hearing was closed.

President Tribble then asked for consent of the Board to simultaneously consider Items c, d & e, namely, Resolutions 43, 44 and 45 – 2023.

The Board members gave their consent.

- c. **Resolution 43 – 2023** (Indianapolis-Marion County Public Library Preliminary Bond/Reimbursement Resolution – 2023 Central Library Renovation and Facility Update Project Bonds)
- d. **Resolution 44 – 2023** (Indianapolis-Marion County Public Library Preliminary Bond/Reimbursement Resolution – 2023 Nora Branch Renovation and Facility Update Project Bonds)
- e. **Resolution 45 – 2023** (Indianapolis-Marion County Public Library Preliminary Bond/Reimbursement Resolution – 2023 Pike Branch Renovation and Facility Update Project Bonds)

After full discussion and careful consideration of Resolutions 43, 44 and 45 – 2023, regarding the Indianapolis-Marion County Public Library Preliminary Bond/Reimbursement Resolution – 2023 Central Library Renovation and Facility Update Project Bonds/Nora Branch Renovation and Facility Update Project Bonds and Pike Branch Renovation and Facility Update Project Bonds, it was noted that all received a positive recommendation from the Finance Committee. Dr. White seconded the recommendation. The resolutions were approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

The resolutions are appended to, and made a part of, these minutes.

President Tribble asked for consent of the Board to simultaneously consider Items f, g & h, Resolutions 46, 47 and 48 – 2023.

The Board members gave their consent.

- f. **Resolution 46 – 2023** (Indianapolis-Marion County Public Library Appropriation Resolution – 2023 Central Library Renovation and Facility Update Project)
- g. **Resolution 47 – 2023** (Indianapolis-Marion County Public Library Appropriation Resolution – 2023 Nora Branch Renovation and Facility Update Project)
- h. **Resolution 48 – 2023** (Indianapolis-Marion County Public Library Appropriation Resolution – 2023 Pike Branch Renovation and Facility Update Project)

After full discussion and careful consideration of Resolution 46, 47 and 48 – 2023 regarding the Indianapolis-Marion County Public Library Appropriation Resolution – 2023 Central Library Renovation and Facility Update Project/Nora Branch Renovation and Facility Update Project and Pike Branch Renovation and Facility Update Project, it was noted that all received a positive recommendation from the Finance Committee. Dr. Payne seconded the recommendation. The resolutions were approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

The resolutions are appended to, and made a part of, these minutes.

i. **Resolution 49 – 2023** (Transfer Between Classifications and Accounts – Other Services and Charges)

Ms. Campbell explained that the transfer in the Operating Fund is to move funds from Character 1 to make up for shortfalls in various Character 3 accounts. The shortfall was caused by unbudgeted expenses such as an increased use of legal and security services. Funds were also transferred from various Facilities Character 3 accounts to the cleaning services account in early 2023, this transfer will restore these various account balances to their original budget amount.

This transfer is possible due to savings from various position vacancies during the first half of 2023 as well as funds set aside for the implementation of the 2019 compensation study.

The amount of \$800,000 will be transferred from Salaries to Other Services and Charges.

There were certain Board members who expressed their displeasure with this transfer of funds.

After full discussion and careful consideration of Resolution 49 – 2023, the Transfer Between Classifications and Accounts had received a favorable recommendation from the Finance Committee. Dr. White seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Abstain	Dr. White – Aye
Dr. Murtadha – Nay	Ms. Tribble – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

j. **Resolution 50 – 2023** (Transfer Between Classifications and Accounts – CAO Position)

Ms. Campbell explained that the transfer in the Operating Fund is to move funds within the CEO Department's budget to fund the contract for the Chief Administrative Officer and this is for only one month in the amount of \$15,833.33.

After full discussion and careful consideration of Resolution 50 – 2023, it was noted that the Transfer Between Classifications and Accounts had received a favorable recommendation from the Finance Committee. Dr. White seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Nay	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

k. **Resolution 51 – 2023 (2023 Insurance Resolution)**

Ms. Campbell noted that the Finance Committee is recommending approval of the proposed insurance coverage in the total amount of \$405,000 for the period August 1, 2023 to August 1, 2024 for the following coverages: Workers Comp, Property, Inland Marine/Contractors Equipment, General Liability, Auto, Umbrella, Cyber, D&O, EPL and AD&D.

After full discussion and careful consideration of Resolution 51 – 2023, 2023 Insurance Resolution, it was noted that it received a favorable recommendation from the Finance Committee. Dr. Murtadha seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

7. **Diversity, Policy and Human Resources Committee (Mr. Raymond J. Biederman, Chair; Dr. Khaula Murtadha, Dr. Luis A. Palacio, Dr. Patricia A. Payne)**

a. **DEI Training Initiative Update**

Ms. Kim Ewers, Diversity, Equity and Inclusion Officer, discussed the Update. She provided a PowerPoint presentation to the Board which described the different forms of training that is provided to the Library's staff members. This includes the following:

- Reading and discussing the same book;
- Annual competencies which includes DEI 101 training;
- Racial Equity and Child Advocate training; and
- MVMT10K.

She explained that currently there are funding limitations to continue with the DEI training. Alternative funding sources are being researched.

Dr. Palacio asked when the Library does its climate study again, will they measure if this training is having an effect on the behavior of the people, changing the behavior to a positive behavior and what you're trying to do with the training?

Mr. Ewers replied we would look at where we were and where we are now. There may be some people who have not or may be of a different opinion, and that's okay, but we would hope that we have seen change over the course of our training in a positive direction or an uncomfortable direction because everybody is not comfortable with this topic.

Dr. Palacio commented that he was talking more relational and social than pre and post test.

Dr. Murtadha noted that when the climate improvement survey and process was proposed, it wasn't just a survey. It was a process by which we would collect lots of forms of data, and so we'll be glad to give Ms. Ewers some additional information about different ways to collect climate improvement data.

Ms. Ewers responded that she would appreciate the assistance.

8. Facilities Committee (Dr. Eugene G. White, Chair; Mr. Stephen Lane, Dr. Khaula Murtadha)

- a. **Resolution 52 – 2023** (Approval of a Naming Opportunity for the Glendale Branch Window Seat, Activity Wall, and Two Book Nooks in Children’s Area)

Ms. Roberta Jagers, President, Indianapolis Public Library Foundation, reviewed the information provided to the Board on Resolution 52 – 2023. She shared the story of Katy Strader and Cy Wood who lost their son, Harrison Connor Strader Wood suddenly on April 5, 2023 at the age of 17 months. They asked friends and family to donate to the Foundation in his honor to name a space at the new Glendale Branch Library as his legacy.

As of June 1, 2023 the Foundation received gifts from more than 250 donors totaling more than \$57,400 in memory of Harrison. The funding will support early childhood programs and materials with a focus on Glendale patrons, as well as signage costs.

After full discussion and careful consideration of Resolution 52 – 2023, the Approval of a Naming Opportunity for the Glendale Branch Window Seat, Activity Wall, and Two Book Nooks in Children’s Area it was noted that it received a favorable recommendation from the Facilities Committee. Ms. Payne seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

9. **Library Foundation Updates**

Ms. Jagers discussed the Foundation Update as follows:

News

Many thanks to all Library employees who have been involved in delivering the Summer Reading Program. It has been a pleasure to bring donors to the Library this Summer to see the Summer Reading Program in action.

Donors

We thank the 148 donors who made gifts last month, following are the top corporate Donors: Everwise Credit Union; Indiana Farm Bureau Insurance; Meijer; Nicholas H. Noyes, Jr. Memorial Foundation, Inc.; and Sapient Capital.

Program Support

This month we are proud to provide more than \$690,000 to the Library. Examples of major initiatives supported include: Pathway to Literacy, Concert Series, CBLC Book Talks & Discussion, on the Road to Reading and the Marion County Internet Library.

She also noted that the Foundation had conducted a DEI audit and she will present a report on the audit to the Board at a later date.

10. **Report of the CEO**

a. **Confirming Resolutions**

1) **Resolution Regarding Finances, Personnel and Travel (53 - 2023)**

Mr. Gregory Hill, CEO, made a recommendation that the Board approve Resolution 53 – 2023 Regarding Finances, Personnel and Travel. He reminded everyone that this is a routine, procedural action. It approves new hires, compensation changes, resignations, travel and financial-related claims and warrants.

Mr. Biederman made the motion, which was seconded by Dr. White, to approve Resolution 53 – 2023, the Resolution Regarding Finances, Personnel and Travel.

Resolution 53 – 2023 was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

b. Report of the CEO

Mr. Hill discussed various items including the following:

In June, the Executive Committee met at the new Fort Ben Branch to take a tour and also met at some other branches as part of the Executive Committee’s weekly meetings.

For Juvenile Services, the focus was on the Summer Reading Program. The Indianapolis community as a whole has read a total of over 13 million minutes, keeping us on track to meet our community reading goal of 16 million minutes read by the end of the Summer.

He also mentioned the Adult Summer Program where more than 6,200 patrons enrolled in the Program have logged 3,536 reading minutes.

On July 8th, the Central African Festival highlighted communities from the Democratic Republic of Congo, Rwanda-Burundi. The events shared Central African cultures through music, dance, and crafts as well as stories from Central African neighbors who now call Indianapolis home.

The Library's Immigrant Outreach team also connected with several partner organizations in June. In collaboration with the International Center, guests from North Africa came to Central Library. Their goal was to understand how the Library connects with youth and the immigrant community and to share new ideals.

c. ALA Conference Briefing

Ms. Deb Lambert, Director of Collection Management Services Area, reviewed her PowerPoint presentation that had been presented to the Board at the meeting. She shared various comments from those 12 IndyPL staff members that had recently attended the ALA Annual Conference in Chicago. The staff members who attended were:

- Charlie Cain, PSL at Central Library
- Emily Thomas, PSL at Nora Branch Library
- Kim Ewers, DEI Officer
- Kristen Weaver, Teen Specialist at Central Library
- Kristen Foland, PSL at Central Library
- Nell German, PSL at Spades Park Branch
- Nichelle Hayes, Manager, CBLC at Central Library

- Shellie Rich, Manager, Learning Curve at Central Library
- Adm Parsons, Director of Facilities
- Mary Barr, Director of Communications
- Deb Lamber, Director of Collection Management
- Montoya Barker, Special Collections Librarian at Central Library

Ms. Tribble mentioned that she would like to see opportunities that would support the Board members in expanding their understanding of the library industry that we are serving.

Ms. Lambert advised that the Public Library Association Conference will take place in Columbus, Ohio in 2024.

d. **Presentation on IndyPL Snapshot Day**

Mr. Mike Williams, Manager, Special Projects, shared information on the recent IndyPL Snapshot Day as follows:

Mr. Williams commented that since the earliest days of the Library, we have measured our success. Two of the key indicators that we have measured are door count and circulation. As part of Snapshot Day, he wanted to report on just a few statistical measures, such as door count and circulation, etc. from April 10, 2023. That was the first day of our 150th year of operation. Some of the statistics he shared were:

Patrons at Facilities	-	8,980
Libby Users	-	4,479
Downloadable Books Checked Out	-	6,760
Physical Items Checked Out	-	18,172
Items Returned	-	11,649
New Holds	-	2,578
Holds Searched For	-	1,963
Shared System Items Checked Out	-	1,868
Shared System Items Checked In	-	1,890
Shared System Holds Created	-	299
Shared System Holds Filled	-	128
Items Sorted by S&R	-	5,161
S&R Miles Driven	-	259
CMSA Selection Team Orders	-	\$45,193
Items Ordered by CMSA	-	2,270
Items Sent Out to Branches	-	1,165

Mr. Williams thanked all members of the Snapshot Day Committee. He commented that they had all worked to generate ideas and make suggestions to celebrate our system's accomplishments. He also thanked all the staff photographers who brought in their cameras and smartphones to document the day.

Dr. Murtadha commented that this type of data will help us as we look at our long range planning,

e. **Strategic Plan Accomplishments 2022**

Ms. Anita Harden, Chief Administrative Officer, discussed the PowerPoint presentation on the Strategic Plan Accomplishments 2022 that was presented to the Board at the meeting. She reviewed the following Strategic Priorities:

- Racial Equity
- Partnerships
- Digital/Technology Inclusion
- Education
- Reading and Writing
- Health and Wellness
- Financial Literacy

Ms. Harden then provided general information and a status report indicating negative or positive results on the four goals under each of the Priorities.

She then shared her perspective on how the Library did in 2022. We did not achieve 64% in 2022, we achieved 60%. In 2023 she expects that we will achieve more.

Ms. Harden stated that the Plan is creating true change. It's not just check off this thing, move on to the next, check off that thing. This is something that the Library staff have embraced and have put into place and she thinks it's going to be enduring and lasting and it has a great foundation to build the next Plan on.

There was a lengthy discussion among Board members and staff about Ms. Harden's report.

A copy of the full presentation is attached to these minutes.

UNFINISHED BUSINESS

11. None.

NEW BUSINESS

12. None.

DISCUSSION AND AGENDA BUILDING

13. **Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

August 2023 – It was suggested that more discussion take place on the Strategic Plan. Provide more info on the operations of IndyPL. Which department will be the next to provide an overview to the Board? It is anticipated that an additional Executive Session will be needed. A hearing on the Budget will be scheduled. It was requested that the Budget Calendar info be sent out to the Board.

INFORMATION

14. Materials

- a. **Notes of July 11, 2023 Diversity, Policy and Human Resources Committee Meetings**
- b. **Notes of July 11, 2023 Facilities Committee Meeting**
- c. **Notes of June 11, 2023 Finance Committee Meeting**

15. Board Meeting Schedule for 2023 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meeting Schedule** for 2023 will be updated as needed.
- b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

16. Notice of Special Meetings

17. Notice of Next Regular Meeting

Monday, August 28, 2023, at the Warren Branch Library, 9701 East 21st Street, at 6:30 p.m.

18. Other Business

19. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 9:40 p.m.

Patricia A. Payne, Secretary to the Board

Indianapolis-Marion County Public Library
Report of the Treasurer for July 2023
Prepared by Accounting for the August 28, 2023 Board Meeting

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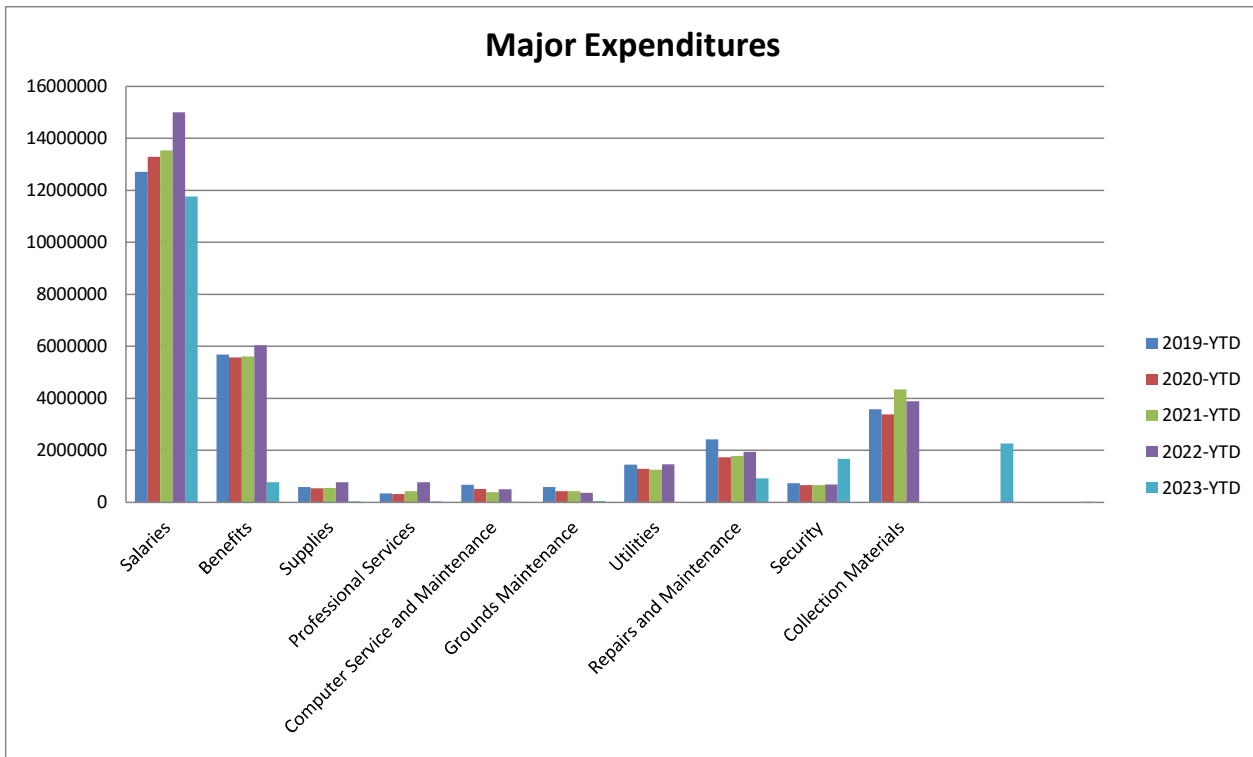
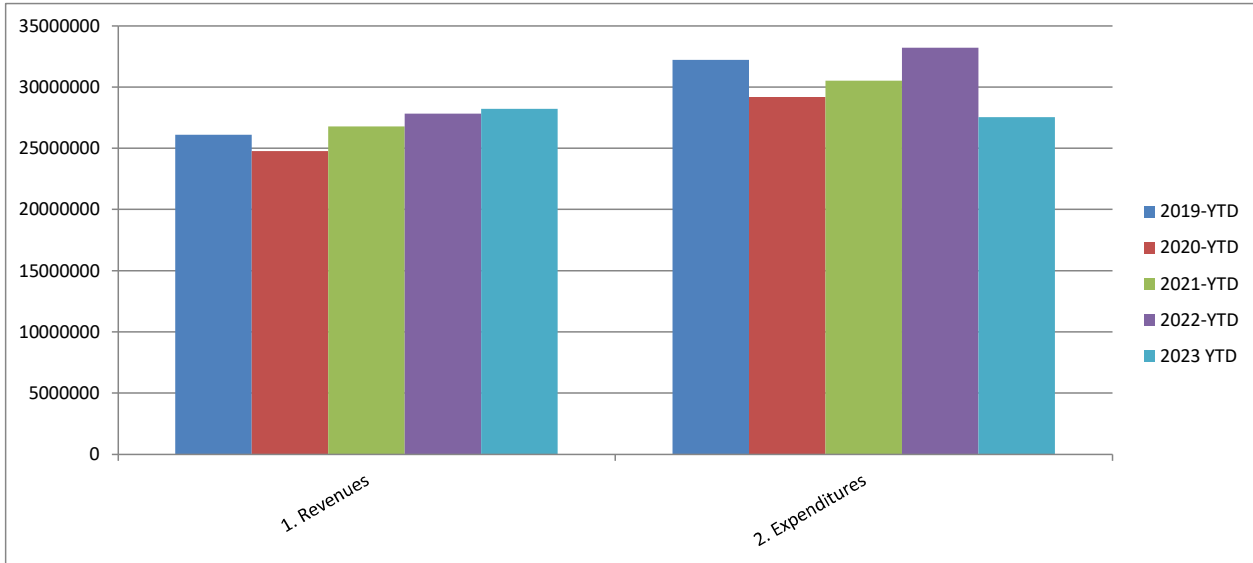
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Indianapolis-Marion County Public Library
Operating Fund Revenues and Expenditures
Month Ended July 31, 2023

Revenue		Annual		Actual YTD	% Budget
		2023 Revised	Actual MTD		
		Budget	7/31/2023	7/31/2023	Received
Property Taxes	31	36,871,032	-	22,127,952	60%
Intergovernmental	33	8,501,617	393,847	4,584,372	54%
Fines & Fees	35	133,313	7,347	64,617	48%
Charges for Services	34	582,908	58,599	353,219	61%
Miscellaneous	36	704,520	126,349	1,092,691	155%
Total		46,793,390	586,142	28,222,850	60%

Expenditures		Annual		Actual YTD	% Budget
		2023 Revised	Actual MTD		
		Budget	7/31/2023	7/31/2023	Spent
Personal Services & Benefits	41	35,679,433	2,650,842	17,510,470	49%
Supplies	42	1,456,807	75,840	585,104	40%
Other Services and Charges	43	16,784,861	1,610,981	8,209,414	49%
Capital Outlay	44	3,100,544	294,758	1,222,613	39%
Total		57,021,645	4,632,420	27,527,600	48%

**Indianapolis-Marion County Public Library
Chart Overview
Month Ended July 31, 2023**



Indianapolis-Marion County Public Library
Fund 101 - Operating Fund - Detailed Income Statement
Month Ended July 31, 2023

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE							
TAXES							
311000	PROPERTY TAX	50,208,312	50,208,312	-	22,127,952	-	28,080,360
311300	PROPERTY TAX CAPS	(13,337,280)	(13,337,280)	-	-	-	(13,337,280)
TAXES Total		36,871,032	36,871,032	-	22,127,952	-	14,743,080
INTERGOVERNMENTAL							
332200	E-RATE REVENUE	240,000	240,000	27,781	108,446	-	131,554
335100	FINANCIAL INSTITUTION TAX REV	443,294	443,294	-	212,891	-	230,403
335200	LICENSE EXCISE TAX REVENUE	3,111,698	3,111,698	-	1,479,752	-	1,631,946
335400	LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	2,248,507	-	1,606,077
335500	COUNTY OPTION INCOME TAX	523,541	523,541	44,851	372,957	-	150,584
335700	COMMERCIAL VEHICLE TAX REVENUE	303,422	303,422	-	150,414	-	153,008
339000	IN LIEU OF PROP. TAX	25,078	25,078	-	11,405	-	13,673
INTERGOVERNMENTAL Total		8,501,617	8,501,617	393,847	4,584,372	-	3,917,245
CHARGES FOR SERVICES							
347601	PUBLIC PRINTING REVENUE	280,000	280,000	28,807	199,236	-	80,764
347602	FAX TRANSMISSION REVENUE	74,468	74,468	7,847	51,797	-	22,671
347603	PROCTORING EXAMS	4,130	4,130	79	1,003	-	3,127
347604	PLAC CARD DISTRIBUTION REVENUE	55,000	55,000	-	-	-	55,000
347605	USAGE FEE REVENUE	2,500	2,500	2,222	15,434	-	(12,934)
347606	SET-UP & SERVICE - TAXABLE	21,295	21,295	900	9,850	-	11,445
347607	SET-UP & SERVICE - NON-TAXABLE	17,167	17,167	1,495	12,931	-	4,236
347608	SECURITY SERVICES REVENUE	33,183	33,183	535	7,865	-	25,318
347609	EVENT SECURITY	-	-	480	4,284	-	(4,284)
347620	CAFE REVENUE	16,325	16,325	-	-	-	16,325
347621	CATERING REVENUE	78,840	78,840	16,234	50,819	-	28,021
CHARGES FOR SERVICES Total		582,908	582,908	58,599	353,219	-	229,689
FINES							
351200	FINES	117,934	117,934	6,628	58,096	-	59,838
351201	OTHER CARD REVENUE	1,385	1,385	-	1,145	-	240
351202	HEADSET REVENUE	6,795	6,795	370	2,383	-	4,412
351203	USB REVENUE	5,332	5,332	252	2,249	-	3,083
351204	LIBRARY TOTES	1,867	1,867	97	744	-	1,123
FINES Total		133,313	133,313	7,347	64,617	-	68,696
MISCELLANEOUS							
360000	MISCELLANEOUS REVENUE	5,434	5,434	258	26,912	-	(21,478)
360001	REVENUE ADJUSTMENT	-	-	(86)	(86)	-	86
361000	INTEREST INCOME	69,610	69,610	104,614	663,298	-	(593,688)
362000	FACILITY RTL REV - TAXABLE	152,884	152,884	19,443	94,162	-	58,722
362001	FACILITY RENTAL REV - NONTAX	43,499	43,499	720	14,430	-	29,069
362002	EQUIPMENT RENTAL REV - TAXABLE	21,505	21,505	1,100	9,290	-	12,215
362003	EQUIPMENT RENTAL REV - NONTAX	2,801	2,801	300	1,100	-	1,701
367004	OTHER GRANTS	225,000	225,000	-	225,000	-	-
MISCELLANEOUS Total		520,733	520,733	126,349	1,034,106	-	(513,373)
OTHER FINANCING SRCS							
392100	SALE OF SURPLUS PROPERTY	3,787	3,787	-	11,738	-	(7,951)
396000	REFUNDS	5,000	5,000	-	670	-	4,330
399000	REIMBURSEMENT FOR SERVICES	175,000	175,000	-	46,177	-	128,823
399001	INSURANCE REIMBURSEMENTS	-	-	-	-	-	-
OTHER FINANCING SRCS Total		183,787	183,787	-	58,585	-	125,202
REVENUE Total		46,793,390	46,793,390	586,142	28,222,851	-	18,570,539

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
EXPENSE							
PERSONAL SERVICES							
411000	SALARIES APPOINTED STAFF	22,448,882	21,867,715	1,598,904	11,764,841	-	10,102,874
412000	SALARIES HOURLY STAFF	1,935,968	1,935,968	102,005	775,194	-	1,160,774
413000	WELLNESS	117,278	117,878	1,232	28,482	6,788	82,609
413001	LONG TERM DISABILITY INSURANCE	55,500	55,500	4,218	28,415	-	27,085
413002	EMPLOYEE ASSISTANCE PROGRAM	19,500	21,100	1,600	12,800	6,400	1,900
413003	TUITION ASSISTANCE	30,750	30,750	4,233	45,686	-	(14,936)
413004	SALARY ADJUSTMENT	1,158,108	840,108	-	-	-	840,108
413100	FICA AND MEDICARE	1,877,407	1,877,407	124,469	922,072	-	955,335
413300	PERF/INPRS	3,370,765	3,370,765	224,415	1,661,936	-	1,708,829
413400	UNEMPLOYMENT COMPENSATION	20,500	20,500	-	-	-	20,500
413500	MEDICAL & DENTAL INSURANCE	5,500,000	5,500,000	587,067	2,252,922	25,000	3,222,078
413600	GROUP LIFE INSURANCE	41,741	41,741	2,699	18,121	-	23,620
PERSONAL SERVICES Total		36,576,400	35,679,433	2,650,842	17,510,470	38,188	18,130,776
SUPPLIES							
421500	OFFICE SUPPLIES - FAC/PURCH	585,780	711,846	11,433	197,454	75,000	439,392
421600	LIBRARY SUPPLIES	100,000	101,644	4,689	18,573	2,724	80,347
421700	DEPARTMENT OFFICE SUPPLIES	325,380	340,344	49,893	257,715	14,579	68,050
422210	GASOLINE	30,000	32,329	-	5,264	21,465	5,600
422250	UNIFORMS	16,320	20,214	172	3,391	3,362	13,461
422310	CLEANING & SANITATION	169,950	177,348	9,653	64,655	23,198	89,494
429001	NON CAPITAL FURNITURE & EQUIP	45,000	73,082	-	38,052	-	35,030
SUPPLIES Total		1,272,430	1,456,807	75,840	585,104	140,329	731,374
OTHER SERVICES AND							
431100	LEGAL SERVICES	251,850	501,850	31,226	298,288	-	203,562
431500	CONSULTING SERVICES	386,777	703,253	38,949	383,170	149,606	170,478
432100	FREIGHT & EXPRESS	9,750	10,878	1,034	7,908	-	2,970
432200	POSTAGE	57,638	42,638	-	27,886	-	14,752
432300	TRAVEL	29,300	29,100	504	2,792	-	26,308
432400	DATA COMMUNICATIONS	305,580	305,580	34,092	140,635	90	164,855
432401	CELLULAR PHONE	15,632	15,432	1,000	7,212	-	8,220
432500	CONFERENCES	76,800	79,850	11,853	33,836	3,050	42,964
432501	IN HOUSE CONFERENCE	260,000	263,570	7,226	35,200	14,650	213,720
433100	OUTSIDE PRINTING	106,000	115,753	22,169	70,658	-	45,095
433200	PUBLICATION OF LEGAL NOTICES	1,810	2,560	99	1,485	-	1,075
434100	WORKER'S COMPENSATION	99,470	99,470	-	44,354	-	55,116
434200	PACKAGE	190,051	189,851	-	87,749	-	102,102
434201	EXCESS LIABILITY	23,862	23,862	-	11,958	-	11,904
434202	AUTOMOBILE	28,000	28,000	-	12,760	-	15,240
434500	OFFICIAL BONDS	1,000	1,200	-	1,200	-	-
434501	PUBLIC OFFICIALS & EE LIAB	15,077	15,077	-	-	-	15,077
434502	BROKERAGE FEE	23,000	23,000	-	11,500	-	11,500
435100	ELECTRICITY	918,050	1,003,020	71,313	561,747	423,223	18,050
435200	NATURAL GAS	110,000	127,207	4,142	88,514	31,852	6,841
435300	HEAT/STEAM	301,000	327,250	11,286	125,720	150,530	51,000
435400	WATER	67,725	75,686	4,325	30,543	42,418	2,725
435401	COOLING/CHILLED WATER	575,000	596,470	53,893	217,963	181,188	197,319
435500	STORMWATER	30,100	30,156	56	13,237	13,238	3,682
435900	SEWAGE	97,825	105,621	5,133	33,001	71,585	1,035
436100	REP & MAINT-STRUCTURE	778,550	699,055	40,460	326,909	215,732	156,414
436101	ELECTRICAL	260,000	313,263	18,181	121,609	169,316	22,338
436102	PLUMBING	55,000	122,837	7,139	84,437	30,815	7,585
436103	PEST SERVICES	20,000	21,363	64	8,546	14,117	(1,300)
436104	ELEVATOR SERVICES	145,000	264,482	40,348	155,278	64,507	44,696
436110	CLEANING SERVICES	1,235,500	1,768,831	228,266	769,264	703,662	295,906
436200	REP & MAINT-EQUIPMENT	140,000	188,496	2,790	139,076	36,890	12,529
436201	REP & MAINT-HEATING & AIR	475,000	621,012	28,489	180,904	196,856	243,252
436202	REP & MAINT-AUTO	47,000	47,290	2,623	12,469	8,410	26,411
436203	REP & MAINT-COMPUTERS	522,151	667,708	166,500	439,628	149,795	78,285
437200	EQUIPMENT RENTAL	112,276	119,276	8,389	32,823	-	86,453
437300	REAL ESTATE RENTAL	192,825	192,825	16,544	174,856	8,750	9,219
439100	CLAIMS, AWARDS, INDEMNITIES	25,000	25,000	-	-	-	25,000
439600	TRASH REMOVAL	83,200	90,700	8,128	53,983	33,646	3,071
439601	SNOW REMOVAL	370,000	407,731	-	93,545	194,276	119,910
439602	LAWN & LANDSCAPING	356,805	350,946	15,566	98,494	102,509	149,942
439800	DUES & MEMBERSHIPS	61,815	68,351	150	26,040	2,281	40,030
439901	COMPUTER SERVICES	536,098	579,458	119,253	384,985	61,562	132,910
439902	PAYROLL SERVICES	145,000	142,500	9,425	72,506	-	69,994
439903	SECURITY SERVICES	482,700	681,347	136,170	482,576	180,702	18,068
439904	BANK FEES/CREDIT CARD FEES	50,000	35,000	2,585	16,487	-	18,513
439905	OTHER CONTRACTUAL SERVICES	723,732	923,586	222,164	600,885	101,271	221,431
439906	RECRUITMENT EXPENSES	30,000	30,000	102	5,696	-	24,304
439907	EVENTS & PR	71,750	71,038	897	25,589	5,092	40,358
439910	PROGRAMMING	123,280	126,341	966	13,825	21,843	90,674

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
439911	PROGRAMMING-JUV.	145,650	179,227	15,160	54,052	41,438	83,737
439912	PROGRAMMING ADULT - CENTRAL						
439913	PROGRAMMING EXHIBITS - CENTRAL	5,000	5,361	50	475	361	4,525
439930	MATERIALS CONTRACTUAL	3,325,502	3,325,502	222,270	1,585,161	-	1,740,341
451100	AUDIT FEES	15,000	15,000	-	-	-	15,000
452000	TRANSFERS IN/OUT	-	-	-	-	-	-
452002	TRANSFERS IN/OUT	-	-	-	-	-	-
OTHER SERVICES AND		14,515,131	16,799,861	1,610,981	8,209,414	3,425,261	5,165,187
CAPITAL							
445100	CAPITAL - FURNITURE	20,000	20,000	-	-	-	20,000
445301	COMPUTER EQUIPMENT	-	12,819	-	12,819	-	-
449000	BOOKS & MATERIALS	3,002,000	3,033,225	287,008	1,201,294	31,225	1,800,706
449200	ART & EXHIBITS	-	19,500	7,750	8,500	11,000	-
CAPITAL Total		3,022,000	3,085,544	294,758	1,222,613	42,225	1,820,706
EXPENSE Total		55,385,961	57,021,645	4,632,420	27,527,600	3,646,002	25,848,043

Indianapolis-Marion County Public Library
Cashflow Projections - Operating Fund
January 1 - December 31, 2023

	Actual January	Actual February	Actual March	Actual April	Actual May	Actual June	Actual July	Projected August	Projected September	Projected October	Projected November	Projected December	Projected Y-T-D	Revised Budget	Variance
Beginning Balance	\$ 40,262,440	\$ 38,504,810	\$ 34,138,342	\$ 29,015,276	\$ 27,512,272	\$ 26,891,102	\$ 43,803,537	\$ 39,757,260	\$ 34,663,149	\$ 30,679,936	\$ 29,615,594	\$ 27,562,601	\$ 40,262,440	\$ 40,262,440	
Receipts:															
PROPERTY TAX	311000	-	-	1,554,000	2,423,000	18,150,952	-	-	-	368,710	1,843,552	16,223,254	40,563,468	36,871,032	3,692,436
PROPERTY TAX CAPS	311300	-	-	-	-	-	-	-	-	-	-	-	-	-	-
E-RATE REVENUE	332200	13,151	18,537	30,455	18,523	-	27,781	20,000	20,000	20,000	20,000	20,000	208,446	240,000	(31,554)
FINANCIAL INSTITUTION TAX REV	335100	-	-	-	-	212,891	-	-	-	-	-	221,647	434,538	319,007	115,531
LICENSE EXCISE TAX REVENUE	335200	-	-	-	-	1,479,752	-	-	-	-	-	1,555,849	3,035,601	2,989,778	45,823
LOCAL OPTION INCOME TAX	335400	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	3,854,584	3,854,584	-
COUNTY OPTION INCOME TAX	335500	44,851	44,851	44,851	44,851	103,851	44,851	44,851	43,628	43,628	43,628	43,628	591,099	498,398	92,701
COMMERCIAL VEHICLE TAX REVENUE	335700	-	-	-	-	150,414	-	-	-	-	-	151,711	302,125	294,870	7,255
IN LIEU OF PROP. TAX	339000	-	-	-	-	11,405	-	-	-	-	-	12,539	23,944	21,238	2,706
COPY MACHINE REVENUE	347600	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC PRINTING REVENUE	347601	23,445	25,886	32,628	29,138	29,367	29,966	28,807	23,333	23,333	23,333	23,333	315,903	280,000	35,903
FAX TRANSMISSION REVENUE	347602	7,262	7,320	7,862	7,014	6,970	7,523	7,847	6,206	6,206	6,206	6,206	82,826	74,468	8,358
PROCTORING EXAMS	347603	25	112	169	151	386	81	79	344	344	344	344	2,724	4,130	(1,406)
PLAC CARD DISTRIBUTION REVENUE	347604	-	-	-	-	-	-	-	4,583	4,583	4,583	4,583	22,917	55,000	(32,083)
USAGE FEE REVENUE	347605	2,202	2,202	2,222	2,182	2,202	2,202	2,222	208	208	208	208	16,476	2,500	13,976
SET-UP & SERVICE - TAXABLE	347606	350	150	1,800	1,500	2,200	2,950	900	1,775	1,775	1,775	1,775	18,723	21,295	(2,572)
SET-UP & SERVICE - NON-TAXABLE	347607	-	750	1,370	2,160	3,727	3,429	1,495	1,431	1,431	1,431	1,431	20,083	17,167	2,916
SECURITY SERVICES REVENUE	347608	100	300	1,900	1,490	2,030	1,510	535	2,765	2,765	2,765	2,765	21,691	33,183	(11,492)
EVENT SECURITY	347609	120	120	840	720	960	1,044	480	-	-	-	-	4,284	-	4,284
PARKING REVENUE	347610	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CAFE REVENUE	347620	-	-	-	-	-	-	-	1,360	1,360	1,360	1,360	6,802	16,325	(9,523)
CATERING REVENUE	347621	25,051	-	-	2,541	6,992	-	16,234	6,570	6,570	6,570	6,570	83,669	78,840	4,829
FINES	351200	7,713	8,025	10,196	7,282	7,213	11,037	6,628	9,828	9,828	9,828	9,828	107,235	115,622	(8,387)
OTHER CARD REVENUE	351201	370	195	130	65	195	190	115	115	115	115	115	1,722	1,385	337
HEADSET REVENUE	351202	264	361	336	356	359	370	566	566	566	566	566	5,214	6,795	(1,581)
USB REVENUE	351203	268	364	322	446	304	293	252	444	444	444	444	4,470	5,332	(862)
LIBRARY TOTES	351204	95	95	92	93	118	153	97	156	156	156	156	1,522	1,867	(345)
MISCELLANEOUS REVENUE	360000	22,921	172	50	240	291	2,981	258	453	453	453	453	29,177	5,434	23,743
REVENUE ADJUSTMENT	360001	-	-	85	(85)	(1)	-	(86)	-	-	-	-	(86)	-	(86)
INTEREST INCOME	361000	86,585	82,861	92,075	95,185	101,384	100,595	104,614	5,801	5,801	5,801	5,801	692,303	69,610	622,693
FACILITY RTL REV - TAXABLE	362000	37,802	4,174	10,246	11,777	6,141	4,579	19,443	12,740	12,740	12,740	12,740	157,863	152,884	4,979
FACILITY RENTAL REV - NONTAX	362001	-	240	5,080	5,610	1,210	1,570	720	3,625	3,625	3,625	3,625	32,555	43,499	(10,944)
EQUIPMENT RENTAL REV - TAXABLE	362002	300	300	2,000	1,500	2,337	1,753	1,100	1,792	1,792	1,792	1,792	18,250	21,505	(3,255)
EQUIPMENT RENTAL REV - NONTAX	362003	-	100	-	300	400	-	300	233	233	233	233	2,267	2,801	(534)
FOUNDATION CONTRIBUTION	367000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER GRANTS	367004	-	-	-	-	225,000	-	-	-	-	-	-	225,000	225,000	-
TRANSFER IN	391000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SALE OF SURPLUS PROPERTY	392100	4,800	6,500	-	438	-	-	-	316	316	316	316	13,316	3,787	9,529
REFUNDS	396000	-	-	-	150	-	-	-	417	417	417	417	2,753	5,000	(2,247)
REIMBURSEMENT FOR SERVICES	399000	2,590	6,685	-	-	-	36,902	-	14,583	14,583	14,583	14,583	119,094	175,000	(55,906)
INSURANCE REIMBURSEMENTS	399001	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Receipts	601,481	531,516	535,468	2,120,774	3,041,373	20,806,096	586,143	484,489	687,414	2,364,589	2,328,040	18,649,489	51,022,557	46,507,336	4,515,222
Expenditures:															
PERSONAL SERVICES & BENEFITS	41	2,026,339	2,031,512	3,789,006	2,173,558	2,314,161	2,525,052	2,650,842	2,813,569	4,220,354	2,813,569	2,813,569	32,985,100	36,576,400	3,591,300
SUPPLIES	42	181,810	81,447	36,217	81,178	58,575	70,038	75,840	106,036	106,036	106,036	106,036	1,115,283	1,272,430	157,147
OTHER SERVICES AND CHARGES	43	959,882	1,535,840	696,393	1,083,097	1,153,585	1,169,635	1,610,981	1,209,594	1,209,594	1,209,594	1,209,594	14,257,384	14,515,131	257,747
CAPITAL OUTLAY (Including Books & Collection Materials)	44	51,683	164,342	242,512	204,162	136,221	128,936	294,758	251,833	251,833	251,833	251,833	712,080	2,942,027	79,973
Total Expenditures	3,219,714	3,813,141	4,764,127	3,541,995	3,662,543	3,893,661	4,632,420	4,381,033	4,409,500	3,428,180	4,381,033	4,841,280	51,299,795	55,385,961	4,086,167
Change in Payables/Petty Cash/Correction*	860,602	(1,084,843)	(894,406)	(81,783)	-	-	-	-	-	-	-	-	(1,200,431)	-	-
Transfer Out (Rainy Day Fund/URF)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending Balance	\$ 38,504,810	\$ 34,138,342	\$ 29,015,276	\$ 27,512,272	\$ 26,891,102	\$ 43,803,537	\$ 39,757,260	\$ 35,860,716	\$ 30,679,936	\$ 29,615,594	\$ 27,562,601	\$ 41,370,811	\$ 38,784,772	\$ 31,383,815	

Indianapolis-Marion County Public Library
Receipts & Disbursements
Month Ended July 31, 2023

FUND	CASH AND	RECEIPTS	DISBURSEMENTS	CASH AND
	INVESTMENTS			INVESTMENTS
	06/30/2023			7/31/2023
101 Total Operating	43,803,537	583,143	4,632,420	39,754,260
104 Total Fines	(3,272)	49,877	49,877	(3,272)
226 Total Parking Garage	686,072	11,995	9,812	688,255
230 Total Grant	153,093	36,193	5,323	183,964
245 Total Rainy Day	7,781,823	8,106	-	7,789,929
270 Total Shared System	183,873	16,445	11,083	189,236
276 Total Cares Grant Fund	-	-	-	-
277 Total ARP Grant	(999)	-	-	(999)
301 Total BIRF 1	754,984	-	-	754,984
321 Total BIRF 2	2,651,308	-	-	2,651,308
471 Total Library Improvement Reserve Fund	2,721,655	3,931	-	2,725,586
472 Total Construction	-	-	-	-
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	925,700	-	-	925,700
480 Total 2018 BBond - West Perry Branch	-	-	-	-
481 Total 2019 Bond - LAW WAY Renovation	-	-	-	-
482 Total 2020 Bond - Fac Renov Equip Acq	2,764,194	-	20,404	2,743,790
483 Total 2021A Bond Glendale BR	5,710,059	42,613	1,141,983	4,610,689
484 Total 2021B Bond FT Harrison BR	3,801,425	4,719	338,556	3,467,588
485 Total 2021C Bond Energy Cons	4,909,750	-	25,556	4,884,193
486 Total 2022 Bond Energy Cons LT MT	5,470,298	-	11,098	5,459,200
701 Total Self-Insurance Fund	1,200,000	666,200	666,200	1,200,000
800 Total Gift	2,638,825	247,162	66,231	2,819,756
806 Total Payroll Liabilities	(166,707)	107,960	153,416	(212,163)
812 Total Foundation Agency Fund	1,508	868	-	2,376
813 Total Staff Association Agency Fund	31	-	-	31
814 Total Sales Tax Agency Fund	883	1,624	883	1,623
815 Total PLAC Card Revenue Agency Fund	16,874	4,810	-	21,684
99 Total CAFR GOVERNMENT - WIDE	-	-	-	-
Grand Total	86,004,914	1,785,647	7,132,843	80,657,719

**Status of the Treasury
Investment Report
Month Ended July 31, 2023**

Chase Savings Account

	Balance July 31, 2023	Interest Earned July 31, 2023
Operating Fund	\$ 7,191,376	\$ 20,745
Grant Fund	\$ 193,967	\$ 572
Parking Garage	\$ 420,258	\$ 1,210
Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 415,656	\$ 1,197
Gift Fund	\$ 4,711	\$ -
2021A Bond (Glendale)	\$ 3,706,656	\$ 10,673
2021B Bond (Fort Harrison)	\$ 1,638,909	\$ 4,719
Total Chase Savings Account	\$ 13,584,919	\$ 39,115

The average savings account rate for July was 3.40%

Previous Month's Chase Savings Account Activity

	Balance June 30, 2023	Interest Earned June 30, 2023
Operating Fund	\$ 7,170,631	\$ 20,020
Grant Fund	\$ 193,395	\$ 552
Parking Garage	\$ 419,048	\$ 1,168
Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 414,459	\$ 1,155
Gift Fund	\$ 4,711	\$ -
2021A Bond (Glendale)	\$ 3,695,983	\$ 14,062
2021B Bond (Fort Harrison)	\$ 1,634,190	\$ 5,808
Total Chase Savings Account	\$ 13,545,804	\$ 42,764

The average savings account rate for June was 3.40%

Fifth Third Bank Investment Account

	Balance July 31, 2023	Interest Earned July 31, 2023
Library Improvement Reserve Fd	\$ 2,274,162	\$ 3,931
Rainy Day Fund	\$ 3,529,086	\$ 6,100
Total Fifth Third Bank	\$ 5,803,248	\$ 10,031

The average 5/3 investment account rate for July was 2.08%

Previous Month's Fifth Third Bank Investment Account

	Balance June 30, 2023	Interest Earned June 30, 2023
Library Improvement Reserve Fd	\$ 2,270,231	\$ 3,488
Rainy Day Fund	\$ 3,522,986	\$ 5,413
Total Fifth Third Bank	\$ 5,793,217	\$ 8,901

The average 5/3 investment account rate for June was 1.85%

Hoosier Fund Account Income

	Balance July 31, 2023	Interest Earned July 31, 2023
Operating Fund	\$ 9,187,092	\$ 39,793
Rainy Day Fund	\$ 187,754	\$ 809
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
2018A Multi-Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd	\$ 44,813	\$ -
2019 Lawrence/Wayne Project Fund	\$ -	\$ -
Total Hoosier Fund Account	\$ 9,419,658	\$ 40,602

The average Hoosier Fund account rate for July was 5.10%

Previous Month's Hoosier Fund Account Income

	Balance June 30, 2023	Interest Earned June 30, 2023
Operating Fund	\$ 9,147,299	\$ 37,996
Rainy Day Fund	\$ 186,944	\$ 773
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
2018A Multi-Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd	\$ 44,813	\$ -
2019 Lawrence/Wayne Project Fund	\$ -	\$ -
Total Hoosier Fund Account	\$ 9,379,057	\$ 38,768

The average Hoosier Fund account rate for June was 5.05%

TrustIndiana

	Balance July 31, 2023	Interest Earned July 31, 2023
Operating Fund	\$ 7,120,587	\$ 33,376
2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
Total TrustIndiana Account	\$ 7,661,735	\$ 33,376

The average TrustIndiana account rate for July was 5.14%

Previous Month's TrustIndiana

	Balance June 30, 2023	Interest Earned June 30, 2023
Operating Fund	\$ 7,087,211	\$ 31,958
2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
Total TrustIndiana Account	\$ 7,628,360	\$ 31,958

The average TrustIndiana account rate for June was 5.11%

U. S. Bank

	Balance July 31, 2023	Interest Earned July 31, 2023
Operating Fund	\$ 5,147,193	\$ 10,701
Total U. S. Bank	\$ 5,147,193	\$ 10,701

The average U. S. Bank account rate for July was 2.50%

Previous Month's U.S. Bank

	Balance June 30, 2023	Interest Earned June 30, 2023
Operating Fund	\$ 5,136,492	\$ 10,622
Total U. S. Bank	\$ 5,136,492	\$ 10,622

The average U. S. Bank account rate for June was 2.50%

Indianapolis-Marion County Public Library
Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement
Month Ended July 31, 2023

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX	17,485,888	17,485,888	-	9,325,957	-	8,159,931
Property Taxes Total	17,485,888	17,485,888	-	9,325,957	-	8,159,931
Intergovernmental						
335100 FINANCIAL INSTITUTION T	132,059	132,059	-	69,506	-	62,553
335200 LICENSE EXCISE TAX REVE	747,497	747,497	-	483,122	-	264,375
335700 COMMERCIAL VEHICLE TAX	94,513	94,513	-	49,109	-	45,404
339000 IN LIEU OF PROP. TAX	4,654	4,654	-	4,567	-	87
Intergovernmental Total	978,723	978,723	-	606,304	-	372,419
Miscellaneous						
361000 INTEREST INCOME	-	-	-	5,265	-	(5,265)
Miscellaneous Total	-	-	-	5,265	-	(5,265)
REVENUES Total	18,464,611	18,464,611	-	9,937,526	-	8,527,085
EXPENSES						
Other Services and Charges						
439904 BANK FEES/CREDIT CARD F	10,000	10,000	-	-	-	10,000
438100 PRINCIPAL	17,555,000	17,555,000	-	8,695,000	-	8,860,000
438200 INTEREST	1,713,281	1,713,281	-	942,713	-	770,568
Other Services and Charges Total	19,278,281	19,278,281	-	9,637,713	-	9,640,568
EXPENSES Total	19,278,281	19,278,281	-	9,637,713	-	9,640,568

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Indianapolis-Marion County Public Library
Fund 245 - Rainy Day Fund - Detailed Income Statement
Month Ended July 31, 2023

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	-	-	8,106	50,017	-	(50,017)
MISCELLANEOUS Total	-	-	8,106	50,017	-	(50,017)
OTHER FINANCING SRCS						
399000 REIMBURSEMENT FOR SERVICES	-	-	-	-	-	-
OTHER FINANCING SRCS Total	-	-	-	-	-	-
REVENUE Total	-	-	8,106	50,017	-	(50,017)
EXPENSE						
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	-	-	-	-	-	-
431200 ENGINEERING & ARCHITECTURAL	-	37,528	-	-	31,558	5,970
431500 CONSULTING SERVICES	500,000	500,000	-	-	-	500,000
438400 ISSUANCE COSTS	-	-	-	-	-	-
OTHER SERVICES AND CHARGES TOTAL	500,000	537,528	-	-	31,558	505,970
CAPITAL						
441000 LAND	-	-	-	-	-	-
443500 BUILDING	500,000	500,000	-	-	-	500,000
444500 BUILDING IMPRVMENTS &	-	-	-	-	758,635	(758,635)
CAPITAL Total	500,000	500,000	-	-	758,635	(258,635)
EXPENSE Total	1,000,000	1,037,528	-	-	790,193	247,335

Indianapolis-Marion County Public Library
Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement
Month Ended July 31, 2023

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	-	-	3,931	24,089	-	(24,089)
MISCELLANEOUS Total	-	-	3,931	24,089	-	(24,089)
REVENUE Total	-	-	3,931	24,089	-	(24,089)
EXPENSE						
CAPITAL						
444501 COMPUTER SOFTWARE	250,000	250,000	-	-	-	250,000
CAPITAL Total	250,000	250,000	-	-	-	250,000
EXPENSE Total	250,000	250,000	-	-	-	250,000

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended July 31, 2023

	MTD	YTD
REVENUE		
MISCELLANEOUS		
332205 EMERGENCY CONNECTIVITY FUND	9,237	16,318
334700 GRANTS - LSTA	-	-
334720 GRANTS - STATE	-	1,834
334752 GRANTS - IMLS FEDERAL FUNDED	-	-
360000 MISCELLANEOUS REVENUE	-	-
360001 REVENUE ADJUSTMENT	-	-
361000 INTEREST INCOME	572	3,606
367000 FOUNDATION CONTRIBUTION	247,162	1,150,383
367002 FOUNDATIONS - DESIGNATED GIFTS	-	-
367004 OTHER GRANTS	26,385	26,385
396000 REFUNDS	-	-
399000 REIMBURSEMENT FOR SERVICES	-	-
MISCELLANEOUS Total	283,355	1,198,525

REVENUE Total	283,355	1,198,525
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EXPENSE		
00005012 - AQUARIUM MAINTENANCE MULTI-BRANCH	654	2,216
00015001 - CENTRAL UNRESTRICTED GIFT		(369)
00015007 - CBLC CENTER FOR BLACK LIT & CULTURE		62,521
00025001 - COLLEGE UNRESTRICTED GIFT	68	331
00035001 - GLENDALE UNRESTRICTED GIFT	203	299
00055001 - BRIGHTWOOD UNRESTRICTED GIFT	159	584
00065001 -DECATUR UNRESTRICTED GIFT		504
00075001- EAGLE UNRESTRICTED GIFT		206
00085001 - E. 38TH STREET UNRESTRICTED GIFTS		89
00095001 - E. WASHINGTON UNRESTRICTED GIFT		9
00125001 - HAUGHVILLE UNRESTRICTED GIFT	380	395
00135001 - LAWRENCE UNRESTRICTED GIFTS	72	72
00145001- NORA UNRESTRICTED GIFT		1,455
00165001- GARFIELD PARK UNRESTRICTED GIFT	151	151
00175001- SOUTHPORT UNRESTRICTED GIFT	57	57
00195001 - WAYNE UNRESTRICTED GIFTS	72	302
00215001 - FRANKLIN RD UNRESTRICTED GIFTS	39	207
00225001 - WARREN UNRESTRICTED GIFTS		267
00275001 - MICHIGAN UNRESTRICTED GIFTS		81
00285001 - BEECH GROVE UNRESTRICTED GIFTS		2,584
00295001 - W. PERRY UNRESTRICTED GIFTS	508	939
00405001 - CEO UNRESTRICTED GIFTS	2,500	11,659
00405010 - DIGITAL ENCYCLOPEDIA OF INDPLS DEOI	25,000	103,432
00425002 - LIBRARY MATERIALS MEMORIAL FUND		1,014
00425010 - LILLY CITY DIGITIZATION	2,059	29,795
18055010 - Grow with Google		1,691

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended July 31, 2023

	MTD	YTD
19425013 - BOOKS FOR COLLECTION BY T. COATES		21
20015017 - RAINBOW READS (CEN)		210
20125011 - HVL DEVICE LENDING EXPANSION	2,537	2,537
20425012 - CATALOGING & PROCESSING EITELJORG		544
20425017 - AXIS 360 HIGH SCHOOL EBOOKS	131	131
20425018 - AXIS 360 COVID EXPANSION EBOOKS	139	139
20455022 - SALUTE TO BLACK MEN IN WHITE COATS		3,938
21005038 - MONUMENT CIRCLE BOOK STAION TO CEN		7,250
21305010 - IPS AND CHARTER SCHOOL LIBRARY CARD		1,972
21425010 - CHRIS GONZALEZ 2020 INDIANA UTHORS	69	486
21425012 - MARION COUNTY INTERNET LBRARY CARD		250
21425023 - MINDTRUST HIGH SCHOOL EBOOKS		17,800
21445011 - EMERGENCY CONNECTIVITY FUNDING -ECF		2,701
21455041 - A PLACE TO CALL HOME PODCAST	1,000	6,309
22005015 - FALL FEST SLAMMIN RHYMES CHALLENGE		791
22005029 - INDYPL SEED LIBRARY 2022		429
22005036 - PRESCHOOL PACKAGED PROGRAMS R2R		-
22005037 - CONCERT SERIES		300
22015017 - SOCIAL WORKER SUPPORT		120
22015019 - TEEN ADVISORY GROUP AT THE CURVE		24

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended July 31, 2023

	MTD	YTD
22165013 - DISCOVERY ARTS SERIES GPK		250
22225018 - TEEN AFTERNOONS AT WRN		10
22425019 - BOOK CLUB IN A BAG		182
22445011 - EMERGENCY CONNECTIVITY FUNDING ECF	3,263	19,517
22455014 - CAREER CENTER		4,500
22455036 - WORLD LANGUAGE BOOK GIVEAWAYS		2,824
22455042 - CONVERSATION CIRCLES 2022		690
22455045 - PATHWAYS TO LITERACY		560
22455049 - BUILDING DIGITAL LITERACY SKILLS		500
22455051 - HOTSPOT FILTERING SFTWARE		2,917
22455058 - ADDRESSING THE DIGITAL DIVIDE CHROM	1,338	15,773
22475015 - STAFF DEI TRAINING		2,125
23005013 - SUMMER READING PROGRAM	11,035	163,465
23005029 - INDYPL SEED LIBRARY		76
23005034 - LGBTQ+ COMPETENCY TRAINING	600	900
23005036 - PRESCHOOL PACKAGED PROGRAMS	1,425	14,339
23005037 - CONCERT SERIES	4,100	8,300
23015011 - NONPROFIT WORKSHOPS		1,530
23015012 -SMALL BUINESS WORKSHOPS		74
23015013 -COFFEE AND CONVERSATIONS	200	257
23015016 -SIMPLE AND AFFORDABLE PLANT BASED C	300	900
23015018 - MAKER CRAFTS AT CENTRAL		450
23015020 - TREASURES OF THE ISCR		50
23015021 - CBLC BOOK FEST & JUNTEENTH CELEBRATION	6,840	8,810
23035012 - EXPLORE THE WORLD CULTURAL PROGRAMS	658	1,280
23045010 - TEEN ZONE AT IRVINGTON	-	263
23085012 - E38 STREET ZINE COLLECTION		23
23135010 - ADULT BOOK DISCUSSION LAW	151	215
23205011 - HOMESCHOOL CAP 2023		200
23235010 - FORT BEN HARRISON GRAND OPENING EVE	(1,500)	(1,500)
23255015 - BUNNY BAG PROGRAM BOOKS AND SUPPLY		4,697
23295011 - HEALTH AND WELLNESS PROGRAMS WPR		1,590
23295013 - TEEN ADVISORY GROUP AT WEST PERRY	86	159
23415014 - MCFADDEN LECTURE 2023		2,180
23425014 - GENERAL DIGITIZATION 2023		931
23425015 - RELIGION ORAL HISTORY PROJECT		1,253
23425020 - INDYPL BRANCHES HISTORY	20	2,326
23425021 - 150th ANNIVERSARY		7,327
23455010 - MEET THE ARTIST XXXV #MASTERSEXHIBI		43,555
23455015 - WORLD LANGUAGE BOOK CLUB		600
23455028 - TEEN COMMUNITY BOOK CLUBS	1	573
23455035 - YA AUTHOR VISITS		1,200
23455038 - ANIMAL PEOGRAMS	2,400	2,400
23455042 - CONVERSATION CIRCLES 2023	150	4,425

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended July 31, 2023

	MTD	YTD
23455045 - PATHWAY TO LITERACY		3,952
23455047 - INTERNATIONAL FESTIVALS & CELEBRATION		2,500
23455048 - READING READY TIME		2,848
23455052 - ADULT SUMMER READING PROGRAM	1,700	7,559
23455055 - REACH OUT AND READ ROAR DIA DE LOS		13,294
23455056 - BILINGUAL STORYTIME PDA		3,000
23455053 - EARLY CHILDHOOD EDUCATOR WORKSHOP		8,066
23455061 - WORLD LANGUAGE COMPUTER CLASSES		3,450
23455065 - SEED LIBRARY SUPPORT	400	800
23475010 - IPS RACIAL EQUITY INSTITUTE TRAINING		8,400
23465012 - MARKETING BUCKETS	1,088	6,345
EXPENSE Total	70,054	649,347

Indianapolis-Marion County Public Library
Fund 226 - Parking Garage - Detailed Income Statement
Month Ended July 31, 2023

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347610 PARKING REVENUE	120,000	120,000	10,222	72,017	-	47,983
347611 EVENTS PARKING	8,000	8,000	550	5,485	-	2,515
CHARGES FOR SERVICES Total	128,000	128,000	10,772	77,502	-	50,498
MISCELLANEOUS						
360000 MISCELLANEOUS REVENUE	500	500	-	-	-	500
360001 REVENUE ADJUSTMENT	-	-	13	104	-	(104)
361000 INTEREST INCOME	-	-	1,210	7,627	-	(7,627)
MISCELLANEOUS Total	500	500	1,223	7,731	-	(7,231)
REVENUE Total	128,500	128,500	11,995	85,233	-	43,267
EXPENSE						
SUPPLIES						
421200 PRINTER SUPPLIES	2,000	2,000	-	-	-	2,000
421500 OFFICE SUPPLIES - FAC/PURCH	2,000	2,000	146	1,010	-	990
422310 CLEANING & SANITATION	200	200	-	-	-	200
SUPPLIES Total	4,200	4,200	146	1,010	-	3,190
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	2,500	2,500	-	-	-	2,500
431500 CONSULTING SERVICES	5,000	7,915	-	-	2,915	5,000
431501 PARKING GARAGE CONTRACTUAL	12,000	12,000	1,000	7,000	-	5,000
432200 POSTAGE	100	100	-	-	-	100
432400 DATA COMMUNICATIONS	1,500	1,500	118	710	-	790
434201 EXCESS LIABILITY	6,500	6,500	407	2,828	-	3,672
436100 REP & MAINT-STRUCTURE	10,000	343,435	-	5,034	-	338,401
436110 CLEANING SERVICES	9,000	9,000	-	-	-	9,000
436200 REP & MAINT-EQUIPMENT	4,000	4,000	-	-	-	4,000
436201 REP & MAINT-HEATING & AIR	12,500	53,000	-	40,500	15,510	(3,010)
439904 BANK FEES/CREDIT CARD FEES	6,000	6,000	760	3,905	-	2,095
439905 OTHER CONTRACTUAL SERVICES	60,000	60,000	7,382	33,220	4,500	22,280
OTHER SERVICES AND CHARGES TOTAL	129,100	505,949	9,667	93,197	22,925	389,828
CAPITAL						
445300 CAPITAL - EQUIPMENT	10,000	10,000	-	-	-	10,000
CAPITAL Total	10,000	10,000	-	-	-	10,000
EXPENSE Total	143,300	520,149	9,813	94,207	22,925	403,018

Indianapolis-Marion County Public Library
Fund 270 - Shared System - Detailed Income Statement
Month Ended July 31, 2023

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347640 SHARED SYSTEM REVENUE	-	-	16,445	115,582	-	(115,582)
CHARGES FOR SERVICES Total	-	-	16,445	115,582	-	(115,582)
REVENUE Total	-	-	16,445	115,582	-	(115,582)
EXPENSE						
PERSONAL SERVICES						
411000 SALARIES APPOINTED STAFF	77,897	77,897	9,512	49,040	-	28,857
413100 FICA AND MEDICARE	5,959	5,959	674	6,670	-	(711)
413300 PERF/INPRS	11,061	11,061	851	6,389	-	4,672
PERSONAL SERVICES Total	94,917	94,917	11,037	62,099	-	32,818
SUPPLIES						
421600 LIBRARY SUPPLIES	5,000	5,615	46	1,009	-	4,606
SUPPLIES Total	5,000	5,615	46	1,009	-	4,606
OTHER SERVICES AND CHARGES						
431500 CONSULTING SERVICES	5,000	300	-	300	-	-
432300 TRAVEL	1,500	1,500	-	-	-	1,500
432501 IN HOUSE CONFERENCE	250	250	-	-	-	250
439901 COMPUTER SERVICES	900	5,673	-	4,773	-	900
439907 EVENTS & PR	500	427	-	-	-	427
439909 REIMBURSEMENT FOR SERVI	75,000	75,000	-	-	-	75,000
439930 MATERIALS CONTRACTUAL	14,000	14,000	-	-	-	14,000
OTHER SERVICES AND CHARGES TOTAL	97,150	97,150	-	5,073	-	92,077
EXPENSE Total	197,067	197,682	11,083	68,181	-	129,501

**Indianapolis-Marion County Public Library
Summary of Construction Fund Cash Balances
Month Ended July 31, 2023**

Construction Fund Cash Balances - Does Not Include Retainage Withheld

Fund 479 - Restricted - Multiple Projects	925,699.98
Fund 482 - Restricted - Multiple Projects 2	2,743,790.26
Fund 483 - Restricted - Glendale Project	4,170,353.82
Fund 484 - Restricted - Fort Harrison Project	2,965,987.38
Fund 485 - Restricted - Multiple Projects 3	4,884,193.18
Fund 486 - Restricted - Multiple Projects 4	5,459,200.43
Total Construction Fund Cash Balances	<u><u>21,149,225.05</u></u>

Construction Fund Classification Breakdown

Fund 479 - Restricted - Multiple Projects	925,699.98
Fund 482 - Restricted - Multiple Projects 2	2,743,790.26
Fund 483 - Restricted - Glendale Project	4,170,353.82
Fund 484 - Restricted - Fort Harrison Project	2,965,987.38
Fund 485 - Restricted - Multiple Projects 3	4,884,193.18
Fund 486 - Restricted - Multiple Projects 4	5,459,200.43
Total Construction Fund Breakdown	<u><u>21,149,225.05</u></u>

Summary of Classifications

Total Restricted	21,149,225.05
Total Assigned	0.00
Total of All Classifications	<u><u>21,149,225.05</u></u>

Summary of Project Activity

<u>PROJECT</u>	<u>* ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>OPEN P.O.</u>	<u>UNEXPENDED</u>
* Fund 479 - Restricted - Multiple Projects	5,000,000.00	0.00	3,000.00	4,074,300.02	111,763.00	813,936.98
* Fund 482 - Restricted - Multiple Projects 2	5,349,512.62	20,403.95	239,607.08	2,605,722.36	359,840.53	2,383,949.73
Fund 483 - Restricted - Glendale Project	15,704,198.03	1,141,983.49	5,286,342.06	11,533,844.21	3,193,460.92	976,892.90
Fund 484 - Restricted - Fort Harrison Project	14,436,415.72	338,556.48	3,298,442.37	11,470,428.34	2,180,883.08	785,104.30
Fund 485 - Restricted - Multiple Projects 3	5,574,116.45	25,556.43	202,840.00	689,923.27	47,196.91	4,836,996.27
Fund 486 - Restricted - Multiple Projects 4	5,573,456.60	11,097.77	19,597.77	114,256.17	407,111.65	5,052,088.78
Total Expenditures	<u><u>51,637,699.42</u></u>	<u><u>1,537,598.12</u></u>	<u><u>9,049,829.28</u></u>	<u><u>30,488,474.37</u></u>	<u><u>6,300,256.09</u></u>	<u><u>14,848,968.96</u></u>

	<u>ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>BUDGET BALANCE</u>
** Appropriated Interest Earnings - Fund 483	206,656.00	10,672.71	121,048.54	206,656.00	0.00
*** Appropriated Interest Earnings - Fund 484	138,909.02	4,718.97	68,482.90	138,909.02	0.00

* This is the original maximum budget for the Bond including interest that was appropriated for use.

** Total interest went \$146,656.00 above estimated \$60,000.00 so added it to budget

*** Total interest went \$78,909.02 above estimated \$60,000 so added it to budget



Board Action Request

6b

To: IMCPL Board

Meeting Date: August 28, 2023

From: Finance Committee

**Approved by the
Library Board:**

Effective Date: August 28, 2023

Subject: Resolution for Appropriations and Tax Rates - Resolution 54-2023

Recommendation: Authorize the adoption of Resolution 54-2023

Background: The Library Board is required under Indiana Code 36-3-6-9(b) to submit an adopted budget and tax levies to the council clerk by August 31st. On August 3rd and 10th, the Library published notice of a public hearing for August 15th and adoption of the 2024 budget for August 28th in the Indianapolis Star and the Court & Commercial Record. The attached resolution includes the budget for the Library's Operating Fund, Bond #2 Fund, Rainy Day Fund, and Library Improvement Reserve Fund effective January 1, 2024-December 31, 2024.

Strategic/Fiscal Impact: The 2024 Budget includes the 4.0% increase in the growth rate for the tax levy as set by the Department of Local Government Finance (DLGF) resulting in the maximum tax levy allowed.

In addition, the budget includes an estimated debt payment for the 2023 Bonds to be issued later this year.



Board Resolution

6b

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 54-2023 RESOLUTION FOR APPROPRIATIONS AND TAX RATES August 28, 2023

State Form 55865 (7-15)
Approved by the State Board of Accounts, 2015
Prescribed by the Department of Local Government Finance

Budget Form No. 4

Ordinance / Resolution Number:

Be it ordained/resolved by the **Indianapolis-Marion County Public Library** that for the expenses of **INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY** for the year ending December 31, 2024 the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Indianapolis-Marion County Public Library**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Indianapolis-Marion County Public Library	Library Board	08/28/2023

Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0061	RAINY DAY	\$1,000,000	\$0	0.0000
0101	GENERAL	\$58,627,093	\$54,000,000	0.0982
0182	BOND #2	\$23,023,384	\$22,000,000	0.0400
2011	LIBRARY IMPROVEMENT RESERVE	\$250,000	\$0	0.0000
		Total: \$82,900,477	Total: \$76,000,000	Total: 0.1382

RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
 Approved by the State Board of Accounts, 2015
 Prescribed by the Department of Local Government Finance

Budget Form No. 4

Name		Signature
Ms. Hope C. Tribble, President	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Mr. Raymond J. Biederman, Vice President	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Dr. Patricia A. Payne, Secretary	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Mr. Stephen Lane, Member	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Dr. Khaula Murtadha, Member	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Dr. Luis A Palacio, P.E., Member	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Dr. Eugene G. White, Member	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

ATTEST

Name	Title	Signature

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1

Yes No

In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before December 31

Yes No



6a

To: IMCPL Board **Meeting Date:** August 28, 2023

From: Finance Committee

Subject: Attachment to Resolution for Appropriations and Tax Rates – Resolution 54-2023

Background:

Overall Summary of 2024 Budget:

	2024	2023
Operating Fund	\$ 58,627,093	\$ 55,385,961
BIRF -Debt Service	23,023,384	16,538,947
LIRF	250,000	250,000
Rainy Day Fund	1,000,000	1,000,000
TOTAL	<u>\$ 82,900,477</u>	<u>\$ 73,174,908</u>

The following pages provide a summary of the projected revenues and expenditures for 2024 as well as a detailed draft budget for the Operating Fund.

Significant Assumptions:

Revenues:

- Property Taxes: The DLGF released the growth quotient of 4.0% for 2024 so we have assumed the levy will grow by that percentage. Circuit breaker credits are expected to be 17% of the levy and we are projecting delinquencies staying flat from 2023 budget.
- Current projections have intergovernmental revenue staying flat in total.
- Local Income Tax: The budget assumes COIT will grow by 4.5% and the Levy freeze will stay flat.
- Fees; Charges for Services: The budget assumes these fees will stay flat.
- Other Revenue: This includes printing, faxing, events and café revenues. The budget assumes this will grow by 135% over 2023 due to an increase in interest revenue.

Expenditures:

Character 1: Personal Services

The largest part of the Library's budget continues to be Salaries and Benefits. The planned overall increase in the preliminary budget for Salaries and Benefits is approximately 5.72% or \$2,091,516.

This increase is due to:

- Assumed salary merit increases for 2024 of 4%.
- 2024 will have 27 pay periods rather than 26.
- Health Insurance – The 2024 budget includes an 7.5% increase in health insurance from the 2023 budget.
- FICA – The contribution rate set by the Federal Government is 7.65%.
- PERF – The Library pays the employer contribution to PERF at 11.2%. The budget assumes that the Library will continue to pay the employee required contribution of 3% which makes the total Library contribution 14.2% of salaries for benefit eligible employees.

Character 2: Supplies

Supplies are budgeted to increase by approximately 17.10% or \$217,525.

The bulk of the increase to the 2024 supply budget is due to an increase for PC refreshes compared to 2023. The decrease in the Uniform budget is based on prior year actuals and the number of staff required to wear a uniform.

Character 3: Other Services & Charges

Other Services & Charges are budgeted to increase by 5.42% or \$787,031.

This increase is due to:

- Legal Services billing has increased significantly in 2023 without the budget to support it. Increasing the budget for 2024 to mitigate the need to pull funds from other departments to make up shortfall.
- An increase in requests for opportunities for professional development (conferences, etc.).
- Costs associated with the design, development, and testing of a new website.
- Utilities and maintenance costs projected to increase in 2024.

Character 4: Capital Outlay

Capital Outlay budgeted to increase by 4.8% or \$145,060.

Books & Materials budget increased by 5% from 2023. Includes funds for newly opened branches (new Glendale and Fort Ben) as well as additional funds to support strategic initiatives such as financial literacy.

Bond and Interest Redemption Fund (BIRF-debt service):

In accordance with Indiana Code, this fund can only be used for making our debt payments related to outstanding bonds. The projected 2024 budget includes the 2023 bond issues, scheduled to be sold later this year. The plan is for **the 2024 debt service tax rate will be the same as the 2023 tax rate**. The anticipated debt service will be structured to ensure a flat tax rate but we are budgeting high for flexibility.

Bonds	Budget Year Paid off	Original Principal Amount	Outstanding Principal Amount 12/31/23	2024 Debt Service Budget
BIRF Fund				
2016 Bonds - Michigan Road Branch	2028	7,565,000	7,450,000	393,344
2017A Bonds - Brightwood Branch	2025	5,945,000	5,830,000	2,027,784
2017B Bonds - Eagle Branch	2029	7,660,000	5,905,000	926,031
2018B Bonds - West Perry Branch	2030	9,635,000	8,700,000	1,229,250
2021A - Glendale Branch	2024	14,425,000	12,300,000	3,804,250
2021B - Fort Ben Branch	2024	13,315,000	11,320,000	3,532,725
2023A - Central*	2027	6,105,000		3,700,000
2023B - Nora Branch*	2027	6,105,000		3,700,000
2023C - Pike Branch*	2027	6,105,000		3,700,000
Fees				10,000
BIRF Total				\$23,023,384

*Anticipated Debt Service for bonds to be sold Q4 2023

Library Improvement Reserve Fund (LIRF):

We plan to appropriate \$250,000 from the LIRF fund for the accounting software upgrade.

Rainy Day Fund:

Expenses related to the Library's capital projects that will be reimbursed by bond proceeds.

Consulting Services /Legal Services

\$1,000,000

Indianapolis Public Library

Operating Fund Budget

Code	Object Code Description	2021 Actuals	2022 Actuals	2023 Adopted Budget	2024 Proposed Budget	\$ Change	% Change
Revenues							
311000	PROPERTY TAX	\$ 45,409,231	\$ 47,374,148	\$ 49,708,312	\$ 51,750,206	\$ 2,041,894	4%
311300	LOSS FROM CIRCUIT BREAKER	(8,340,754)	(9,510,631)	(8,470,296)	(8,818,235)	(347,939)	4%
311000	PROPERTY TAX DEL/APPEALS AND PENALTIES	1,227,522	1,076,323	500,000	500,000	-	0%
335100	FINANCIAL INSTITUTIONS TAX	448,239	506,102	425,782	421,108	(4,674)	-1%
335200	AUTO & AIRCRAFT EXCISE TAX	2,956,723	2,940,201	3,023,366	3,084,607	61,241	2%
335700	CVET	288,310	297,783	300,828	306,921	6,093	2%
339000	PAYMENT IN LIEU OF TAXES	25,078	17,250	17,250	17,250	-	0%
332200	ERATE	287,965	215,425	240,000	240,000	-	0%
335500	COIT	527,705	531,719	533,241	557,152	23,911	4%
335400	LIT	3,854,584	3,854,584	3,854,584	3,854,584	-	0%
	OTHER RECEIPTS	1,363,955	2,006,078	2,382,281	2,323,000	(59,281)	-2%
	Revenues Grand Total	48,048,558	49,308,982	52,515,348	54,236,593	1,721,245	3%
Expenditures							
411000	SALARIES APPOINTED STAFF	17,929,196	18,613,447	22,448,882	24,244,793	1,795,911	8.00%
412000	SALARIES HOURLY STAFF	1,018,241	1,185,502	1,935,968	2,090,845	154,877	8.00%
413000	WELLNESS	25,391	35,773	117,278	60,000	(57,278)	-48.84%
413001	LONG TERM DISABILITY INSURANCE	52,642	43,611	55,500	56,610	1,110	2.00%
413002	EMPLOYEE ASSISTANCE PROGRAM	17,600	19,200	19,500	19,890	390	2.00%
413003	TUITION ASSISTANCE	8,449	13,753	30,750	60,000	29,250	95.12%
413004	SALARY ADJUSTMENT/COMP STUDY IMPLMENT	-	-	1,158,108	600,000	(558,108)	-48.19%
413100	FICA AND MEDICARE	1,383,232	1,459,544	1,877,407	2,060,576	183,169	9.76%
413300	PERF/INPRS	2,497,502	2,624,880	3,370,765	3,527,961	157,195	4.66%
413400	UNEMPLOYMENT COMPENSATION	16,477	-	20,500	20,500	-	0.00%
413500	MEDICAL INSURANCE	3,554,888	3,783,030	5,500,000	5,729,048	229,048	4.16%
413500	DENTAL INSURANCE	-	-	-	155,953	155,953	0.00%
413600	GROUP LIFE INSURANCE	33,221	28,672	41,741	41,741	-	0.00%
	Total Personal Services	26,536,837	27,807,411	36,576,400	38,667,916	2,091,516	5.72%
421500	SMALL EQUIP, DEVICES & FACILITY PURCHASES	362,827	459,011	585,780	758,626	172,846	29.51%
421502	STAFF DEVICES	-	-	-	-	-	0.00%
421600	LIBRARY SUPPLIES	71,584	137,425	100,000	102,000	2,000	2.00%
421700	DEPARTMENT OFFICE SUPPLIES	199,433	244,227	325,380	330,380	5,000	1.54%
422210	GASOLINE	15,532	20,085	30,000	30,600	600	2.00%
422250	UNIFORMS	4,491	5,016	16,320	10,000	(6,320)	-38.73%
422310	CLEANING & SANITATION	85,846	104,550	169,950	173,349	3,399	2.00%
429001	NON CAPITAL FURNITURE & EQUIPMENT	21,227	5,965	45,000	85,000	40,000	88.89%
	Total Supplies	760,940	976,278	1,272,430	1,489,955	217,525	17.10%
431100	LEGAL SERVICES	234,435	266,077	251,850	300,000	48,150	19.12%
431200	ENGINEERING & ARCHITECTURAL	-	-	-	-	-	0.00%
431500	CONSULTING SERVICES	317,016	630,378	386,777	431,553	44,776	11.58%
432100	FREIGHT & EXPRESS	5,334	15,919	9,750	9,750	-	0.00%
432200	POSTAGE	37,742	7,157	57,638	60,388	2,750	4.77%
432300	TRAVEL	2,646	4,779	29,300	29,475	175	0.60%
432400	DATA COMMUNICATIONS	265,269	258,872	305,580	306,172	592	0.19%
432401	CELLULAR PHONE	10,037	8,794	15,632	16,893	1,261	8.07%
432500	CONFERENCES	6,979	56,040	76,800	119,000	42,200	54.95%
432501	IN HOUSE CONFERENCE	68,931	96,221	260,000	270,000	10,000	3.85%
433100	OUTSIDE PRINTING	58,779	66,663	106,000	171,000	65,000	61.32%
433200	PUBLICATION OF LEGAL NOTICES	1,589	7,442	1,810	2,810	1,000	55.25%
434100	WORKER'S COMPENSATION	79,309	96,063	99,470	101,459	1,989	2.00%
434200	PACKAGE	170,912	184,252	190,051	195,753	5,702	3.00%
434201	EXCESS LIABILITY	18,049	21,942	23,862	24,578	716	3.00%
434202	AUTOMOBILE	21,967	24,502	28,000	28,840	840	3.00%
434500	OFFICIAL BONDS	975	975	1,000	2,400	1,400	140.00%
434501	PUBLIC OFFICIALS & EE LIAB	22,136	14,425	15,077	15,529	452	3.00%
434502	BROKERAGE FEE	10,000	31,500	23,000	23,000	-	0.00%
435100	ELECTRICITY	830,564	968,671	918,050	1,080,000	161,950	17.64%
435200	NATURAL GAS	105,320	101,115	110,000	150,000	40,000	36.36%
435300	HEAT/STEAM	222,922	251,590	301,000	300,000	(1,000)	-0.33%
435400	WATER	47,162	54,196	67,725	69,080	1,355	2.00%
435401	COOLING/CHILLED WATER	479,394	478,933	575,000	500,000	(75,000)	-13.04%
435500	STORMWATER	23,666	24,178	30,100	30,100	-	0.00%
435900	SEWAGE	45,923	70,339	97,825	105,000	7,175	7.33%
436100	REP & MAINT-STRUCTURE	570,872	736,607	778,550	1,000,000	221,450	28.44%
436101	ELECTRICAL	282,706	428,543	260,000	250,000	(10,000)	-3.85%
436102	PLUMBING	56,692	75,106	55,000	75,000	20,000	36.36%
436103	PEST SERVICES	17,588	22,680	20,000	40,000	20,000	100.00%
436104	ELEVATOR SERVICES	162,057	169,465	145,000	125,000	(20,000)	-13.79%
436110	CLEANING SERVICES	933,285	885,011	1,235,500	1,520,000	284,500	23.03%
436200	REP & MAINT-EQUIPMENT	126,335	148,237	140,000	150,000	10,000	7.14%
436201	REP & MAINT-HEATING & AIR	245,349	281,854	475,000	425,000	(50,000)	-10.53%
436202	REP & MAINT-AUTO	45,622	32,286	47,000	50,000	3,000	6.38%
436203	REP & MAINT-COMPUTERS	320,249	286,854	522,151	531,651	9,500	1.82%
437200	EQUIPMENT RENTAL	56,321	55,718	112,276	75,500	(36,776)	-32.75%

Code	Object Code Description	2021 Actuals	2022 Actuals	2023 Adopted	2024 Proposed	\$ Change	% Change
				Budget	Budget		
437300	REAL ESTATE RENTAL	287,648	315,100	192,825	32,825	(160,000)	-82.98%
439100	CLAIMS, AWARDS, INDEMNITIES	-	-	25,000	25,000	-	0.00%
439600	TRASH REMOVAL	77,026	71,344	83,200	85,000	1,800	2.16%
439601	SNOW REMOVAL	235,600	158,725	370,000	275,000	(95,000)	-25.68%
439602	LAWN & LANDSCAPING	190,520	248,136	356,805	275,000	(81,805)	-22.93%
439800	DUES & MEMBERSHIPS	48,842	27,736	61,815	64,275	2,460	3.98%
439901	COMPUTER SERVICES	265,628	262,259	536,098	544,554	8,456	1.58%
439902	PAYROLL SERVICES	117,274	119,852	145,000	145,000	-	0.00%
439903	SECURITY SERVICES	768,253	839,558	482,700	521,800	39,100	8.10%
439904	BANK FEES/CREDIT CARD	67,151	55,112	50,000	40,000	(10,000)	-20.00%
439905	OTHER CONTRACTUAL SERVICES	517,982	707,719	723,732	868,325	144,593	19.98%
439906	RECRUITMENT EXPENSES	22,045	38,163	30,000	30,000	-	0.00%
439907	EVENTS & PR	52,416	78,668	71,750	74,150	2,400	3.34%
439910	PROGRAMMING	25,305	58,902	123,280	137,735	14,455	11.73%
439911	PROGRAMMING-JUV.	45,874	92,889	145,650	155,800	10,150	6.97%
439912	PROGRAMMING - ADULT	-	14,965	-	-	-	0.00%
439913	PROGRAMMING EXHIBITS - CENTRAL	-	2,869	5,000	2,500	(2,500)	-50.00%
439920	PROPERTY TAXES	-	-	-	-	-	0.00%
439930	MATERIALS CONTRACTUAL(eBooks,Databases)	3,473,180	3,134,372	3,325,502	3,425,267	99,765	3.00%
459000	REFUNDS	-	-	-	-	-	0.00%
451100	AUDIT FEES	13,803	12,136	15,000	15,000	-	0.00%
452000	TRANSFER TO LIRF	-	250,000	-	-	-	0.00%
452002	TRANSFER TO RAINY DAY	1,000,000	1,200,000	-	-	-	0.00%
	Total Other Services & Charges	13,112,679	14,551,886	14,515,131	15,302,162	787,031	5.42%
443500	Building	-	-	-	-	-	0.00%
445100	CAPITAL - FURNITURE	8,113	35,930	20,000	-	(20,000)	-100.00%
445200	VEHICLES	42,257	-	-	-	-	0.00%
445300	CAPITAL - EQUIPMENT	-	-	-	15,000	15,000	0.00%
445301	COMPUTER EQUIPMENT	66,475	117,006	-	-	-	0.00%
449000	BOOKS & MATERIALS	2,841,529	2,813,538	3,002,000	3,152,060	150,060	5.00%
449100	UNPROCESSED PAPERBACK BOOKS	-	-	-	-	-	0.00%
	Total Other Capital Outlay	2,958,373	2,966,473	3,022,000	3,167,060	145,060	4.80%
	Expenditures Grand Total	\$ 43,368,830	\$ 46,302,048	\$ 55,385,961	\$ 58,627,093	\$ 3,241,132	5.85%
	Surplus/(Deficit)	\$ 4,679,728	\$ 3,006,934	\$ (2,870,613)	\$ (4,390,500)		
	Adjustments/Projected Unspent Appropriation	3,365	(315)	2,769,298	2,931,355		
	Remaining Surplus/(Deficit)	4,683,093	3,006,619	(101,315)	(1,459,145)		



Board Action Request

6C

To: IMCPL Board

Meeting Date: August 28, 2023

From: Finance Committee

**Approved by the
Library Board:**

Effective Date: August 28, 2023

Subject: Annual EBSCO Print Subscriptions Renewal - Resolution 55-2023

Recommendation: Authorize the approval of Resolution 55-2023

Background: The library uses magazine subscription jobber EBSCO as its primary vendor for most of its print subscriptions. EBSCO provides a B2B portal for libraries to manage subscriptions for 902 print magazines and newspapers for all IndyPL locations. With frequent changes in publication frequency, costs and magazine titles, the service keeps the library up-to-date on all changes and cancellations as many magazines move online. The portal also allows library staff to submit claims and requests for replacement for missing or damaged issues. Under terms of the renewal, the library will pay EBSCO a total of approximately \$50,218 for the subscription period of January 1, 2024 – December 31, 2024.

DEI Impact:

Each location seeks to provide diverse magazines to match their community demographics, including magazines for African American, Hispanic/Latine, LGBTQ+ audiences. Central Library's collection includes newspapers/magazines for speakers of non-English languages, and the Center for Black Literature and Culture subscribes to 20 magazine and journal titles serving the African American community.

Strategic/Fiscal Impact:

The annual EBSCO Renewal cost of approximately \$50,218 will be funded from Books & Materials Operating Funds (10126120-4490000).



Board Resolution

6C

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 55-2023
EBSCO Print Subscription Services
August 28, 2023**

WHEREAS, the Indianapolis-Marion County Public Library ("IndyPL") needs robust tools to manage approximately 900 subscriptions for print magazines and newspapers; and

WHEREAS, EBSCO provides a robust portal for detailed management and claiming of subscriptions, and maintains historical record of previous subscriptions; therefore;

BE IT RESOLVED the EBSCO print subscription renewals, are approved and the Board of Trustees authorizes the Chief Executive Officer to execute a purchase order for renewal with the selected Vendor for an annual cost not to exceed \$55,000 for the period January 1, 2024 to December 31, 2024.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION
COUNTY PUBLIC LIBRARY, INDIANA
RESOLUTION 55-2023
EBSCO Print Subscription Services
August 28, 2023**

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

7a

To: IMCPL Board

Meeting Date: August 28, 2023

From: Diversity, Policy and Human Resources Committee

Approved by the Library Board:

Effective Date: August 28, 2023

Subject: Resolution 56-2023 - Amendment - Policy 222, Tuition Assistance, by addition of Policy 222.5, Deferred Payment

Recommendation:

Approval of Resolution 56-2023 to amend Policy 222, Tuition Assistance, by addition of Policy 222.5, Deferred Payment

Background:

Eligible employees may qualify for Tuition Assistance from the Indianapolis Public Library based on the requirements and conditions of Policy 222.1. The amendment will assist employees to participate in deferred payment programs with their college or university. Employees qualify for defer payment under this new policy only if the obligation of the Library to pay the employee's tuition is consistent with the requirements of Policy 222.1.

Strategic/Fiscal Impact: Accounted for in the 2023 budget.

DEI Impact: More employees will be able to attend college or university without paying the cost of tuition upfront.



Board Resolution

7a

**INDIANAPOLIS MARION COUNTY PUBLIC LIBRARY
RESOLUTION 56-2023**

**AMENDMENT OF POLICY 222, TUITION ASSISTANCE, by addition of POLICY
222.5, DEFERRED PAYMENT**

August 28, 2023

WHEREAS, Policy 222, Tuition Assistance, allows employees of the Library to receive assistance for tuition costs related to college or university courses based on the requirements and conditions of Policy 222.1.

WHEREAS, Policy 222.5, Deferred Payment, will assist employees to participate in deferred payment programs with their college or university.

WHEREAS, Policy 222.5, Deferred Payment, will allow employees to deferred payment only if the obligation of the Library to pay the employee's tuition is consistent with the requirements of Policy 222.1.

WHEREAS, the Diversity, Policy and Human Resource Committee recommends approval of Policy 222.5, Deferred Payment.

WHEREAS, the Board has reviewed the proposed Policy 222.5, Deferred Payment, as recommended and deems it appropriate and consistent with the mission and operations of the Library as a taxpayer supported public entity.

THEREFORE, BE IT RESOLVED that the Board does hereby approve and adopt Policy 222.5, Deferred Payment, in the form attached to this Resolution.

**LIBRARY BOARD OF TRUSTEES OF THE INDIANAPOLIS-
MARION COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

8a

To: IndyPL Board

Meeting Date: August 28, 2023

From: Facilities Committee

Approved by
The Library Board:
Effective Date:

Subject: Resolution 57-2023
Approval to Award a Construction Services Contract for the Decatur Branch Roof Replacement Project

Recommendation:

IndyPL Facilities staff recommend Board approval for the attached action (Resolution 58-2023) to award a construction services contract for the College Avenue Branch Roof Replacement Project to **SPG Roofing and Exteriors, Whiteland, Indiana**, for the total cost of \$99,980.00.

Strategic/Fiscal Impact:

This work is within the total Project budget of \$200,000. The Project will be funded by the 2018 Facilities Improvements Projects 1 Bond Fund (Fund 479.)

DEI Impact:

SPG Roofing and Exteriors is not a city-certified MBE and will self-perform 100% of the work.

Indy Rooftops LLC was the only bidder with any proposed utilizations. They are an Indiana State Certified Woman-Owned Business Entity and proposed to self-perform 100% of the work. Their bid was 41% more than the bid provided by SPG Roofing and Exteriors.

Background:

The Project was estimated to be more than \$150,000 and was bid using the requirements of the Public Works Statute IC § 36-1-12. The Project seeks the Minority/Women/Veteran/ Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020. IndyPL staff and the architect, Etica Group, prepared documents to solicit open, competitive, and sealed bids for the Project. The Documents were publicly advertised, issued to invited vendors, and sent to business development contracts on July 25, 2023. Notice of the Project was also posted on the IndyPL website.

Board Action Request

RE: Facilities Committee, Item 8a

Resolution 57-2023 Approval to Award a Construction Services Contract for the Decatur Branch Roof Replacement Project

Date: August 28, 2023

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors who state they provide mechanical services.

The Project requires compliance with Requirements for Contactors on Public Works Projects including liability insurance, qualification, E-Verify, employee training, and records retention.

Below is a list of vendors and business development entities that were sent the Notice to Bidders via e-mail:

City	Vendor
Certifications	AAA Roofing
	Amos Exteriors
	Apogee Construction
	Blackmore & Buckner Roofing
MBE	C & K UNITED SHEET METAL AND MECHANICAL INC
MBE	FAM CONSTRUCTION LLC
	Foster Contracting
MBE	GENERAL RESTORATION AND CONSTRUCTION LLC
MBE	HEARTLAND BUILDERS, DBA THE HEARTLAND EXTERIORS
	Hinshaw Roofing & Sheet Metal
	Horning Roofing and Sheet Metal
WBE	JMH Roofing Co., Inc.
MBE	L.G.C. CONTRACTORS, INC.
MBE	OAK AND STONE CONSTRUCTION COMPANY LLC
	Skyline Roofing
	Smither Roofing
	South Central Roofing
	SPG Roofing and Exteriors
	Superior Roofing Services
	Vanzzini Roofing
	ConstructConnect
	Dodge Data

A Pre-Bid Conference and Site Tour was held on August 3, 2023. Six (6) vendors attended the Conference: Amato Elmore Construction, Equity builders, Foster Contracting, Horning Roofing, SPG Roofing, and Skyline Exteriors.

IndyPL shall award the Project to the lowest, responsible, and responsive bidder pursuant to IC § 36-1-12-14 (b)(8).

Due to lead times for roofing material the schedule targets completion by October 1, 2023.

Board Action Request

RE: Facilities Committee, Item 8a

Resolution 57-2023 Approval to Award a Construction Services Contract for the Decatur Branch Roof Replacement Project

Date: August 28, 2023

Four (4) bids were received at the Library Services Center by the deadline of 2:00 pm local time on August 17, 2023. A tabulation of the bids is included below:

Bidder	Equity Builders	Horning Roofing	SPG Roofing and Exteriors	Indy Rooftops LLC
Lump Sum Bid	\$139,950	\$136,253	\$99,980	\$140,761.21
Receipt of Addenda 1	Yes	Yes	Yes	Yes
XBE Goals Plan Submitted	Yes	Yes	Yes	Yes
Vendor XBE Status	-	-	-	WBE - State of Indiana
Proposed MBE Utilization %	0%	0%	0%	0%
Proposed WBE Utilization %	0%	0%	0%	100%
Proposed VBE Utilization %	0%	0%	0%	0%
Proposed DOBE Utilization %	0%	0%	0%	0%

SPG Roofing and Exteriors has not completed any work for IndyPL to date. The architect has checked references and is satisfied **SPG Roofing and Exteriors** can successfully complete the work as described in the bidding documents.



Board Resolution

8a

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 57-2023

APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE DECATUR BRANCH ROOF REPLACEMENT PROJECT

AUGUST 28, 2023

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) maintains facilities in a safe manner; and

WHEREAS, the roof of the Decatur Branch is at the end of its useful life; and

WHEREAS, IndyPL staff and the architect, Etica Group, prepared bidding documents to solicit open, competitive, and sealed public bids for the Project. The bidding documents were issued to bidders on July 25, 2023; and

WHEREAS, IndyPL received sealed bids from four (4) bidders by the deadline on August 17, 2023; and

WHEREAS, based on the review of the bids, IndyPL and the architect have determined **SPG Roofing and Exteriors, Indianapolis, Indiana** to be the lowest, responsive, and responsible bidder and recommends award of the contract to **SPG Roofing and Exteriors**.

IT IS THEREFORE RESOLVED the Decatur Branch Roof Replacement Project contract, as bid describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with to **SPG Roofing and Exteriors**. The agreement will be based upon such terms described in the Draft Standard Agreement included in the Bidding Documents as Section 00 05 00 dated July 25, 2023, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with to **SPG Roofing and Exteriors** will be for the total cost of Ninety-Nine Thousand Nine Hundred Eighty Dollars (\$99,980.00), and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA
RESOLUTION 57-2023**

**APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE
DECATUR BRANCH ROOF REPLACEMENT PROJECT**

August 28, 2023

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

8b

To: IndyPL Board

Meeting Date: August 28, 2023

From: Facilities Director

Approved by
The Library Board:
Effective Date:

Subject: **Resolution 58-2023**
Reauthorization of Approval to Award a Services Contract for the Services Area Assessment and Patron Service Analysis

Recommendation:

The IndyPL Facilities Director recommends Board approval of the attached action (Resolution 58-2023), Reapproval to Award Services Contract for the Service Area Assessment and Patron Services Analysis to **Schmidt Associates, Inc.**, Indianapolis, IN

Fiscal and Strategic Impact:

The initial budgeted amount for this project was \$250,000, which provided for a simple refresh of the 2014 Facilities Assessment. The submitted rate structure by Schmidt allows for an expanded scope of services, which has a Not-To-Exceed cost of \$533,655, plus up to 5% for reimbursable expenses.

The total cost of these services will be funded from the 2022 Bond Issue (Fund 486).

DEI Impact:

Schmidt Associates is not a City-certified XBE vendor but has put together a team that consists of various XBE vendors for this project, the aggregate of which meets or exceeds all of IndyPL's four individual XBE utilization goals.

Background:

The attached Board Action Request, BAR 37-2023, and Board Resolution, FMSA Resolution 37-2023, detail the history, advertisement, evaluation, and previous award of this project. The current BAR is requesting reauthorization due to the increased cost, which is substantially beyond the initial budget of \$250,000.



Board Action Request

8a

To: IndyPL Board

Meeting Date: June 26, 2023

From: Facilities Director

Approved by
The Library Board:
Effective Date:

Subject: **Resolution 37-2023**
Approval to Award a Services Contract for the Services Area Assessment and Patron Service Analysis

Recommendation:

The IndyPL Facilities Director recommends Board approval of the attached action (Resolution 372023), Approval to Award Services Contract for the Service Area Assessment and Patron Services Analysis to **Schmidt Associates, Inc.**, Indianapolis, IN

Fiscal and Strategic Impact:

The submitted rate structure will allow the project to stay within the currently projected \$250,000 budget. The final scope of the project, which will determine the final cost, will be detailed and finalized during contract negotiations after Board approval.

The cost of these services will be funded from the 2022 Bond Issue (Fund 486).

DEI Impact:

Schmidt Associates is not a City-certified XBE vendor but has put together a team that consists of various XBE vendors for this project, the aggregate of which meets or exceeds all of IndyPL's four individual XBE utilization goals.

Background:

IndyPL procured a high-level, system-wide facilities assessment in 2014 to provide a roadmap for future facilities projects, including renovations, new construction, and moving branch locations. Included in that assessment was a 20-year timeline of projects.

Board Action Request

RE: Facilities Committee, Item 8a

Resolution 37-2023 Approval to Award Services Contract for the Service Area
Assessment and Patron Service Analysis

Date: June 26, 2023

Given the fast pace of innovation and the COVID-19 pandemic that changed many of IndyPL's operations and our patron expectations, a refresh of the 20-year plan is necessary. The timing of this project is ideal, as we are 10 years into a 20-year plan.

This project will start in early July, with deliverables submitted to IndyPL in January 2024. A final presentation should be made at the January 2024 Board meeting.

IndyPL has sought Vendors whose combination of experiences, processes, and personnel will provide timely, cost-effective, and exemplary housekeeping services to IndyPL. The Vendor shall have the following qualifications.

- Proven capabilities and expertise in the assessment, analysis, and forecasting of service area and space use in public libraries or similar facilities.
- Expertise in library services and operations of public library facilities.
- Demonstrated track record in overall client satisfaction.
- Demonstrated track record in completing projects on time and on budget.
- Appropriate resources to satisfy the requirements of the project.
- Registered with the Indiana Secretary of State to do business in Indiana.
- Any criteria deemed relevant by IndyPL.

In accordance with Section 123.3 of the IndyPL Policy Manual, selection of a Vendor will be on the basis of provisions of the required services, experience, cost, and any other factors deemed appropriate to the services being secured.

Per the Board Bylaws, Article IX Expenditures, all service agreements over \$50,000 in value are to be approved by the Board. IndyPL staff used the Request for Qualifications ("RFQ") process pursuant to IC § 5-16-11.1 to solicit Statements of Qualifications ("SOQ") from vendors for the Services. Included in the RFQ were the IndyPL Utilization Goals for Goods and Services adopted as Policy by the IndyPL Board with Resolution 28-2020.

To secure the needed services, an RFQ was prepared and issued on April 21, 2023. IndyPL staff utilized the City's Department of Minority & Women Business Development website to identify certified vendors capable of providing the Services.

Seventy-Seven (77) known vendors were directly contacted, eleven (11) business development organizations were contacted, public notices per Statute were placed in the newspapers on April 25 and May 2, 2023, and the RFQ was posted to the IndyPL website. A virtual Pre-SOQ conference was held for all prospective vendors on May 4, 2023, with five (5) vendors in attendance (Schmidt Associates, Synthesis, Luminaut, HBM, Tappe Architects).

Board Action Request

RE: Facilities Committee, Item 8a

Resolution 37-2023 Approval to Award Services Contract for the Service Area Assessment and Patron Service Analysis

Date: June 26, 2023

The IndyPL SOQ Evaluation Committee consisted of these persons:

- Kim Ewers – DEI Officer
- Peggy Wehr – Area Resource Manager – Branches
- Michelle Sharp – Area Resource Manager – Adult Services
- Mike Williams – Manager, Special Projects
- Deb Lambert – Director, Collections

Facilitating the evaluation was Adam Parsons – Director, Facilities.

The Library received SOQs from three (3) vendors by the deadline of May 16, 2023. A tabulation sheet of the received SOQs is included below.

Vendor	Introduction and Cover Letter	Vendor Qualification Sheet	Receive Addendum 1 and 2	E-Verify Affidavit	Company Profile	Vendor Experiences	Company References	Conflicts of Interest and Claims	Financial Documentation	Free Structure	Attachment E Utilization Goals Plan	Proposed MBE Utilization	Proposed WBE Utilization	Proposed VBE Utilization	Proposed DOBE Utilization
Luminaut	X	X	X	X	X	X	X	X	X	X	X	0.0%	40.0%	0.0%	0.0%
Schmidt	X	X	X	X	X	X	X	X	X	X	X	16.6%	9.5%	3.9%	4.6%
Synthesis	X	X	X	X	X	X	X	X	X	X	X	15.0%	70.0%	10.0%	5.0%

The IndyPL RFQ Evaluation Committee reviewed all the SOQs received and requested additional information from all vendors.

Board Action Request

RE: Facilities Committee, Item 8a

Resolution 37-2023 Approval to Award Services Contract for the Service Area
Assessment and Patron Service Analysis

Date: June 26, 2023

Per Statute the selection of the Vendor was based upon the criteria established in the RFQ. The criteria include:

- Attainment of the stated IndyPL XBE utilization goals.
- Expertise in the assessment and analysis of public libraries and similar facilities.
- Satisfaction level of current and former clients.
- Experience in completing projects on time and on budget.
- Basis for determining the range of fees.
- Ability to address cross-cultural patron needs.

After completing their review, the SOQ Evaluation Committee recommends **Schmidt Associates, Inc.** be awarded the contract as the Vendor that best meets the criteria as defined in the Request for Qualifications.

Subcontractors used by **Schmidt Associates, Inc.** include:

- Engaging Solutions (WBE)
- JQOL (MBE)
- The Fehribach Group (DBE)
- Vespa Group (VBE)
- Powers and Sons, Inc. (MBE)
- HBM Architects



Board Resolution

8b

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 58-2023

APPROVAL TO AWARD A SERVICES CONTRACT FOR THE SERVICE AREA ASSESSMENT AND PATRON SERVICES ANALYSIS PROJECT

AUGUST 28, 2023

WHEREAS, in support of the 2021-2023 Strategic Plan, Planning, Programming and Design Services are required by the Indianapolis-Marion County Public Library (“IndyPL”) during the planning, design, and construction stages of the improvements and capital projects outlined in the Strategic Plan; and

WHEREAS, IndyPL issued a Request for Qualifications (“RFQ”) on April 21, 2023, seeking vendors whose combination of experience, processes, and personnel will provide timely, cost-effective, and exemplary professional Services for the Service Area Assessment and Patron Services Analysis Project; and

WHEREAS, IndyPL received three (3) Statements of Qualifications (“SOQ”) to the RFQ by the submission deadline of May 4, 2023, from qualified vendors; and

WHEREAS, IndyPL has reviewed the responses and investigated references from the submitting vendors; and

WHEREAS, IndyPL has determined that **Schmidt Associates, Inc.**, Indianapolis, Indiana is the vendor that best meets the criteria as outlined in the RFQ and recommends IndyPL award the contract to **Schmidt Associates, Inc.**

IT IS THEREFORE RESOLVED that the Board of Trustees authorizes the Chief Executive Officer to negotiate and sign a contract with **Schmidt Associates, Inc.** for Planning, Programming and Design Services for the Service Area Assessment and Patron Services Analysis, substantially in the form of the terms and conditions included in the RFQ and the SOQ and as the Chief Executive Officer deems necessary or advisable based on the recommendations of IndyPL’s legal counsel.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA**

RESOLUTION 58-2023

**APPROVAL TO AWARD A SERVICES CONTRACT
FOR
THE SERVICE AREA ASSESSMENT AND PATRON SERVICES ANALYSIS
PROJECT**

AUGUST 26, 2023

AYE

NAY

Adopted this 28th day of August 2023.

ATTEST: _____
Secretary of the Board



Board Briefing Report

9

To: IndyPL Board **Meeting Date:** 8/28/23
From: The Indianapolis Public Library Foundation
Subject: August 2023 Update

Background: Every month, the Library Foundation provides an update to the Library Board.

News

We would like to share two updates from Foundation-funded programs this year. Thank you to the Library staff that help make these programs a big success!

Family Concert Series:

The family concert series is a monthly concert series in the Clowes Auditorium at Central Library featuring different styles of music ranging from symphonic, baroque, jazz, opera and music from around the world. The shows are interactive and geared towards children. 76 people attended the opera program, and 732 people have attended the overall concert series since the beginning of the year.

Patron comment: “My two-year-old son and I have never been to an opera before, so this was awesome first exposure. We wouldn't have had this opportunity if the library didn't offer it. Thank you!”

Homeschool Workshop:

The Homeschool Workshops aim to provide attendees with a variety of information and resources to enhance their homeschool program. The workshops are planned quarterly and include sessions on digital resources, STEAM activities, parent resources and health and wellness resources. The program was recently held at Nora Branch Library and attended by 52 people.

Patron comment: “Absolutely fantastic! My seven-year-old and ten-year-old both enjoyed. I especially appreciated the facilitator's reference to frustration during the creative process. My seven-year-old felt normalized, seen, and encouraged because she felt frustration at times during the activities.”

Donors

We thank the 80 donors who made gifts last month, including our top foundation donor, Arthur Jordan Foundation.

Program Support

This month, we are proud to provide more than \$47,000 to the Library. Examples of major initiatives supported include: Bilingual Storytime, Family Concert Series, East 38th Street Career Center and the Marian McFadden Author Lecture.



Board Action Request

10a1

To: IMCPL Board

Meeting Date: August 28, 2023

From: Gregory Hill, CEO

**Approved by the
Library Board:**

Effective Date: August 28, 2023

Subject: Finances, Personnel and Travel Resolution 59-2023

Recommendation: Approve Finances, Personnel and Travel Resolution 59-2023

Background: The Finances, Personnel and Travel Resolution 59-2023 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2023.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL
RESOLUTION 59 - 2023**

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of July 2023 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

<u>Bank Account for:</u>	<u>Payment Type</u>	<u>Beginning #</u>	<u>Ending #</u>	<u>Count</u>	<u>Total Amount</u>
Operating	Warrant	77867	77867	1	Void
	Warrant	77868	78013	146	\$ 1,933,758.33
Operating	EFT	1814	1823	10	\$ 278,616.50
Operating	EFT	307155	307174	20	\$ 173,213.09
	EFT	307177	307223	47	\$ 1,114,006.71
	EFT	307229	307247	19	\$ 219,901.85
	EFT	307249	307281	33	\$ 755,041.55
Fines	Warrant	1040	1058	19	\$ 762.91
Gift	Warrant	9114	9173	59	\$ 55,272.15
Gift	EFT	307175	307176	2	\$ 2,977.21
	EFT	307224	307228	5	\$ 4,878.61
	EFT	307248	307248	1	\$ 7.43
	EFT	307282	307286	5	\$ 3,144.27
Employee Payroll	Warrant	269824	269848	25	\$ 11,162.66
	Warrant	1404	1404	1	\$ 5,602.05
	Direct Deposit	270001	270572	572	\$ 628,168.34
	Direct Deposit	290001	290578	578	\$ 636,738.09
Payroll Taxes, Garnishments	Electronic Transfer	-	-	-	\$ 465,946.35

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the 2023 Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Mr. Raymond J. Biederman

Ms. Hope C. Tribble

Mr. Stephen Lane

Dr. Patricia A. Payne

Dr. Khaula Murtadha

Dr. Eugene White

I have examined the within claims and certify they are accurate:

Dr. Luis A. Palacio

Mrs. Mary Rankin CPA
Treasurer of the Library Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

No	Type	Date	Reference	Amount	
1814	EFT	7/6/2023	AMERICAN UNITED LIFE INSURANCE CO	2,408.00	
1815	EFT	7/6/2023	FIDELITY INVESTMENTS	4,656.56	
1816	EFT	7/10/2023	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	126,835.72	
1817	EFT	7/14/2023	ADP, INC.	6,297.28	
1818	EFT	7/14/2023	ADP, INC.	2,202.66	
1819	EFT	7/14/2023	ADP, INC.	925.54	
1820	EFT	7/20/2023	FIDELITY INVESTMENTS	4,656.56	
1821	EFT	7/20/2023	AMERICAN UNITED LIFE INSURANCE CO	2,458.00	
1822	EFT	7/24/2023	INDIANA DEPARTMENT OF REVENUE	876.62	
1823	EFT	7/21/2023	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	127,299.56	278,616.50
77867	VOID	07/06/2023	CAMACHO JANITORIAL SUPPLY & SERVICES, INC.	-	
77868	CHECK	07/06/2023	COLLEEN DONAHOE	300.00	
77869	CHECK	07/06/2023	DICK BLICK ART MATERIALS	1,275.03	
77870	CHECK	07/06/2023	GALE GROUP THE	718.54	
77871	CHECK	07/06/2023	GEYER FIRE PROTECTION, LLC	710.00	
77872	CHECK	07/06/2023	GOVERNMENT FINANCE OFFICERS ASSOCIATION	150.00	
77873	CHECK	07/06/2023	IBJ BOOK PUBLISHING	119.20	
77874	CHECK	07/06/2023	INDIANA CHAMBER OF COMMERCE	457.95	
77875	CHECK	07/06/2023	MICHAEL A. REUTER CONSULTING SERVICES, INC.	710.00	
77876	CHECK	07/06/2023	MULTI CULTURAL BOOKS AND VIDEO	1,386.00	
77877	CHECK	07/06/2023	PLAYAWAY PRODUCTS LLC	381.52	
77878	CHECK	07/06/2023	RE-GENERATION INDY	770.00	
77879	CHECK	07/06/2023	RIVERS RESOURCES	1,379.40	
77880	CHECK	07/06/2023	SARAH HAAS	225.00	
77881	CHECK	07/06/2023	STREAM SOURCE LLC	270.00	
77882	CHECK	07/06/2023	THE ETICA GROUP, INC	9,750.00	
77883	CHECK	07/06/2023	TRANSACTION NETWORK SERVICES INC.	236.60	
77884	CHECK	07/06/2023	CAMACHO JANITORIAL SUPPLY & SERVICES, INC.	81,712.90	
77885	CHECK	07/07/2023	AMERICAN UNITED LIFE INSURANCE CO	2,862.52	
77886	CHECK	07/07/2023	ANTHEM INSURANCE COMPANIES, INC	333,100.00	
77887	CHECK	07/07/2023	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	31,226.00	
77888	CHECK	07/07/2023	GUARDIAN	17,032.16	
77889	CHECK	07/07/2023	MARGARET WARD	255.26	
77890	CHECK	07/13/2023	AFSCME COUNCIL IKOC 962	2,985.18	
77891	CHECK	07/13/2023	ALLEN IRRIGATION COMPANY, INC.	250.00	
77892	CHECK	07/13/2023	ANTHONY RADFORD	50.00	
77893	CHECK	07/13/2023	ARAB TERMITE AND PEST CONTROL INC	64.00	
77894	CHECK	07/13/2023	AT&T	1,771.39	
77895	CHECK	07/13/2023	AT&T	340.08	
77896	CHECK	07/13/2023	AT&T	59.70	
77897	CHECK	07/13/2023	AT&T	1,068.18	
77898	CHECK	07/13/2023	AT&T MOBILITY	747.52	
77899	CHECK	07/13/2023	AT&T MOBILITY	3,263.40	
77900	CHECK	07/13/2023	BARDACH AWARDS	1,065.80	
77901	CHECK	07/13/2023	BEECH GROVE SEWAGE WORKS	194.04	
77902	CHECK	07/13/2023	BIBLIOCOMMONS, INC.	104,431.18	
77903	CHECK	07/13/2023	INDIANAPOLIS PUBLIC SCHOOLS	2,800.00	
77904	CHECK	07/13/2023	CAMACHO JANITORIAL SUPPLY & SERVICES, INC.	16,324.25	
77905	CHECK	07/13/2023	CITIZENS ENERGY GROUP	8,299.75	
77906	CHECK	07/13/2023	COLLEEN DONAHOE	300.00	

77907	CHECK	07/13/2023	COMPSULTING LLC	641.59
77908	CHECK	07/13/2023	COMPUTYPE INC.	1,706.67
77909	CHECK	07/13/2023	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	2,043.65
77910	CHECK	07/13/2023	DRIESSEN WATER INC	34.25
77911	CHECK	07/13/2023	DACO GLASS & GLAZING INC	3,478.00
77912	CHECK	07/13/2023	DELL MARKETING L.P.	47,392.00
77913	CHECK	07/13/2023	EDIBLE INDY	64.00
77914	CHECK	07/13/2023	ELLIS MECHANICAL & ELECTRICAL	28,156.00
77915	CHECK	07/13/2023	ESSENTIAL ARCHITECTURAL SIGNS, INC	192.00
77916	CHECK	07/13/2023	GEYER FIRE PROTECTION, LLC	1,968.38
77917	CHECK	07/13/2023	HEALTH & HOSPITALS CORP. OF MARION CNTY.	2,200.00
77918	CHECK	07/13/2023	HIRONS & COMPANY COMMUNICATINS, INC	49,500.00
77919	CHECK	07/13/2023	IBJ MEDIA	218.60
77920	CHECK	07/13/2023	IGNITION ARTS, LLC	7,750.00
77921	CHECK	07/13/2023	INDIANA NEWSPAPERS, INC.	2,431.73
77922	CHECK	07/13/2023	INDIANAPOLIS POWER & LIGHT COMPANY	71,312.66
77923	CHECK	07/13/2023	JACKSON SYSTEMS, LLC	333.00
77924	CHECK	07/13/2023	KI	3,113.64
77925	CHECK	07/13/2023	KOORSEN FIRE & SECURITY	672.34
77926	CHECK	07/13/2023	LEGALSHIELD	210.45
77927	CHECK	07/13/2023	LIBRARY IDEAS	17,916.24
77928	CHECK	07/13/2023	LUNA LANGUAGE SERVICES	76.08
77929	CHECK	07/13/2023	MIDWEST COLLABORATIVE FOR LIBRARY SERVICES (MCLS)	250.00
77930	CHECK	07/13/2023	MULTI CULTURAL BOOKS AND VIDEO	3,316.00
77931	CHECK	07/13/2023	NATALIE ROBBINS	100.00
77932	CHECK	07/13/2023	OFFICEWORKS	4,091.43
77933	CHECK	07/13/2023	ORBIS	3,017.50
77934	CHECK	07/13/2023	PAYPAL	108.20
77935	CHECK	07/13/2023	PITNEY BOWES, INC.	448.50
77936	CHECK	07/13/2023	IMCPL - POWERS & SONS - RETAINAGE - GLD	31,940.77
77937	CHECK	07/13/2023	PROVIDENCE OUTDOOR	8,717.50
77938	CHECK	07/13/2023	PURDUE EXTENSION - MARION COUNTY	2,160.00
77939	CHECK	07/13/2023	R.E. DIMOND AND ASSOCIATES, INC.	2,248.00
77940	CHECK	07/13/2023	RE-GENERATION INDY	3,340.00
77941	CHECK	07/13/2023	RED OXYGEN INC	25.23
77942	CHECK	07/13/2023	REPUBLIC WASTE SERVICES	8,127.94
77943	CHECK	07/13/2023	RFS GROUP LLC	1,399.70
77944	CHECK	07/13/2023	SAMUEL ROTHSTEIN	350.00
77945	CHECK	07/13/2023	SARAH HAAS	525.00
77946	CHECK	07/13/2023	SHAUNA WILLIAMS	170.00
77947	CHECK	07/13/2023	SILVIA LOPEZ	100.00
77948	CHECK	07/13/2023	AMERICAN SOCIETY OF COMPOSERS, AUTHORS, PUBLISHERS	280.00
77949	CHECK	07/13/2023	SONDHI SOLUTIONS, LLC	521.03
77950	CHECK	07/13/2023	STERLING INFOSYSTEMS INC	102.00
77951	CHECK	07/13/2023	THE DAVEY TREE EXPERT COMPANY	2,268.56
77952	CHECK	07/13/2023	THE HARMON HOUSE L.L.C.	910.00
77953	CHECK	07/13/2023	TRANSACTION NETWORK SERVICES INC.	251.29
77954	CHECK	07/13/2023	ULTIMATE NINJAS INDIANAPOLIS, LLC	1,175.00
77955	CHECK	07/13/2023	UNIFORM HOUSE INC. THE	143.71
77956	CHECK	07/13/2023	UNITED PARCEL SERVICE	1,034.25
77957	CHECK	07/13/2023	UNIVERSITY OF WISCONSIN MADISON	1,520.00
77958	CHECK	07/13/2023	YOUR AUTOMATIC DOOR COMPANY	180.00
77959	CHECK	07/18/2023	BIESECKER DUTKANYCH & MACER, LLC	8,250.00
77960	CHECK	07/18/2023	VEATRICE JONES	8,375.00
77961	CHECK	07/20/2023	AMERICAN UNITED LIFE INSURANCE CO	973.64
77962	CHECK	07/20/2023	ANTHEM INSURANCE COMPANIES, INC	333,100.00

77963	CHECK	07/20/2023	CAMACHO JANITORIAL SUPPLY & SERVICES, INC.	128,728.73	
77964	CHECK	07/20/2023	CITIZENS ENERGY GROUP	650.00	
77965	CHECK	07/20/2023	COMPLETE WELLNESS SOLUTIONS LLC	962.00	
77966	CHECK	07/20/2023	DACO GLASS & GLAZING INC	970.00	
77967	CHECK	07/20/2023	ESSENTIAL ARCHITECTURAL SIGNS, INC	1,500.00	
77968	CHECK	07/20/2023	FACILITY COMMISSIONING GROUP, INC	3,162.50	
77969	CHECK	07/20/2023	INFORMATION TODAY, INC.	425.55	
77970	CHECK	07/20/2023	MULTI CULTURAL BOOKS AND VIDEO	2,752.00	
77971	CHECK	07/20/2023	NRP DIRECT	275.00	
77972	CHECK	07/20/2023	OFFICEWORKS	207,049.04	
77973	CHECK	07/20/2023	REV.COM	261.00	
77974	CHECK	07/20/2023	RJE BUSINESS INTERIORS	1,015.20	
77975	CHECK	07/20/2023	SERVICE ONE ACCESS, INC.	2,790.40	
77976	CHECK	07/27/2023	AMAZON CAPITAL SERVICES, INC	471.40	
77977	CHECK	07/27/2023	AT&T	1,786.60	
77978	CHECK	07/27/2023	AT&T	347.81	
77979	CHECK	07/27/2023	AT&T	59.07	
77980	CHECK	07/27/2023	AT&T	1,068.18	
77981	CHECK	07/27/2023	AUGUST MACK ENVIRONMENTAL, INC	2,000.00	
77982	CHECK	07/27/2023	CHAIN STORE GUIDES, LLC	454.10	
77983	CHECK	07/27/2023	CITIZENS ENERGY GROUP	1,466.96	
77984	CHECK	07/27/2023	CITIZENS ENERGY GROUP	65,179.45	
77985	CHECK	07/27/2023	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	1,001.48	
77986	CHECK	07/27/2023	CREATIVE AQUATIC SOLUTIONS, LLC	210.00	
77987	CHECK	07/27/2023	DACO GLASS & GLAZING INC	75.00	
77988	CHECK	07/27/2023	DYNAMARK GRAPHICS GROUP	48.75	
77989	CHECK	07/27/2023	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	775.57	
77990	CHECK	07/27/2023	HEALTH & HOSPITALS CORP. OF MARION CNTY.	600.00	
77991	CHECK	07/27/2023	INDIANA CHAMBER OF COMMERCE	10.95	
77992	CHECK	07/27/2023	LUMINAUT, INC.	10,345.38	
77993	CHECK	07/27/2023	LUNA LANGUAGE SERVICES	60.00	
77994	CHECK	07/27/2023	MAIN EVENT SOUND & LIGHTING	1,322.20	
77995	CHECK	07/27/2023	MICHAEL A. REUTER CONSULTING SERVICES, INC.	710.00	
77996	CHECK	07/27/2023	MULTI CULTURAL BOOKS AND VIDEO	6,738.00	
77997	CHECK	07/27/2023	OCLC INC	132,299.40	
77998	CHECK	07/27/2023	PFM TRUCK CARE CENTER	403.57	
77999	CHECK	07/27/2023	IMCPL - POWERS & SONS - RETAINAGE - GLD	20,241.31	
78000	CHECK	07/27/2023	RE-GENERATION INDY	170.00	
78001	CHECK	07/27/2023	REPROGRAPHIX, INC	97.77	
78002	CHECK	07/27/2023	RFS GROUP LLC	4,340.00	
78003	CHECK	07/27/2023	RIVERS RESOURCES	459.80	
78004	CHECK	07/27/2023	SEVEN POINTS TECHNOLOGY GROUP, INC.	15,475.00	
78005	CHECK	07/27/2023	THE BLAKLEY CORPORATION	6,725.00	
78006	CHECK	07/27/2023	THE DAVEY TREE EXPERT COMPANY	200.00	
78007	CHECK	07/27/2023	THE ETICA GROUP, INC	3,650.00	
78008	CHECK	07/27/2023	THE HARMON HOUSE L.L.C.	400.00	
78009	CHECK	07/27/2023	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	1,097.08	
78010	CHECK	07/27/2023	ULTIMATE NINJAS INDIANAPOLIS, LLC	225.00	
78011	CHECK	07/27/2023	UNIFORM HOUSE INC. THE	28.00	
78012	CHECK	07/27/2023	VARIDESH, LLC	100.00	
78013	CHECK	07/27/2023	VERIDUS GROUP, INC.	2,600.00	1,933,758.33
307155	EFT	07/06/2023	BAKER & TAYLOR	1,541.54	
307156	EFT	07/06/2023	BAKER & TAYLOR	602.66	
307157	EFT	07/06/2023	BAKER & TAYLOR	21,797.41	
307158	EFT	07/06/2023	BAKER & TAYLOR	7,105.36	
307159	EFT	07/06/2023	BLACKSTONE AUDIO INC	53.59	

307160	EFT	07/06/2023	BRODART COMPANY	2,927.62	
307161	EFT	07/06/2023	DYNAMARK GRAPHICS GROUP	144.00	
307162	EFT	07/06/2023	INGRAM LIBRARY SERVICES	8,889.72	
307163	EFT	07/06/2023	MARKET STREET GROUP, INC	4,000.00	
307164	EFT	07/06/2023	MIDWEST TAPE - AUDIOBOOKS ONLY	750.81	
307165	EFT	07/06/2023	MIDWEST TAPE - PROCESSED DVDS	3,256.27	
307166	EFT	07/06/2023	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	5,265.38	
307167	EFT	07/06/2023	MIDWEST TAPE NON PROCESSED	452.62	
307168	EFT	07/06/2023	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	12,323.60	
307169	EFT	07/06/2023	ORACLE ELEVATOR HOLDCO, INC.	10,703.30	
307170	EFT	07/06/2023	OVERDRIVE INC	82,777.73	
307171	EFT	07/06/2023	RICHARD LOPEZ ELECTRICAL, LLC	764.58	
307172	EFT	07/06/2023	STENZ MANAGEMENT COMPANY, INC	365.71	
307173	EFT	07/06/2023	STENZ MANAGEMENT COMPANY, INC	7,187.26	
307174	EFT	07/06/2023	TSAI FONG BOOKS INC	2,303.93	173,213.09
307177	EFT	07/13/2023	ALSCO	802.46	
307178	EFT	07/13/2023	BAKER & TAYLOR	166.56	
307179	EFT	07/13/2023	BAKER & TAYLOR	1,679.50	
307180	EFT	07/13/2023	BAKER & TAYLOR	8,902.04	
307181	EFT	07/13/2023	BAKER & TAYLOR	3,804.17	
307182	EFT	07/13/2023	BRODART COMPANY	4,922.76	
307183	EFT	07/13/2023	CDW GOVERNMENT, INC.	3,251.15	
307184	EFT	07/13/2023	CHRISTOPHER B. BURKE ENGINEERING, LLC	281.25	
307185	EFT	07/13/2023	DEMCO, INC.	1,034.60	
307186	EFT	07/13/2023	DENISON PARKING	9,012.64	
307187	EFT	07/13/2023	DYNAMARK GRAPHICS GROUP	15,846.31	
307188	EFT	07/13/2023	ETI PERFORMANCE IMPROVEMENT	2,500.00	
307189	EFT	07/13/2023	FINELINE PRINTING GROUP	1,380.00	
307190	EFT	07/13/2023	FLEET CARE, INC.	1,749.69	
307191	EFT	07/13/2023	INDIANA PLUMBING AND DRAIN LLC	2,343.50	
307192	EFT	07/13/2023	INDIANAPOLIS ARMORED CAR, INC	8,928.45	
307193	EFT	07/13/2023	INGRAM LIBRARY SERVICES	4,419.75	
307194	EFT	07/13/2023	INSIGHT PUBLIC SECTOR, INC	36,575.00	
307195	EFT	07/13/2023	ANITA J HARDEN	15,833.33	
307196	EFT	07/13/2023	J&G CARPET PLUS	1,970.00	
307197	EFT	07/13/2023	JENNIFER K HASH	2,200.00	
307198	EFT	07/13/2023	KLINES QUALITY WATER, INC	148.20	
307199	EFT	07/13/2023	LEVEL (3) COMMUNICATIONS, LLC	3,155.24	
307200	EFT	07/13/2023	LOGICALIS, INC	14,014.86	
307201	EFT	07/13/2023	MARKET STREET GROUP, INC	4,000.00	
307202	EFT	07/13/2023	MIDWEST TAPE - PROCESSED DVDS	610.19	
307203	EFT	07/13/2023	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	2,753.76	
307204	EFT	07/13/2023	MIDWEST TAPE NON PROCESSED	316.26	
307205	EFT	07/13/2023	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	5,965.79	
307206	EFT	07/13/2023	MOORE INFORMATION SERVICES, INC	1,709.28	
307207	EFT	07/13/2023	ORACLE ELEVATOR HOLDCO, INC.	29,645.00	
307208	EFT	07/13/2023	OVERDRIVE INC	52,707.25	
307209	EFT	07/13/2023	POWERS & SONS CONSTRUCTION	606,874.65	
307210	EFT	07/13/2023	PRESIDIO NETWORKS SOLUTIONS GROUP, LLC	20,113.38	
307211	EFT	07/13/2023	PRINTING PARTNERS	4,750.00	
307212	EFT	07/13/2023	REGIONS BANK PURCHASING CARD	28,544.93	
307213	EFT	07/13/2023	RICHARD LOPEZ ELECTRICAL, LLC	9,680.44	
307214	EFT	07/13/2023	RLR ASSOCIATES, INC	8,750.00	
307215	EFT	07/13/2023	ROBERT HALF INTERNATIONAL, INC	6,656.76	
307216	EFT	07/13/2023	STAPLES	18,057.23	
307217	EFT	07/13/2023	STENZ MANAGEMENT COMPANY, INC	9,182.03	

307218	EFT	07/13/2023	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	4,467.71	
307219	EFT	07/13/2023	TECH-LOGIC CORPORATION	27.98	
307220	EFT	07/13/2023	TELAMON ENTERPRISE VENTURES, LLC.	124,031.05	
307221	EFT	07/13/2023	TSAI FONG BOOKS INC	1,439.74	
307222	EFT	07/13/2023	ULINE	676.90	
307223	EFT	07/13/2023	UNIVERSAL PROTECTION SERVICE, LP	28,124.92	1,114,006.71
307229	EFT	07/20/2023	BAKER & TAYLOR	229.38	
307230	EFT	07/20/2023	BAKER & TAYLOR	4,557.27	
307231	EFT	07/20/2023	BAKER & TAYLOR	45,786.45	
307232	EFT	07/20/2023	BRODART COMPANY	2,937.56	
307233	EFT	07/20/2023	CDW GOVERNMENT, INC.	69,698.40	
307234	EFT	07/20/2023	COMMUNITY HEALTH NETWORK	1,600.00	
307235	EFT	07/20/2023	DELTA DENTAL	11,838.16	
307236	EFT	07/20/2023	DEMCO, INC.	2,975.22	
307237	EFT	07/20/2023	INGRAM LIBRARY SERVICES	2,906.14	
307238	EFT	07/20/2023	MIDWEST TAPE - AUDIOBOOKS ONLY	166.27	
307239	EFT	07/20/2023	MIDWEST TAPE - PROCESSED DVDS	851.84	
307240	EFT	07/20/2023	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	2,308.27	
307241	EFT	07/20/2023	MIDWEST TAPE NON PROCESSED	526.62	
307242	EFT	07/20/2023	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	6,434.24	
307243	EFT	07/20/2023	OVERDRIVE INC	37,150.60	
307244	EFT	07/20/2023	RICHARD LOPEZ ELECTRICAL, LLC	1,478.26	
307245	EFT	07/20/2023	RICOH USA, INC. - 12882	3,970.00	
307246	EFT	07/20/2023	STAPLES	219.99	
307247	EFT	07/20/2023	UNIVERSAL PROTECTION SERVICE, LP	24,267.18	\$ 219,901.85
307249	EFT	07/27/2023	ACORN DISTRIBUTORS, INC	53.60	
307250	EFT	07/27/2023	BAKER & TAYLOR	98.02	
307251	EFT	07/27/2023	BAKER & TAYLOR	16,310.15	
307252	EFT	07/27/2023	BAKER & TAYLOR	7,966.52	
307253	EFT	07/27/2023	BAKER & TAYLOR	30,975.19	
307254	EFT	07/27/2023	BRODART COMPANY	2,135.55	
307255	EFT	07/27/2023	CDW GOVERNMENT, INC.	11,529.72	
307256	EFT	07/27/2023	DACO GLASS & GLAZING INC	473.50	
307257	EFT	07/27/2023	DELTA DENTAL	25.13	
307258	EFT	07/27/2023	GEYER FIRE PROTECTION, LLC	870.00	
307259	EFT	07/27/2023	GLENDALE MALL	23,585.42	
307260	EFT	07/27/2023	GRAINGER	212.36	
307261	EFT	07/27/2023	INDIANA PLUMBING AND DRAIN LLC	4,795.00	
307262	EFT	07/27/2023	INGRAM LIBRARY SERVICES	2,143.14	
307263	EFT	07/27/2023	IRVINGTON PRESBYTERIAN CHURCH	1,008.33	
307264	EFT	07/27/2023	JENNIFER K HASH	600.00	
307265	EFT	07/27/2023	JEREMY NORRIS	4,380.00	
307266	EFT	07/27/2023	LEVEL (3) COMMUNICATIONS, LLC	3,155.77	
307267	EFT	07/27/2023	LOGICALIS, INC	29,050.70	
307268	EFT	07/27/2023	MIDWEST TAPE - PROCESSED DVDS	942.89	
307269	EFT	07/27/2023	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	451.36	
307270	EFT	07/27/2023	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	8,492.60	
307271	EFT	07/27/2023	OFFICEWORKS	1,038.65	
307272	EFT	07/27/2023	OVERDRIVE INC	48,916.35	
307273	EFT	07/27/2023	POWERS & SONS CONSTRUCTION	384,584.80	
307274	EFT	07/27/2023	RATIO ARCHITECTS, LLC	15,207.72	
307275	EFT	07/27/2023	RICHARD LOPEZ ELECTRICAL, LLC	25,688.00	
307276	EFT	07/27/2023	RICOH USA, INC. - 12882	3,970.00	
307277	EFT	07/27/2023	RLR ASSOCIATES, INC	12,333.55	
307278	EFT	07/27/2023	STAPLES	10,792.39	
307279	EFT	07/27/2023	STENZ MANAGEMENT COMPANY, INC	208.09	

307280 EFT	07/27/2023 THOMSON REUTERS-WEST PUBLISHING CORPORATION	19,269.06	
307281 EFT	07/27/2023 UNIVERSAL PROTECTION SERVICE, LP	<u>83,777.99</u>	755,041.55
	Total	<u><u>4,474,538.03</u></u>	

Summary by Transaction Type:

Computer Check	1,933,758.33
EFT Check	<u>2,540,779.70</u>
Total Payments	<u>4,474,538.03</u>
Total Voided Items	-

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

FINES ACCOUNT

No.	Type	Date	Reference	Amount
1040	CHECK	7/13/2023	ALLYSON TAYLOR	124.67
1041	CHECK	7/13/2023	AURIAL VALDES	19.55
1042	CHECK	7/13/2023	BEMIDJI STATE UNIVERSITY	150
1043	CHECK	7/13/2023	CHRISTINE BRINEGAR	21.98
1044	CHECK	7/13/2023	DANNY WRIGHT	35
1045	CHECK	7/13/2023	EMILY GRACE SCHRABROUGH	47.97
1046	CHECK	7/13/2023	FREDERICK TAYLOR	40.97
1047	CHECK	7/13/2023	JAIME STEELE	31.27
1048	CHECK	7/13/2023	JASMINE HNEM	17.99
1049	CHECK	7/13/2023	JULIA BLANDFORD	14.95
1050	CHECK	7/13/2023	LAUREN LOCKHART	35.98
1051	CHECK	7/13/2023	MATTHEW ROLENTHANG	24.99
1052	CHECK	7/13/2023	RHONDA MCCORT	15.98
1053	CHECK	7/13/2023	ROBIN LYNN WARREN	14.95
1054	CHECK	7/13/2023	VERONICA BALLESTEROS	29.95
1055	CHECK	7/20/2023	DEBRAH WORLAND	17.99
1056	CHECK	7/20/2023	MENKA BERRY	11.87
1057	CHECK	7/20/2023	NAOMI STATE	9.99
1058	CHECK	7/20/2023	TERESA MACKIN	96.86
			Total	<u>\$ 762.91</u>

Summary by Transaction Type:

Computer Check	\$ 762.91
EFT Check	\$ -
Total Payments	<u>\$ 762.91</u>
Total Voided Items	\$ -

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**BANK REGISTER****GIFT ACCOUNT**

No.	Type	Date	Reference	Amount
9114	CHECK	07/06/2023	ALIX CLINKINGBEARD	57.46
9115	CHECK	07/06/2023	CAMPGIRL LLC	475.00
9116	CHECK	07/06/2023	CHADWICK J. OFFUTT- GILLENWATER	250.00
9117	CHECK	07/06/2023	CHE CHORI LLC	999.55
9118	CHECK	07/06/2023	JENA MATTIX	50.27
9119	CHECK	07/06/2023	KRIS GOULD	68.34
9120	CHECK	07/06/2023	LEO'S WELLNESS BAKERY	300.00
9121	CHECK	07/06/2023	LUSK ENTERTAINMENT GROUP, INC	500.00
9122	CHECK	07/06/2023	NEWMAN TRUCKING CO INC	120.00
9123	CHECK	07/06/2023	ROBIN YOUNGWORTH	6.51
9124	CHECK	07/06/2023	SHEILA R HERRING	400.00
9125	CHECK	07/13/2023	AMY BUELL	22.09
9126	CHECK	07/13/2023	AT&T MOBILITY	1,109.79
9127	CHECK	07/13/2023	BERNADE FLOURNOY	300.00
9128	CHECK	07/13/2023	BEVERLY SCOTT	350.00
9129	CHECK	07/13/2023	CAMPGIRL LLC	2,280.00
9130	CHECK	07/13/2023	CHADWICK J. OFFUTT- GILLENWATER	125.00
9131	CHECK	07/13/2023	CHANTEL MASSEY	340.00
9132	CHECK	07/13/2023	CREATIVE AQUATIC SOLUTIONS, LLC	653.95
9133	CHECK	07/13/2023	DEVERY NORTH	128.89
9134	CHECK	07/13/2023	FAY H. WILLIAMS	3,000.00
9135	CHECK	07/13/2023	FRANKLIN ROAD (PETTY CASH)	39.45
9136	CHECK	07/13/2023	GLENDALE (PETTY CASH)	31.83
9137	CHECK	07/13/2023	INDIANA WRITER'S CENTER	400.00
9138	CHECK	07/13/2023	INDIANA YOUTH GROUP INC	600.00
9139	CHECK	07/13/2023	JAGER PALAD	400.00
9140	CHECK	07/13/2023	JARROD DORTCH	400.00
9141	CHECK	07/13/2023	JENA MATTIX	502.29
9142	CHECK	07/13/2023	JESSICA RINKER	25.99
9143	CHECK	07/13/2023	MARIANNE MCKENZIE	228.00
9144	CHECK	07/13/2023	MARSHA'S SPECIALTY DESERTS & TIERNEY'S CATERING	150.50
9145	CHECK	07/13/2023	MARTIN UNIVERSITY	2,500.00
9146	CHECK	07/13/2023	MASADA SPARROW	59.93
9147	CHECK	07/13/2023	MEDIA ARCHIVING	20.00
9148	CHECK	07/13/2023	MELINDA MULLICAN	42.71
9149	CHECK	07/13/2023	PACE, INC	200.00
9150	CHECK	07/13/2023	PERRY A. SCOTT	350.00
9151	CHECK	07/13/2023	PHOENIX PRESS	373.00
9152	CHECK	07/13/2023	RAYMOND GEDDES & COMPANY, INC.	858.24
9153	CHECK	07/13/2023	RE-GENERATION INDY	200.00
9154	CHECK	07/13/2023	SHEILA R HERRING	200.00
9155	CHECK	07/13/2023	SHELBY GRAAM-PAVAN	79.63
9156	CHECK	07/13/2023	THE HARMON HOUSE L.L.C.	420.00

9157	CHECK	07/13/2023	VLADIMIR KRAKOVICH	700.00	
9158	CHECK	07/13/2023	WAYNE (PETTY CASH)	29.73	
9159	CHECK	07/13/2023	WEST PERRY (PETTY CASH)	8.03	
9160	CHECK	07/13/2023	YEFIM PASTUKH	700.00	
9162	CHECK	07/27/2023	CAMPGIRL LLC	285.00	
9163	CHECK	07/27/2023	CHADWICK J. OFFUTT- GILLENWATER	250.00	
9164	CHECK	07/27/2023	DAVID J BODENHAMER	25,000.00	
9165	CHECK	07/27/2023	DEEPLY INGRAINED INC.	2,750.00	
9166	CHECK	07/27/2023	JENA MATTIX	254.97	
9167	CHECK	07/27/2023	JULI WRIGHT	31.00	
9168	CHECK	07/27/2023	JULIA LOHLA	150.00	
9169	CHECK	07/27/2023	NICHOLAS CALVERT	2,000.00	
9170	CHECK	07/27/2023	SHEILA R HERRING	200.00	
9171	CHECK	07/27/2023	KAHLIL MWAAFRIKA	1,000.00	
9172	CHECK	07/27/2023	TED YODER MUSIC LLC	2,000.00	
9173	CHECK	07/27/2023	THE HARMON HOUSE L.L.C.	295.00	\$ 55,272.15
307175	EFT	07/06/2023	CDW GOVERNMENT, INC.	2,916.76	
307176	EFT	07/06/2023	INGRAM LIBRARY SERVICES	60.45	
307224	EFT	07/13/2023	DYNAMARK GRAPHICS GROUP	3,420.06	
307225	EFT	07/13/2023	INGRAM LIBRARY SERVICES	2.48	
307226	EFT	07/13/2023	KENDRIA SMITH	500.00	
307227	EFT	07/13/2023	STAPLES	71.91	
307228	EFT	07/13/2023	TOY INVESTMENTS, INC	884.16	
307248	EFT	07/20/2023	INGRAM LIBRARY SERVICES	7.43	
307282	EFT	07/27/2023	BAKER & TAYLOR AXIS 360 E-BOOKS	269.48	
307283	EFT	07/27/2023	INDIANA WRITER'S CENTER	400.00	
307284	EFT	07/27/2023	INGRAM LIBRARY SERVICES	1.48	
307285	EFT	07/27/2023	SILLY SAFARI SHOWS, INC	2,400.00	
307286	EFT	07/27/2023	STAPLES	73.31	\$ 11,007.52
			Total	<u>66,279.67</u>	

Summary by Transaction Type:

Computer Check	55,272.15
EFT Check	<u>11,007.52</u>
Total Payments	66,279.67
Total Voided Items	-

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
AUGUST 28, 2023
PERSONNEL ACTIONS
RESOLUTION 59-2023

NEW HIRES:

- Zachary Pacheco, Page, Fort Benjamin Harrison Branch, \$15.00 per hour, Effective: July 20, 2023
- Deborah Alger, Page, Fort Benjamin Harrison Branch, \$15.00 per hour, Effective: July 20, 2023
- Mikayla Vaughn, Page, Fort Benjamin Harrison Branch, \$15.00 per hour, Effective: July 20, 2023
- Joplyn Raavel, Public Services Associate II, Martindale Brightwood Branch, \$17.70 per hour, Effective: July 24, 2023
- Colin Garza, Page, Southport Branch, \$15.00 per hour, Effective: August 17, 2023
- Zing Hlei Tial Thang, Staff Accountant, Accounting Service Section, \$26.43 per hour, Effective: August 2, 2023
- Erin Davis, Computer Assistant II, Haughville Branch, \$15.92 per hour, Effective: August 2, 2023
- Dollie Ross, Library Security Assistant, Facilities Management Services Area, \$15.92 per hour, Effective: August 17, 2023
- James Frady, Library Security Assistant, Facilities Management Services Area, \$15.92 per hour, Effective: August 17, 2023
- Marty Hehman, Library Security Assistant, Facilities Management Services Area, \$15.92 per hour, Effective: September 14, 2023
- Rachel Beckwith, Library Security Assistant, Facilities Management Services Area, \$15.92 per hour, Effective: August 17, 2023
- R. Eugene Smith, Hourly Library Assistant II, Central Borrowers Service Section, \$15.32 per hour, Effective: August 17, 2023
- Kimberly Mata-Guerrero, Page, Haughville Branch, \$15.00 per hour, Effective: August 2, 2023
- Rebecca Spurlock, Hourly Library Assistant II, Wayne Branch, \$15.32 per hour, Effective: August 17, 2023

INTERNAL CHANGES:

- Douglas Ross from Library Assistant II, Warren Branch to Library Assistant II, Haughville Branch, No Change in Pay, Effective: July 30, 2023
- William Cole from Library Security Assistant, Central Library to Library Security Assistant, Facilities Management Services Area, No Change in Pay, Effective: June 4, 2023
- Jason Martin from Library Security Supervisor, Central Library to Library Security Supervisor, Facilities Management Services Area, No Change in Pay, Effective: June 4, 2023

- Kojo Turner from Library Security Supervisor, Central Library to Library Security Supervisor, Facilities Management Services Area, No Change in Pay, Effective: June 4, 2023
- Darren Stewart from Public Services Librarian, Eagle Branch, \$28.05 per hour to Manager, Neighborhood Branch, West Indianapolis Branch, \$28.89 per hour, Effective: July 30, 2023
- Ashley Jacobson from Library Assistant II, College Avenue Branch, \$15.32 per hour to Public Services Associate II, College Avenue Branch, \$17.70 per hour, Effective: July 30, 2023
- Sara Kress from Page, Glendale Branch, \$15.00 per hour to Organizational Learning & Development Coordinator, Human Resources Services Area, \$20.50 per hour, Effective: July 31, 2023
- Priscilla Bell from Interim Manager, Community Branch, Michigan Road Branch, \$30.10 per hour to Circulation Supervisor I, Michigan Road Branch, \$26.09 per hour, Effective: July 16, 2023
- Consuelo Zavala from Library Assistant III, Glendale Branch, \$17.12 per hour to Circulation Supervisor I, Garfield Park Branch, \$20.46 per hour, Effective: August 27, 2023
- Kate Lietz from Public Services Associate II – Floater, Nora Branch, \$17.70 per hour to Public Services Librarian, Central Adult Services, \$22.00 per hour, Effective: August 27, 2023
- Stephanie Flood from Technology Learning Specialist, Central Library Services Area, \$18.90 per hour to Public Services Librarian, Central Adult Reference, \$22.00 per hour, Effective: August 27, 2023
- Kathryn Warrener from Public Services Librarian, Irvington Branch, \$24.68 per hour to Supervisor Librarian, Irvington Branch, \$25.70 per hour, Effective: July 31, 2023
- Marianne Kruppa from Interim Area Resources Manager, Branches, Lawrence Branch, \$36.02 per hour to Area Resource Manager, Branches, Lawrence Branch, \$38.46 per hour, Effective: July 30, 2023
- Kathy Roush from Hourly Public Services Associate I, Central Adult Reference, \$20.16 per hour to Public Services Associate II, Central Adult Reference, \$20.50 per hour, Effective: August 13, 2023
- Stacy Hurt from Public Services Librarian, Beech Grove Branch to Public Services Librarian, College Avenue Branch, No Change in Pay, Effective: August 27, 2023
- Khaila King from Library Assistant II, Lawrence Branch, \$15.32 per hour to Public Services Associate II, East 38th Street Branch, \$17.70 per hour, Effective: August 13, 2023

RE-HIRES:

- Tammy Burrus, Library Security Assistant, Facilities Management Services Area, \$15.92 per hour, Effective: August 2, 2023
- John Helling, Chief Public Services Officer, Public Services Area, \$61.53 per hour, Effective: August 1, 2023

SEPARATION:

- Laila Arnold, Page, Wayne Branch, 1 year and 10 months, Effective: July 31, 2023
- Jennifer Wankat, Library Assistant II, Wayne Branch, 5 years and 6 months, Effective: August 26, 2023
- Shay Orentlicher, Page, Learning Curve, 2 years, Effective: July 13, 2023
- Margo Helft, Page, Learning Curve, 2 years and 1 month, Effective: July 20, 2023
- Sherry Utterback, Public Services Librarian, Central Adult Reference, 24 years and 2 months, Effective: August 12, 2023
- Ryan Houdek, Public Services Librarian, Eagle Branch, 2 years and 1 month, Effective: August 20, 2023
- Reagan Sherfick, Page, Garfield Park Branch, 1 year, Effective: July 1, 2023
- Tami Skaggs, Library Security Assistant, Facilities Management Services, 1 year and 9 months, Effective: July 14, 2023
- Deborah Ratz, Library Assistant II, Garfield Park Branch, 24 years and 5 months, Effective: August 25, 2023
- Amira Malcom, Diversity Fellow – Multi-Media Project Manager, Center for Black Literature and Culture, 2 years and 7 months, Effective: September 2, 2023

INACTIVE:

- Isabella Stringer, Page, Southport Branch, Inactive: July 6, 2023
- Madison Blackwell, Page, Pike Branch, Inactive: August 8, 2023
- David Lott, Page, Michigan Road Branch, Inactive: August 7, 2023
- Kellyn Raters, Page, Franklin Road Branch, Inactive: August 26, 2023

RE-ACTIVATE:

- Kenedy Manuel, Page, Glendale Branch, \$15.00 per hour, Effective: August 7, 2023

PAY ADJUSTMENT: (None Reported)

RECLASSIFICATION: (None Reported)

CORRECTION: (None Reported)

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

TRAVEL AND TRAINING ACTION

RESOLUTION 59-2023 - August 2023

WHEREAS it is the opinion of the Board that it is necessary for the following individuals:

BE IT RESOLVED that they be allowed the necessary credited time and registration fees to be paid out of the Operating Fund:

Name	Dept	C/C	City/State	Conference Name	Fund	Registration	Travel/Mileage	Lodging	Per Diem	Total
Devery North	PDA	1500	Indianapolis	ILF Youth Services Conference	101	\$ 250.00				\$ 250.00
Shael Weidenbach	PDA	1500	Indianapolis	ILF Youth Services Conference	101	\$ 250.00				\$ 250.00
Jessica Neeb-Smith	PDA	1500	Indianapolis	ILF Youth Services Conference	101	\$ 250.00				\$ 250.00
Shanika Heyward	IT	1100	Virtual	ALA Crisis & Emergency Mana	101	\$ 500.00				\$ 500.00
Shanika Heyward	IT	1100	French Lick, IN	Women & Hi-Tech Conferenc	101	\$ 285.00	\$ 143.96		\$ 60.00	\$ 488.96
Michelle Sharp	PDA	1500	Indianapolis	Mental Health First Aid Traini	101	\$ 345.00				\$ 345.00
Kim Ewers	CEO	1000	Virtual	Achieving JEDI through ISO 30	101	\$ 1,250.00				\$ 1,250.00
Adam Parsons	FAC	1800	Denver, CO	IFMA World Workplace	101	\$ 1,225.00	\$ 800.00	\$ 1,700.00	\$ 120.00	\$ 3,845.00
Zoe Battaglia	CEN	1401	Indianapolis	The Difference Is You Confere	101	\$ 30.00				\$ 30.00
Joplyn Raavel	MAR	2005	Indianapols	The Difference Is You Confere	101	\$ 30.00				\$ 30.00
Olanike Olaniyi	CMSA	1200	Indianapolis	The Difference Is You Confere	101	\$ 30.00				\$ 30.00
Stressca Nathaniel	GLD	2003	Indianapolis	The Difference Is You Confere	101	\$ 30.00				\$ 30.00
India Bedi	EAG	2007	Indianapolis	The Difference Is You Confere	101	\$ 30.00				\$ 30.00
Kimberly Cage	LAW	2013	Indianapolis	The Difference Is You Confere	101	\$ 30.00				\$ 30.00
Ashley Jacobson	COL	2002	Indianapolis	The Difference Is You Confere	101	\$ 30.00				\$ 30.00
Amy Bruce	CEN	1403	Indianapolis	The Difference Is You Conferenc	101	\$ 30.00				\$ 30.00
Erica Irish	PDA	1500	Indianapolis	The Difference Is You Conferenc	101	\$ 30.00				\$ 30.00
Meegan Ebacher	WIN	2020	Indianapolis	The Difference Is You Conferenc	101	\$ 30.00				\$ 30.00
Jill Edwards	PDA	1500	Indianapolis	The Difference Is You Conferenc	101	\$ 30.00				\$ 30.00
Tony Van Pelt	WPR	2029	Indianapolis	The Difference Is You Conferenc	101	\$ 30.00				\$ 30.00
Theresa Coleman	MAR	2005	Indianapolis	The Difference Is You Conferenc	101	\$ 30.00				\$ 30.00
Deb Lambert	CMSA	1200	Virtual	Managing Difficult Conversat	101	\$ 60.00				\$ 60.00
Shanika Heyward	IT	1100	Virtual	Managing Difficult Conversat	101	\$ 60.00				\$ 60.00
Gregory Hill	CEO	1000	Virtual	Managing Difficult Conversation	101	\$ 60.00				\$ 60.00
Adam Parsons	FAC	1800	Virtual	Managing Difficult Conversation	101	\$ 60.00				\$ 60.00

Tisha Galarce	HR	1700	Virtual	Managing Difficult Conversation	101	\$ 60.00				\$ 60.00
Lolita Campbell	FIN	1300	Virtual	Managing Difficult Conversation	101	\$ 60.00				\$ 60.00
Mary Barr	COMM	1600	Virtual	Managing Difficult Conversation	101	\$ 60.00				\$ 60.00
Gregory Bolden	HR	1700	Virtual	Managing Difficult Conversation	101	\$ 60.00				\$ 60.00
Christopher Hogsett	PIK	2015	Virtual	Managing Difficult Conversation	101	\$ 60.00				\$ 60.00
Cori Miner	CMSA	1200	Virtual	Managing Difficult Conversation	101	\$ 60.00				\$ 60.00
Olanike Olaniyi	CMSA	1200	Virtual	Managing Difficult Conversation	101	\$ 60.00				\$ 60.00
Brandi Winston	CEN	1406	Virtual	Managing Difficult Conversation	101	\$ 60.00				\$ 60.00
Kim Ewers	CEO	1000	Virtual	Managing Difficult Conversation	101	\$ 60.00				\$ 60.00
John Helling	CEO	1000	Virtual	Managing Difficult Conversation	101	\$ 60.00				\$ 60.00
Taylor VanTryon	FBH	2023	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Alycia Roman	WAY	2019	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Emily Morrison	WRN	2022	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Mary Barr	COMM	1600	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Marcus Quebedeaux	FAC	1800	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Charles Cain	CEN	1401	Virtual	REI Training	101	\$ 350.00				\$ 350.00
John Helling	CEO	1000	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Montoya Barker	CMSA	1200	Muncie, IN	Preserving Historic Places	101		\$ 78.60	\$ 265.36	90.00	\$ 343.96

\$ 11,202.92

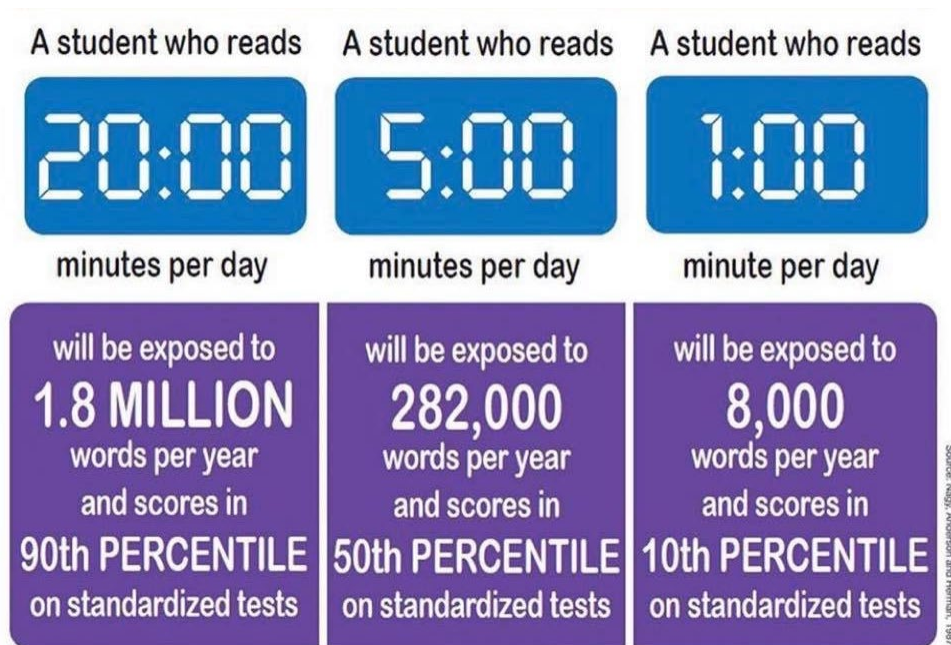
2023 Children's Summer Reading Program

By the Numbers

Why Summer Reading?

This year was the 104th Summer Reading Program for youth at the Indianapolis Library. It is the largest and highest funded program we offer. So why do we do this year after year?

The Summer Reading Program keeps kids engaged in reading during the summer months when they don't have the structure of school to keep them on track. Based on this need, the American Library Association adopted a [resolution](#) in 2010 "ensuring summer reading programs for all children and teens." Studies show that reading for just 20 minutes a day can have a huge impact on academic success.



Registration & Participation

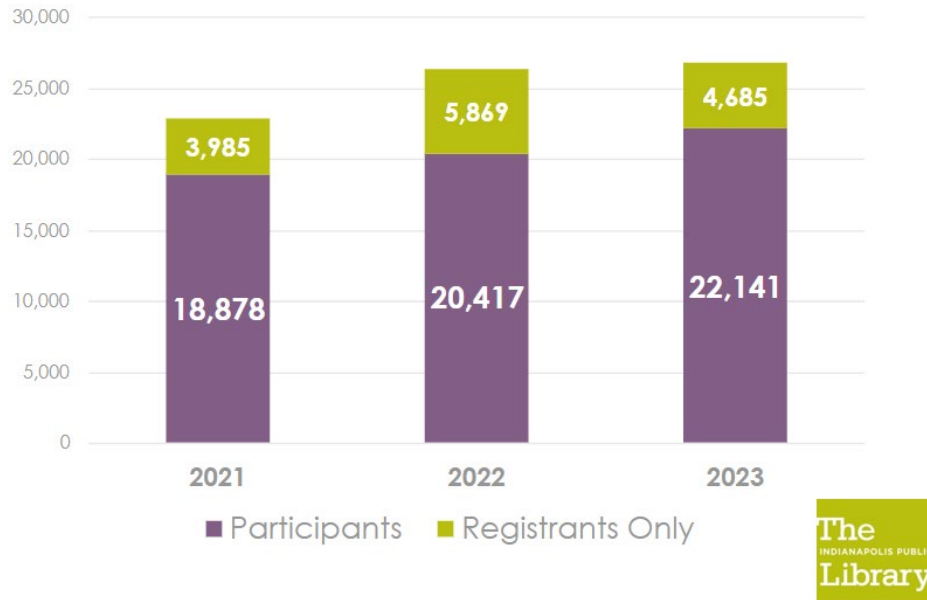
We set three goals for the Summer Reading Program 2023:

1. Increase participation, not just registration
2. Increase visits to branches
3. Increase access to literacy experiences

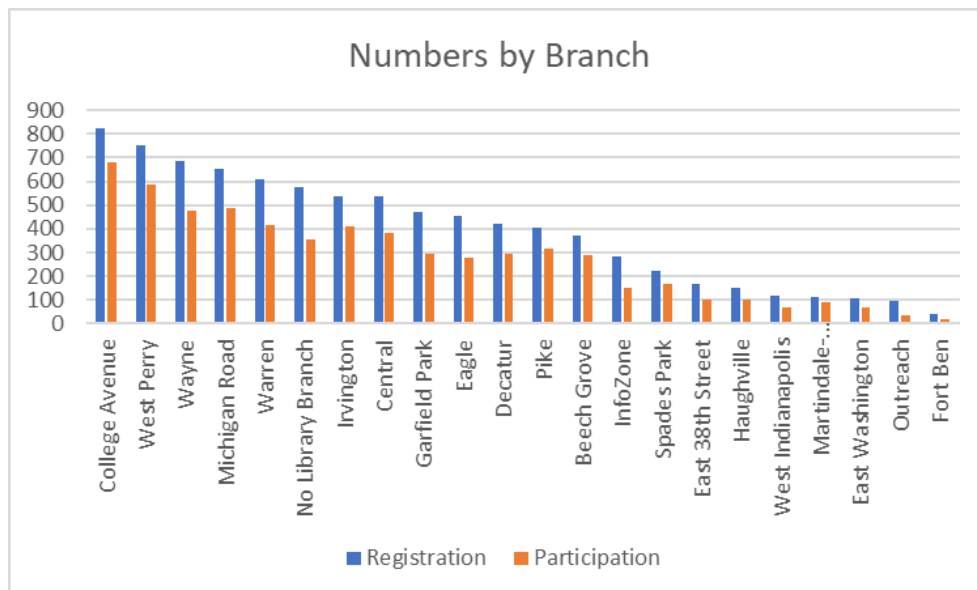
Library staff work hard to market to patrons and get out into the community to register children for the Summer Reading Program. The magic happens when that registration converts to active participation. This year, we saw a continued growth in the number of children participating in the program with 8.4% more participants than in 2022.

Children read for 16,323,455 minutes in the summer of 2023, increasing by 8.4% over 2022.

Much of the growth in both participation and reading minutes can be attributed to the continued focus on partnerships. This year we partnered with more camps and summer schools than ever through our Outreach Department, reaching 11,452 participating children. Partners included Indianapolis Public Schools, Day Early Learning, and many small childcare and church groups. Kudos goes to the Outreach staff for getting materials and prizes out to groups all summer long.



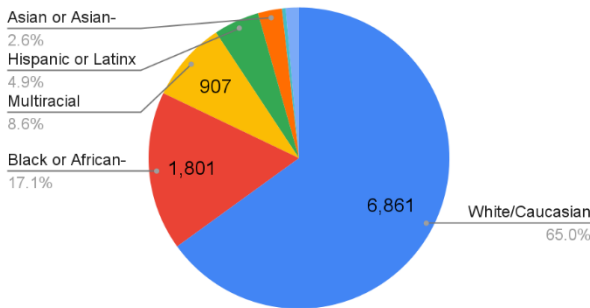
Registration and participation vary from branch to branch. We saw the most participants this year at Franklin Road with 1,336 readers and Lawrence with 1,272 readers.



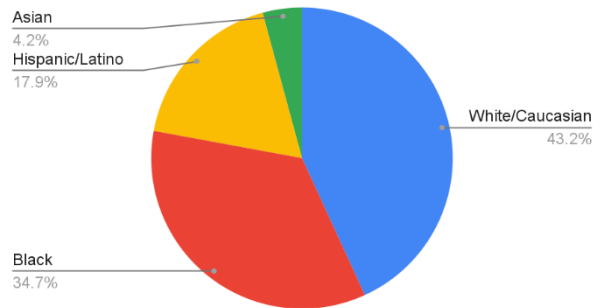
Demographics

According to SAVI, 43.2% of Marion County residents 0-18 identify as White/Caucasian compared to 34.7% who identify as Black/African American. The Summer Reading Program participant numbers are skewed towards white children with 65% identifying as white. The numbers for Black participants are far below, with only 17% identifying as Black/African American. As we move into planning for the 2024 Summer Reading Program, we will analyze promotion tactics and look at ways we can partner with more organizations serving marginalized communities.

2023 Participants



2019 Marion County Data (Under 18)



Activity Challenges

In addition to reading, participants in the Summer Reading Program were also encouraged to get active and involved with activity challenges. These activities were designed to align with many of our program offerings, further inspiring children to come into the Library for fun and learning.

Here are some of the experiences young patrons shared:

Discover Giving! Donate a new or used book at your local library. Books will be donated to Brightlane Learning. What book did you donate? What do you hope someone enjoys about the book?

Usborne Lift the Flap Periodic Tables - I hope they like getting a bigger brain by learning about science.

The Lorax. It's like something that could be real, so we need to know.

I'm donating the Big Book of the Bernstein Bears. I hope someone enjoys reading it with their mommy and daddy. I love the Bernstein Bears!

DISCOVER KINDNESS! Greet people as they come into The Library or say hello to a librarian you have not met before. Who did you meet?

I meet a new friend, we played on the tractor together.

I met the librarian at the summer reading desk. She was awesome!

There were protesters at the library during drag Queen story time. We said hello and complimented their singing.

DISCOVER STORYTELLING! Tell a librarian your favorite joke or tell them about the best book you've ever read. What did you share?

I talked to the librarian about Dogman books.

Told the librarian William a joke. Why can't Elsa have a balloon? She'll just let it go!

I told them the best book I've ever read was the Harry Potter series. I read them all as a third grader and then got my parents to also read them

DISCOVER YOUR NEIGHBORHOOD! Explore outside your local library and listen to the nature sounds or not-so nature sounds. What sounds did you hear? What do you see?

I heard chirping from different animals such as crickets, the sound of leaves rustling in the wind, and I could hear splashes I assume are from frogs or fish jumping. I could hear the crackling of a fire and the rustling of grass as things moved through it

I saw lots of wildflowers, a blue bird and a squirrel! I heard the power lines buzzing as I walked under them on the river trail at Geist Park.

I heard cars passing by, the birds singing, the wind and my mother singing

DISCOVER ART! Books are full of amazing artwork – checkout a book with art you love. What does the art tell you about the story?

The art tells me that even if there aren't words in a book you can still use your imagination to tell the story

I read Uzamaki. The art showed that almost anything can be beautiful and scary at the same time.

Art helps your brain remember the story, and your imagination and the things you just want to make

DISCOVER WRITING! Send a message to Earth from Camp Read S'more. Complete at your local library with special stationery! What is your favorite book you've read this summer?

I wrote about Becoming Naomi Leon. It's one of the longest books I've read, and I'm proud of myself.

Thomas wrote about firefighter books! As a big brother of an infant, he also helped his baby brother with this activity which was awesome to see!

My favorite book that I read this summer was probably a book called Famous Phonics because it just taught me so much, but the summer isn't over yet, and I am still reading.

DISCOVER THE WORLD! Log on to a library computer and browse the catalog or play a game. Ask a librarian for help if you don't know where to start! What book did you find? What game did you play?

I found a baking book that has some cool recipes for cakes and cookies

We found & requested more Minecraft books, especially about the ocean & nether biomes.

I played a coloring game and helped my sister with her computer too.

DISCOVER THE LIBRARY! Attend a program, visit a new branch, or explore our website. What did you learn?

I learned how to put a book on hold on the website.

We learned the Beech Grove branch has seeds! We planted herbs.

That a lot of libraries connect to one other to give books that they do not have they can borrow it from another library. I learned you can make monsters however you want, they can even have 13 eyes. How to draw things different ways, I drew a banana.

DISCOVER MUSIC! Ask a librarian how to use Hoopla or checkout a CD. What music did you listen to? What was your favorite song?

Olivia Rodrigo because that's my name!

We listened to classical music.

We checked out a CD that was supposed to be animal songs but was in the wrong case! We enjoyed old songs that sounded like you square danced to them instead :)

DISCOVER FOOD! Check out a book about food or a cookbook and make a dish. What did you learn? What recipe did you make?

Me and my siblings made dinner. We chose to make pigs in a blanket, with green beans and potatoes as the sides, and fruit kebabs as dessert. It was very fun to make and amazing to eat!

I learned that things almost never go exactly how you want them the first time. But no matter if the goodie you made crumbles, breaks, or overall doesn't look good, it'll still taste great, and everyone will love it because you made it. I made mini yogurt tarts. Yummy!

Tomato soup. It takes forever but it is so worth it because it's so yummy. Cutting vegetables took a while. My mom helped me some. It was delicious.

DISCOVER READING! Check out three books that interest you from The Library. What books did you check out? Which one are you most excited to read?

I checked out a bunch, but three of them are - Grimm's Fairytales, Caroline Takes a Chance, and Changes for Caroline. I am excited to read about Caroline's life in 1812 because I am sure it is very different than how we live now.

I checked out a book about how to design a roller coaster, a book about all kinds of phobias called Phobiapedia, and a book about the Titanic! I'm most excited to read the first Phobiapedia!!

I checked out "Fancy Nancy," "The Smart Cookie," and "The Couch Potato." I am excited to read The Smart Cookie the most because the cookie looks yummy!

Survey Feedback

Juvenile Summer Reading participants had the opportunity to submit feedback on the program through an optional survey. We received 1,218 responses before the survey closed on August 10. Below is a selection of comments curated from the survey.

Developing a love of reading and connection to The Library

- I love watching my kids carefully choose a book to keep
- It encourages my kids to get excited about reading. I'd also helps them learn about borrowing vs buying. It's a great program. My husband and I enjoyed it too.
- I was especially encouraged by the library staff at my branch who helped my children really own and feel that the program and work and rewards were theirs. Gipson is our favorite!!
- This really did encourage all of us to read more, go to the library more, and ultimately spend more time together! It helped us all discover our love of the library.
- The summer reading program is encouraging our family to build relationships with our library staff. It's helping us meet our goals for building a library habit, exploring new experiences, and homeschooling.
-

Providing access

- I love having easy access to a public library system, thank you for your important work in our community
- Daughter loves visiting the library and eager to participate in summer program. Highlight of her summer!
- My kids look forward to it every year. Thank you for allowing audiobooks, especially for those of us with disabilities!

Building literacy

- This program really helped me gain reading confidence. I have started reading longer and more wordier books!
- The kids read a LOT more at a time than they usually would. And now they are in the habit of reading 1.5-2.5 hours a day. Which is incredible.
- It's a fun way to stay engaged and have something to do together as a family. It's also helping us with word acquisition! We are on our way to 1000 books!
- The program has helped my daughter discover new books to read. She loves going to get prizes and going to the shelves to get more books to read.
- We look forward to the summer reading program every year. It keeps my kids engaged and working towards a goal during summer. The real reward is building confidence in their reading fluidity and vocab along with all the new adventures we get to share with the main characters.

Summer Reading 2023

Summer is traditionally a time full of play, travel, and outside fun. Without the structure of school, many children, especially reluctant readers, let go of the reading habit. The Summer Reading Program provides a push to get children to read with exciting incentives, including prize books. Whether it's seeing their name on the "brag wall" when they complete 20 hours of reading or finding new books on display during a program, the Summer Reading Program helps motivate children to keep reading all summer long. This program is successful due to the committed staff working hard to recommend books, decorate the branch, prepare for programs, and so much more. Kudos to a successful 2023 SRP and looking forward to making 2024 even better!

2023 Adult Summer Reading Program

By the Numbers

Program Changes

In 2023, the Adult Summer Reading Program implemented several significant changes. These adjustments included:

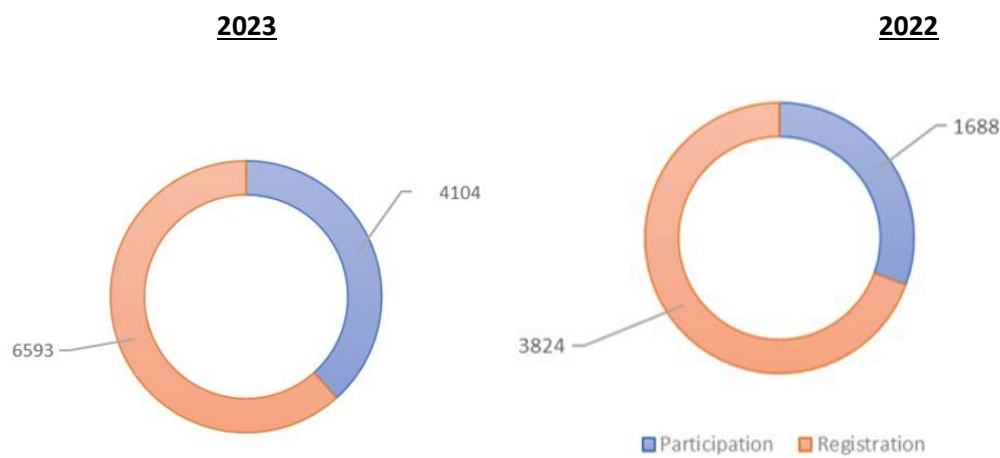
- Requiring participants to track their *minutes read* instead of points. Participants logged their reading through Beanstack.
- Offering fewer, but higher-value, prize incentives. We curated prize bundles around interest areas like coffee, hiking, self-care, and of course reading. Patrons earned tickets and entered them into prize drawings for a chance to win a bundle.

Registration & Participation

After changing the program to track minutes read, we saw a 60% increase in overall registration from 2022 and we saw more than double the participation in 2023. **4,104 readers** participated (logged minutes) in 2023 compared to **1,688 readers** in 2022. In 2022, readers primarily participated by completing activities to earn points.

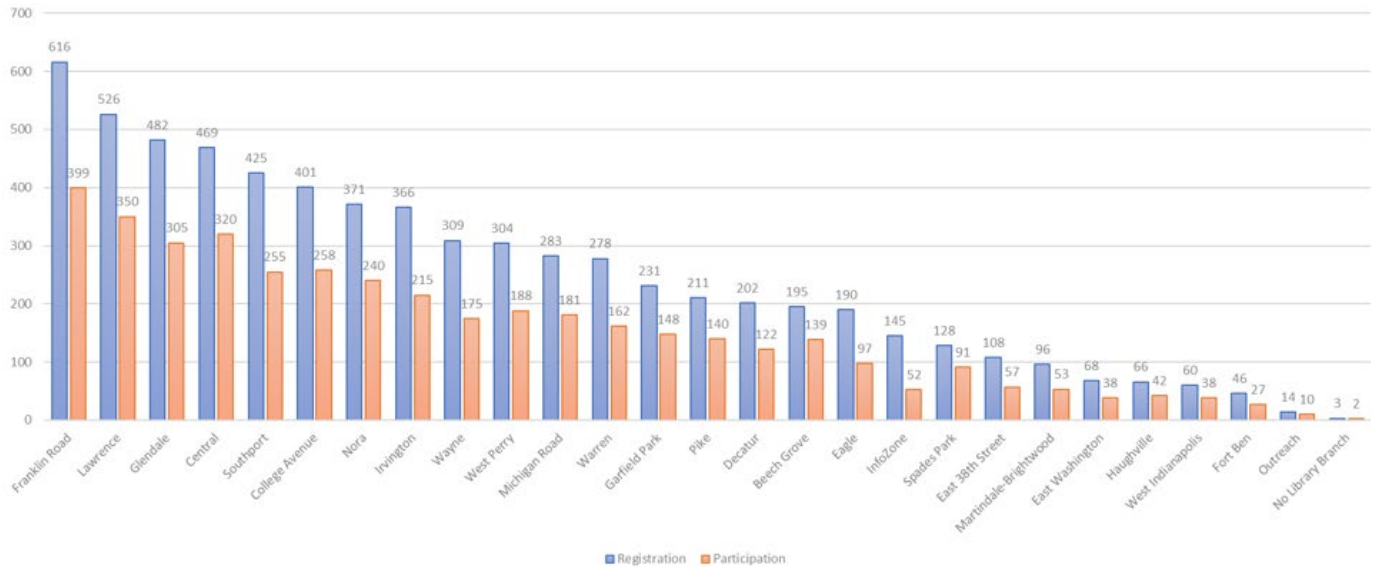
Adult Summer Reading participants read **5.69 million minutes** throughout the program, contributing 35% to the Community Reading Goal. The original goal was **16 million minutes** read. Between the adult and juvenile reading programs, we exceeded our community goal with a total of over **22 million minutes** read.

More details on 2023 adult registration and participation system-wide:



* Last updated from Beanstack on Saturday, August 7, 2023 (last day of the program)

As we see each year, registration and participation varied by branch. The figure below shows the spread of readers at IndyPL branches. We saw the most participants this year at **Franklin Road (399 readers)**, **Lawrence (350 readers)**, and **Glendale (305 readers)**.



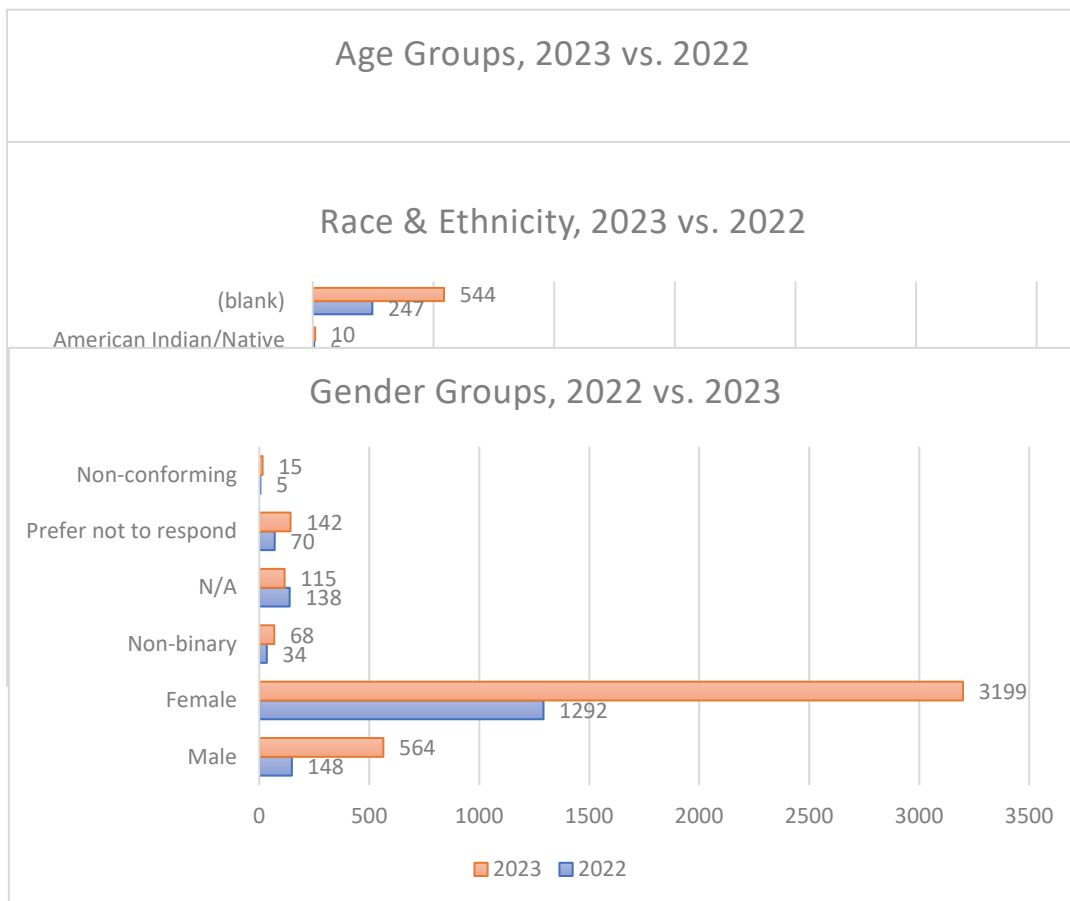
* Last updated from Beanstack on Saturday, August 7, 2023 (last day of the program)

Demographics

Patrons ages 30-39 represented our largest age group in 2023 Adult Summer Reading, consisting of 39% of participants.

Participants overwhelmingly identified as White/Caucasian, representing 67% of the participant pool or 2,759 readers in 2023. This representation is consistent with our participants in 2022, when 68% of readers identified as White/Caucasian.

Another trend is the predominance of female readers. Most of our summer reading participants identified as female in registration, with 3,199 readers in 2023 and 1,292 readers in 2022.



Activity

Challenges

To finish the 2023 Adult Summer Reading Program, patrons were asked to complete at least 4 of 10 available activity challenges. Our goal this year was to bring people back into our branches post-COVID19. Many of the challenges coincided with our summer programs to encourage engagement with library services. Collectively, patrons completed **4,570 activities** throughout the summer experience.

As with logging minutes, patrons completed these tasks on an honor system. The following responses are a selection of what patrons wrote when listing the challenges as "complete" in the Beanstack app.

Visit an IndyPL Seed Library Location.
"Free seeds ahhh!!! you can look up what seeds they have on the website which is super convenient :)"
"I was really impressed by some of the seeds offered by the library! I did not expect to see Shiso or Mexican Mint Marigold as options."
"Learned more about native plants and what we can do to grow flowers and plants to help our wildlife and bugs. I'm excited about helping our monarch population!"
"That I can get seeds from my local library to start a garden and that having children help in the garden can teach them about food and where it comes from not the grocery stores."

Attend a Circulating Sound Concert at IndyPL.
"I've never been to a classical music concert before. I was shocked by how much I enjoyed it. I thought it'd be boring but the numerous emotions I felt was unexpected."
"The concert was fabulous!!! The music was so relaxing and enjoyable! Hearing it live just blew me away!!!"
"The Ted Yoder band was neat! I had never heard of a hammered dulcimer before. Will definitely be checking out more of his music in the future!"
"I love that the library offers this. It was also the perfect length to bring my kids."

Attend a Center for Black Literature and Culture program at Central Library.
"Explored [the] Racial Equity collection at Glendale Branch, checked out Stamped audiobook to share with my kiddo."
"Attended the Juneteenth celebration and heard from Maurice Broaddus. Amira asked great questions!"
About Juneteenth: "It's interesting to think of a new federal holiday being created during my lifetime...it is also interesting to compare Juneteenth with Independence Day."

Attend an art program at any IndyPL location.
--

"Attended the printmaking class. It was a stretch in terms of comfort with doing something so new and using tools. I loved it!"
"Decatur branch's painting party is where it's at! Brought my kiddos and the boys did so well."
"Made a paper lantern at Martindale Brightwood library at their senior craft hour."

Attend any computer class at any IndyPL location (virtual counts!).
"Today I improved my typing skills with the computer basic series level 2. It has been since high school since I last intentionally practiced."
"I learned how to keep my account safe from hackers. Security is important and now I know how to make my email safer."
"[I learned the] best way to formulate questions for search engines. Also learned that the library has a lot of online resources!"

Attend any IndyPL book discussion (virtual counts!).
"I like book discussions but I don't like to talk a lot. I like to listen to other people's thoughts on the book."
"I read <i>The Boys in the Boat</i> for the Franklin Road discussion. Everyone likes an underdog story."
"I enjoy the East 38 th St. Book club. Everyone can relate to the book issues."
"I loved the book <i>The Personal Librarian</i> and wouldn't have discovered it if not for the book club."

Attend any IndyPL program at any location.
"I enjoyed the music and dancing (and food) at the Mariachi program."
"I attended the book sale today. Got a few books of poetry from Indiana authors! First time attending."
"After visiting the Irvington branch, I attended the Community Shred Day. It was very helpful and convenient to have a chance to shred a lot of documents that were confidential in a safe manner. I really appreciate that program."

Listen to an IndyPL “More Than A Place” podcast episode.
“It was interesting to me how conceptions of ‘home’ shift generationally and with life milestones.”
“I really liked the concept of a salad bowl versus a melting pot to describe culture in our communities. I think respecting and celebrating individuals' unique backgrounds and beliefs is so important.”
“I learned how sometimes immigrants from the same country can feel discrimination from people within their own culture.”

Visit an IndyPL branch you have never been to before.
"I visited the Eagle branch. It was really cool! We loved the reading booths and the children's section."
"Went to the Central Library downtown. Super gorgeous location. Love the top floor with an amazing view!"
"I went to the Spades Park Branch because I wanted to visit a Carnegie library. Beautiful building!"

Survey Feedback

Adult Summer Reading participants had the opportunity to submit feedback on the program through an optional survey. Below is a selection of comments curated from the survey. We received **84 responses** before the survey closed on August 10.

Question: Please provide any benefits of the Adult Summer Reading Program and/or any other general comments.

<i>“I get to step out of my comfort zone and try things I can't afford for free.”</i>
<i>“I love the library and speak often about the awesomeness within. I feel the community at large may not be aware of all of the programs and learning, the opportunities for growth and enjoyment available.”</i>
<i>“I'm already an avid reader, but it was fun to track my reading progress and mark books as completed! I think I would have appreciated more virtual options for the activities, it was hard to find time to go to in-person events so I ended up not attending any.”</i>

"It encouraged me to venture out to new libraries I'd not been to before."

"This program helped hold me accountable to my reading goals, provided me with the opportunity to win really cool prizes, and got me back into listening to audiobooks. Thanks for all the work staff put into making it great!"



Board Resolution

10e

**INDIANAPOLIS MARION COUNTY PUBLIC LIBRARY
RESOLUTION 60 - 2023**

RESOLUTION EXTENDING STRATEGIC PLAN

AUGUST 28, 2023

WHEREAS, with the advice and recommendation of the Chief Executive Officer (“CEO”), the Indianapolis-Marion County Public Library (“Library”) is required to adopt a long-range plan of service for between three (3) and five (5) years;

WHEREAS, the Board of Trustees of the Library (“Library Board”) adopted the Library 2021-2023 Strategic Plan on February 22, 2021 (“Strategic Plan”) and directed Library administration and staff to proceed with implementation of the Strategic Plan;

WHEREAS, Library administration and staff thereafter proceeded with implementation of the Strategic Plan, have completed or achieved a majority of the Strategic Plan priorities identified but several require additional time and attention; and

WHEREAS, given the need for continued focus and implementation of certain of the Strategic Plan priorities, the press of several projects, and the recent change in Library leadership, the Chief Executive Officer has recommended the term of the Strategic Plan be extended for an additional one (1) year to allow sufficient time to more adequately address and implement certain of the core components of the plan, and the Library Board considers the extension appropriate.

IT IS THEREFORE RESOLVED that the Library 2021–2023 Strategic Plan is amended to extend the application of the plan for an additional year through calendar year 2024, and all references in the Strategic Plan covering the period of 2021 to 2023 are hereby extended to include the Strategic Plan term for the period 2021 to 2024.

IT IS FURTHER RESOLVED that Library administration and staff are directed to continue implementation of the plan as extended.

**LIBRARY BOARD OF TRUSTEES OF THE INDIANAPOLIS-
MARION COUNTY PUBLIC LIBRARY, INDIANA**

RESOLUTION 60 - 2023

RESOLUTION EXTENDING STRATEGIC PLAN

AYE

NAY

Adopted this 28th day of August 2023.

ATTEST: _____
Secretary of the Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
DIVERSITY, POLICY, AND HUMAN RESOURCES COMMITTEE MEETING
August 15, 2023

The Indianapolis-Marion County Public Library Board Diversity, Policy and Human Resources Committee met in-person at LSC Room 226 and via Microsoft Teams on Tuesday, August 15, 2023, at 11:30 a.m. pursuant to notice given.

Committee Members Present: Chairman Raymond Biederman, Dr. Khaula Murtadha, Dr. Luis A. Palacio, Hope Tribble, Dr. Eugene White

Other Attendees Present: Gregory Hill, Tisha Galarce, Jackie Hernandez, Michael Torres, Russell Brown: IndyPL Counsel, Kimberly Ewers

Virtual Attendees: n/a

Chairman Biederman called the meeting to order at 11:58am.

1. Deferred Payment Resolution – Tisha Galarce

- Tisha stated that she coordinated with the legal counsel to include in the Deferred Payment policy that The Library will help fill out any forms and guide employee through the process, but the employee is still responsible for beginning the process.
- Tisha states that any deferred payment must meet all the other qualifications of the Tuition Assistance Policy such as a passing grade and completion of the course(s).
- The proposal is to amend the Tuition Assistance Policy to add Policy 222.5 – Deferred Payment.

2. DEI Impact Statement – Dr. Murtadha

- On July 18th, 2023, Dr. Murtadha, Dr. Payne, Gregory Hill, Kimberly Ewers, and Russell Brown attended a meeting to discuss adding DEI Impact Statement to Board Action Requests. The following bullet points represent ideas shared from that meeting.
- The meeting presented ideas by Dr. Murtadha and how she would like to see DEI incorporated into each committee and not be limited to the DPHR committee. She also expressed that DEI should include various social issues, not just race, as intersectionality plays a big role in equity.
- The group discussed the importance of measuring impact from DEI training and how the impact can or should be measured.
- It was determined that the group will schedule a follow-up meeting once two requests are met: 1) determining the history of how “Diversity” was included and added to the DPHR committee, and 2) each member of the Executive Committee provides information on how their respective departments consider and incorporate diversity, equity, and inclusion.

3. CEO Evaluation

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE DIVERSITY, POLICY, AND HUMAN RESOURCES COMMITTEE
MEETING
June 13, 2023

- Two different versions of CEO evaluations were distributed to the attendees. One of the evaluation forms is a 5-point scoring system that was used prior. Tisha asked if the prior method will be used to evaluate the CEO, or if a new method is to be used to measure performance.
- Tisha asked Russell where evaluations and other files are stored for CEO. According to Russell, there is no known file or location of a file for CEO.
- According to Chairman Biederman, there are no known records of prior CEOs including evaluations.
- Tisha states that all managers (branch managers and above) will be given a 360 review this year. This method will be used as a baseline to continue providing feedback for these managers from the feedback received from their direct reports.
- Hope asked what a 360 review entails. Tisha states that as of right now, the 360 evaluations are only met to collect feedback to provide to the managers for improvement purposes and will not include quantitative data. The following year will include quantitative data.
- Dr. Murtadha thinks quantitative and qualitative data for the CEO is necessary and we would need to look at other similar-sized library systems to determine how they evaluate their CEOs.
- Chairman Biederman states that it is important to get feedback from the people who work with the CEO daily.
- Tisha states that she can reach out to other library systems to understand how they complete the process of CEO evaluation.
- Russell states that it is important that The Library does not delegate the task of evaluation of the CEO to the staff as they should not be completing this for the Board.
- Russell recommended looking at the job description for CEO to determine if the duties are being fulfilled and that this will be helpful when completing the evaluation.

4. Proposed Next Meeting

Tuesday, September 12, 2023, at 11:30 a.m. EDT at the Library Services Center.

5. Adjournment

Chairman Biederman adjourned the meeting at 12:22pm.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
FACILITIES COMMITTEE MEETING
August 15, 2023

The Indianapolis-Marion County Public Library Board Facilities Committee met in-person at LSC Room 226 and electronically via TEAMS on Tuesday, August 15, 2023, at 1:00 p.m. pursuant to notice given.

Committee Members Present: Chairman Dr. Eugene White, Dr. Khuala Murtadha

Other Attendees Present: Gregory Hill, Adam Parsons, Lolita Campbell, Russell Brown

Attended Virtually: N/A

Chairman White called the meeting to order at 1:02 p.m.

1. Resolution 57-2023 – Approval to Award a Construction Services Contract for the Decatur Roof Replacement Project

Adam Parsons explained that the Decatur Branch roof replacement quotes were not to be opened until Thursday, August 17, 2023. While the Board could not approve the lowest responsive and responsible bidder at the August 15 meeting, they did authorize the Facilities Department to create a Board Action Request and Resolution to bring before the full Board on August 28 with their recommendation for award.

2. Resolution 58-2023 – Reauthorization of Approval to Award a Services Contract for the Service Area Assessment and Patron Services Analysis

Adam Parsons explained that the prior Board Action Request and Resolution, 37-2023, did not specifically state the estimated cost of the expanded scope submitted by Schmidt Associates. As the final cost of not-to-exceed \$533,655 plus 5% for reimbursed expenses is more than twice the initial cost estimate, it was recommended to reauthorize the approval of this contract.

There were several questions as to the source of the price increase. Mr. Parsons replied it was a combination of the expanded scope and increased costs (i.e., inflation) over the past two years since project funding was first estimated.

Dr. White suggested a discussion in front of the full Board at the August 28, 2023 meeting, which should include representatives from Schmidt Associates.

3. Proposed Next Meeting

September 12, 2023, at 1:00 PM EDT at the Library Services Center. A tour of several branches will commence at 8:00 PM EDT at the Library Services Center.

4. Adjournment

The meeting adjourned at 1:48 PM.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
FINANCE COMMITTEE MEETING
August 15, 2022

The Indianapolis-Marion County Public Library Board Finance Committee met at Library Services Center on Wednesday, August 15, 2022, at 10:30 am pursuant to notice given.

Committee Members Present: Chairperson Dr. Pat Payne, Dr. Eugene White, and Dr. Luis Palacio

Other Attendees: Mrs. Lolita Campbell, Mr. Gregory Hill, Ms. Hope Tribble, Dr. Khaula Murtadha, Mr. Stephen Lane, Ms. Deb Lambert, Mr. Russell Brown, Mrs. Mary Rankin, Michael Torres, and Mr. Mike Reuter.

Briefing – Long-Term Plan Presentation from Mike Reuter, consultant. Mike Reuter discussed the fiscal plan for the next 5 years of fiscal data. This included the current year budget, 2024 budget preparation, and debt planning for old debt and proposed new debt. Mike confirmed that we are staying consistent in meeting the debt service target tax rate of .0318. He reviewed the 2024 AV; Maximum Levy Growth Quotient (MLGQ) that was released for the Marion County and that the Library’s AV grew over 4% and what it means to the library. And he also reviewed the final 2023 circuit breaker report. The DLGF originally estimate was much higher than the final, which made it much easier for planning for the next bond issuance and balancing the general fund.

Briefing – Resolution for Appropriations and Tax Rates – Resolution XX-2023. The Library Board is required under Indiana Code 36-3-6-9(b) to submit an adopted budget and tax levies to the council clerk by August 31st. On August 3rd and 10th, the Library published notice of a public hearing for August 15th and adoption of the 2024 budget for August 28th in the Indianapolis Star and the Court & Commercial Record. The attached resolution includes the budget for the Library’s Operating Fund, Bond #2 Fund, Rainy Day Fund, and Library Improvement Reserve Fund effective January 1, 2024-December 31, 2024. The 2024 Budget includes the 4.0% increase in the growth rate for the tax levy as set by the Department of Local Government Finance (DLGF) resulting in the maximum tax levy allowed. In addition, the budget includes an estimated debt payment for the 2023 Bonds to be issued later this year. Dr. Palacio asked if we adequately budget to eliminate the possibility of transfers within characters. Lolita assures Dr. Palacio that transfers are normal, and the budget is simply a tool to utilize to help stay within budget. Dr. White and Ms. Tribble confer with Lolita. Dr. Luis Palacio recommends the motion approval to the board and Dr. Eugene White seconded.

Briefing – Resolution for EBSCO Annual Print Subscriptions Renewal Quote – presented by Deb Lambert. The library uses magazine subscription jobber EBSCO as its primary vendor

for most of its print subscriptions. EBSCO provides a B2B portal for libraries to manage subscriptions for 902 print magazines and newspapers for all IndyPL locations. With frequent changes in publication frequency, costs and magazine titles, the service keeps the library up-to-date on all changes and cancellations as many magazines move online. The portal also allows library staff to submit claims and requests for replacement for missing or damaged issues. Under terms of the renewal, the library will pay EBSCO a total of approximately \$50,218 for the subscription period of January 1, 2024 – December 31, 2024. Each location seeks to provide diverse magazines to match their community demographics, including magazines for African American, Hispanic/Latina, LGBTQ+ audiences. Central Library's collection includes newspapers/magazines for speakers of non-English languages, and the Center for Black Literature and Culture subscribes to twenty magazine and journal titles serving the African American community. Dr. Luis Palacio recommends the motion approval to the board and Dr. Eugene White seconded.

Next meeting.

Tuesday, September 12, 2022, at proposed location Library Service Center

Adjournment.

Dr. White declared the meeting adjourned at 11:53 a.m.